

Draft MEETING MINUTES CAPITAL IMPROVEMENTS COMMITTEE JANUARY 12, 2023

CIP Meeting January 12, 2023 at Town Offices

Present: Committee members, Chair Ben Bartlett, Megan Sebasco, Sandra Jones

Staff: John Scruton, Interim Town Administrator

Meeting began at 6:10 PM

Megan Sebasco reviewed the school requests (see attached)

Sandra Jones moved, Megan Sebasco seconded to approve the proposed School CIP. Passed 3-0

John Scruton reviewed the Town's requests. The police chief has requested a new police station be added to the CIP. The Committee suggested putting the planning/feasibility \$40,000 in 2025, the architectural/engineering \$250,000 in 2027 with construction occurring after 2028.

It was mentioned that the gravel roads present a huge challenge over the coming years and are only a small part of the continuing \$600,000 annually for roads.

Town CIP attached.

Megan Sebasco moved and Ben Bartlett seconded to approve the Town CIP. Passed 3-0

Megan Sebasco moved, Ben Bartlett seconded to adjourn at 7:04. Passed 3-0

Submitted by

John Scruton, Interim Town Administrator

CIP Proposed by Department								
Dept	Description	Fund source	2023	2024	2025	2026	2027	2028
Police	Cruiser	Operating Budget	\$ 45,000	\$ 46,350	\$ 47,741	\$ 49,173	\$ 50,648	\$ 52,167
	Tech Capital Reserve Fund	Warrant	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	New Police Station	Bond			\$ 40,000		\$ 250,000	
	Mobile Data Terminals	Warrant		\$ 18,000				
	Bay door upgrades and repairs		\$ 11,000					
Fire & Rescue	Flooring replacement and misc repairs			\$ 12,000				
	Base Radio replacement			\$ 15,000				
	Portable Radio replacement				\$ 150,000			
	SCBA Compressor replacement					\$ 40,000		
	Ambulance replacement	Capital reserve						\$ 350,000
	Capital Reserve Fund		\$ 100,000	\$ 100,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Public Works	Utility Truck	NHDOT funds	\$ 104,000					
	Backhoe	ARPA	\$ 125,000					
	Pickup Truck			\$ 83,000				
	Baler - Recycling Ctr			\$ 12,000				
	Pavement Management Program					\$ 50,000		
	Grader					\$ 415,000		
	Culvert Replacement - Kelsey, Cooper Hill, Berry Rd	Warrant-fund balance	\$ 70,000		\$ 100,000	\$ 1,005,000		\$ 1,105,000
	Asphalt Road Maint and Reconstruction	Warrant/Operating	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
	Capital Reserve Fund	Warrant	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Library	Parking Lot engineering-paving	warrant	\$ 20,000	\$ 20,000				
Rec	Gym floor and wall safety upgrades	Warrant-fund bal.	\$ 25,000					
	Basketball / Pickleball Court paving			\$ 10,000				
	Van replacement	Rec Revolving Fund			\$ 30,000			
	Beach gate					\$ 7,000		
	Marston improvements							
Cemetery								
Admin-istration	Invasive Species CRF/ETF		\$ 10,000	\$ 10,000	\$ 10,000			
	Community Center Back Building			\$ 100,000				
	AudioVideo Meeting Room update	Cable Franchise F	\$ 50,000					
	Accounting Software replacement			\$ 40,000				
	Solar Power System	Bond / Fund balance				\$ 121,000		
TOTALS			\$ 1,270,000	\$ 1,176,350	\$ 1,212,741	\$ 3,022,173	\$ 1,135,648	\$ 2,342,167

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Description	Fund source	2023	2024	2025	2026	2027	2028
Flat Roof over Gym & Cafeteria	Capital Res	\$141,240					
Science Classrooms	Warrant Article	\$79,741	71,970				
Paving Road and Sidewalks around Building/Wheelchair Ramp	End of Year Funds/Capital Res	\$49,950					
Reshingle Pitched Roof	Warrant Article/Capital Res		\$274,691				
Solar Panels	No initial cost						
Roof Air Handlers Gym/Café (2)	Capital Res/Operating Budget			\$87,000			
Future Space Needs	Warrant				TBD ✖		
Repave Main Parking Lot	Capital Res					\$85,000	
Emergency Generator	Warrant						\$180,000
Total	-	\$270,931	\$274,691	\$87,000	\$0	\$85,000	\$180,000
* Future Space Needs: facilities committee is in the process of exploring options with costs TBD							