

MEETING MINUTES CAPITAL IMPROVEMENTS COMMITTEE DECEMBER 15, 2022

**APPROVED January 12, 2023**

CIP Meeting December 15, 2022 at Town Offices

Present: Committee members, Chair Ben Bartlett, Megan Sebasco, Michelle King, Sandra Jones

Absent: Gene Reed

Staff: John Scruton, Interim Town Administrator

Meeting began with pledge of allegiance

Committee discussed raising the useful life from 3 years to 5 years and because of inflation raising the dollar threshold from \$5,000 to \$10,000.

Motion, second, approved.

The Committee acknowledged that the police department request for \$18,000 for Mobile Data Terminals has been moved into 2024 from 2023.

Committee questioned the floor given the roof has not been fixed and moved the Fire Department floor upgrade from 2023 to 2024.

Committee clarified that the \$100,000 request was not for ambulance, but for Fire Vehicles.

Committee wanted more information on what was needed most between a utility truck and a backhoe for DPW.

Committee eliminated the Library ADA request as it did not meet the threshold without debate as it its importance.

Committee requested more information on the 2023 and 2024 request for \$20,000 each year for Parking lot reconfiguration and paving. Committee wanted clarity on what was planned each year.

Committee requested information on the wall safety upgrades for the Recreation Department gym. The Committee also wanted more information on the Marston Fields impact fees as to when they would be returned if not spent.

Interim Town Administrator indicted pricing was underway for an upgrade in the Audio Video Meeting Room.

The school will provide an updated section for the School to replace the outdated information on the draft before the Committee.

A budget committee meeting was occurring and two members left at 7:20 so the meeting ended.