



## Driveway Permit Application

Town of Nottingham, New Hampshire

Building Department

P.O. Box 114/ 139 Stage Road

Nottingham, NH 03290

Office 603-679-9597

Fax 603-679-1013

dsylvia@nottingham-nh.gov

Issue Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

(This area for office use only)

Map# \_\_\_\_\_

Lot # \_\_\_\_\_

Sub lot # \_\_\_\_\_

Street/ Driveway Address: \_\_\_\_\_

### OWNER/ CONTRACTOR INFORMATION

Owner's Name:	Contractor's Name:
Mailing Address:	Mailing Address:
City/ State/Zip:	City/ State/Zip:
Phone (days)	Phone (days)
Email:	Email:

Please check all that is applicable: ☐Residential ☐Commercial ☐Temporary ☐Paved ☐Gravel

As the property owner, I hereby agree to and understand the following:

1. In accordance with **RSA 236:13**, please be advised that the property owner(s) to which this driveway provides access shall have the continuing responsibility for the adequacy of the access and any grades, culverts, or other structures pertaining to the access, whether or not located within the public right-of-way.
2. If this access becomes a potential threat or hazard by reason of situation, flooding, erosion, frost action, vegetation growth, improper grade, or failure of any culver, the property owner is responsible for all corrective action and for obtaining all necessary permits.
3. To construct driveway entrance(s) only for the bona fide purpose of securing access to private property such that the roadside right-of-way is used for no purpose other than travel.
4. To furnish and install drainage structures that are necessary and prescribed to maintain existing roadside drainage and adequately handle increased runoff resulting from development.
5. To hold harmless the Town of Nottingham and it's duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
6. The Town hereby places all property owners on notice that in designing and constructing a driveway beyond the limits of the road right-of-way, care and consideration should be given to the fact that **emergency vehicles** generally are not able to access driveways that exceed a grade of 12% and/or that have curves with an inside radius less than 22.5. It is solely the property owner's responsibility if emergency vehicles are not able to access the site.
7. **Driveways that abut paved streets shall be constructed with paved aprons** that shall be as wide as the driveway. The paved apron shall be constructed in such a way as to protect the edge of the street from deterioration.

*The signature(s) below certifies that the Applicant/Owner has read this application and understands and will adhere to the property owner(s) responsibilities.*

\_\_\_\_\_  
Owner(s) Signature(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner(s) Signature(s)

\_\_\_\_\_  
Date

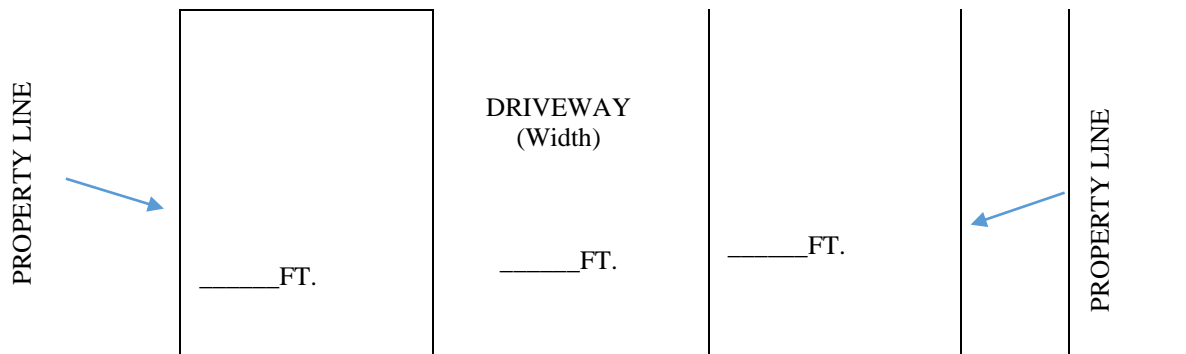
NAME: \_\_\_\_\_ TAX MAP/ LOT/SUB LOT \_\_\_\_\_

Applicant

Code Enforcement

Assessor

**DIAGRAM SHALL INCLUDE DISTANCE FROM PROPERTY LINES TO DRIVEWAY AND WIDTH OF DRIVEWAY**



STREET NAME: \_\_\_\_\_

**Please mark the driveway's edges as it approaches the Town's roadway with grade stakes tied with a survey ribbon or other colored marking. Any questions, call the Code Enforcement office at (603) 679-9597 ext. 2.**

**FOR OFFICE USE**

Permit #: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Permission to construct a driveway, entrance, exit, approach, adjoining \_\_\_\_\_

Pursuant to the location and specifications as described below is hereby granted. Failure to adhere to standards and failure to complete construction of said facility within **one calendar year** of the date of this permit shall render this instrument null and void. Facilities constructed in violation of these conditions shall be corrected immediately upon notification by a Town Official. The cost of removing said facility shall be borne by the owner.

It is understood that this entrance/driveway is being constructed for the purpose of gaining access to \_\_\_\_\_

**SPECIAL INSTRUCTIONS:** \_\_\_\_\_

1. This permit requires that the area adjacent to the Highway be graded such that the surface will slope from the edge of pavement to a line \_\_\_\_\_ feet distance from and parallel to the pavement and \_\_\_\_\_ inches below the edge of pavement (for the entire frontage of the property) which line will serve as a drainage gutter.
2. Driveway entrance(s) is (are) permissible, each not to exceed \_\_\_\_\_ feet in width. Entrances may be flared as they approach the pavement.
3. The Highway right-of-way line is located approximately \_\_\_\_\_ feet from the parallel to the centerline of Highway pavement.

Code Enforcement

Applicant

Code Enforcement

Assessor