

Approved Minutes as of 12/5/19
Nottingham Budget Committee Meeting
11/21/19

1 Call to Order

2 Members Present: Michael Koester (Chair), John Decker (Vice Chair), Erin Maskwa, Tim
3 Dabrieo, Lee Lederer, Michelle King, Tom Levielle, Sandra Jones, Roslyn Chavda (School
4 Board rep), Benjamin Bartlett (Select Board rep)

5 Absent: Karyl Martin

6 Others: Kelley Gordon

7 Chair opened the meeting at 6:30pm.

8 School Update

9 *Review 1st Draft of School Budget*

10 Dr. Chavda passed out budget as of last night. Mr. Reuning created a front page with the
11 changes. There was a step adjustment on page 1. Mr. Decker asked why there was a step
12 adjustment; Dr. Chavda will find out. The HR items are now populating in the software now
13 which may be why the step adjustment is showing up. On page 3, there was a missing additional
14 amount of \$76.50 which was added in. There was an adjusted tuition rate to CBNA which was a
15 reduction of \$69,992. These are projections; they don't know the final numbers of where the
16 students are going to high school. They are not due to the school till January and even after that,
17 students could change high schools. Mr. Dabrieo asked about the survey that was taken by the
18 students. Dr. Chavda said they surveyed the students of where they were going to high school
19 and if someone was not sure, the school erred on the side of CBNA as it is more expensive. On
20 page 8, there was a reduction of \$1k for health insurance buyouts as it was corrected. On page
21 11, the adjusted tuition rate reduced the budget by \$1759.58. This is SPED to CBNA. On page
22 14, \$1000 was added for a stipend for Wider Horizons which is a program of extra-curricular
23 activities after school. On page 20, there was a missing increased amount of \$3419 for speech
24 needs. Mr. Levielle asked about the nurse salary. Ms. Lederer said she was at the top level. Mr.
25 Decker said she is part of the teachers' contract. Dr. Chavda said they are still working on
26 negotiations. Ms. Jones asked about food service salaries. Dr. Chavda said that was the total of
27 all the food service employees, not only the food service director.

28 *School Financials Review*

29 Dr. Chavda distributed school reserve funds and debt, impact fees and CIP. Mr. Koester asked
30 about expiration date for the impact fees; Dr. Chavda noted where to find this info on the sheet.
31 Strafford is leaving the district so they will not be participating in the preschool. Nottingham
32 costs will go up because of this. Strafford will be leaving at the end of this school year. Mr.
33 Decker said he would think it's the SAU job to collect funds from Strafford; Dr. Chavda said the
34 joint board voted to allow them out of their lease. To hire an attorney to get back that money
35 from Strafford would end up costing more than what they will get back if they won. Dr. Chavda
36 said that having students in the same district for preschool is the optimal. Ms. Gordon said the
37 health insurance lines will be overdrawn because the health insurance was higher than expected.

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38 They are still waiting for audited financials, Dr. Chavda said. Mr. Decker asked if it would
39 helpful if they had real quarterly reports.

40 **Mr. Decker made a motion that the school board financials are presented to the Budget**
41 **Committee on a quarter basis. Ms. Jones seconded. It was passed unanimously by a vote of**
42 **9 yay-1 abstain.**

43 Mr. Bartlett arrived at meeting at 7:23pm.

44 *School Updates*

45 There were no further school updates.

46 Mr. Koester announced Tom Levielle as the new Budget Committee member and will be part of
47 the committee till the next voting session in March.

48 **Town Update**

49 Ledge Farm Road was paved. The new dump truck will arrive on Monday with its attachments.

50 **Committee Reports**

51 *School Facilities*

52 There was a school facilities meeting on October 24 and today. Ms. Jones and Mr. Koester
53 attended today's meeting. The architects have added refinements to the plan that was presented
54 in September. They have decided that one of the classrooms in the school addition proposal will
55 be a preschool classroom. In the future, there would be 3 classrooms per grade. Financing is
56 contingent on using some of the impact fees; the school will request from the town a certain
57 amount of the impact fees to pay for the architects. There will be a \$80-125k warrant article on
58 the ballot to move forward with the architect plans. There may be an opportunity to get state aid
59 for building addition, in 2020 the state will choose what towns they will assist. The proposed
60 addition will be \$4.8-5.1M. Mr. Decker questioned where it should be listed on the CIP.

61 *Capital Improvement Plan*

62 Ms. Lederer said there were no updates.

63 **Approve Minutes**

64 **Ms. Lederer made a motion to approve the public minutes from 11-14-19 as written. Ms.**
65 **Jones seconded. Unanimously approved by a vote of 6 yay-4 abstain.**

66 **Other**

67 *Parting Thoughts*

68 Mr. Bartlett said that he will try to make the BC meetings but if he cannot come due to work
69 obligations, he will have another member of the BOS attend. Mr. Koester confirmed with the

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70 Board that the process for corrections made to minutes is going well. Mr. Decker welcomed Mr.
71 Levielle to the board as did Ms. Jones.

72 *Next Meeting*

73 December 5 is the next meeting.

74 **Adjourn**

75 **Ms. King made a motion to adjourn at 7:49pm. Dr. Chavda seconded. Unanimously**
76 **approved by a vote of 10-0.**

77