

**Minutes**  
**Board of Assessor's Meeting**  
**April 16, 2012**

Members Present: Jason Neuman, Eugene Reed and John McSorley  
Others: Heidi Seaverns.

6:55 PM Chairman Reed called the meeting to order.

The Board addressed the signature file.

**Motion:** Reed, second Neuman to assess Gravel Tax Levy for 2011 tax year for Map 10 Lot 12 in the amount of \$28.68 and for Map 69 Lot 10 for \$60.00.

**Vote:** 3-0 in favor. The Board signed the warrant for the levies.

Members signed an Intent to Excavate for 2012 tax year for Map 69 Lot10 & Map 10 Lot 12- taxes are current on both properties.

Members signed a Current Use application for Map 62 Lots 2, 3, & 4. The original application was never recorded at the Registry. This application is also a reallocation of categories.

Members signed approval for the following:

Elderly exemption Map 1 Lot 46

Disabled Exemption Map 63 Lot 47-5

Veteran's Tax Credit Map 42 Lot 19-1

All of the above exemptions/credits met the criteria.

Members denied Veteran's Tax Credit application (Map 13 Lot 15)-no qualifying awards received.

**Motion:** Reed, second Neuman to deny a Charitable Exemption application (Map 42 Lot 1 & Map 39 Lot 26) based on the fact that the business is not incorporated in New Hampshire

**Vote:** 3-0 in favor.

The members took the following action on the abatements listed below.

**Motion:** Neuman, second McSorley to approve the abatement for Map FAIR Lot 1 in the amount of \$ 12,088.94 based on review and Avitar's recommendation. Fairpoint provide inventory information after 2<sup>nd</sup> issue bills were sent.

**Vote:** 3-0 in favor.

**Motion:** Neuman, second McSorley to approve the abatement for Map 63 Lot 42 in the amount of \$ 167.60 based on review and Avitar's recommendation.

**Vote:** 3-0 in favor.

**Motion:** Neuman, second McSorley to approve the abatement for Map 68 Lot 103 in the amount of \$ 916.07 based on review and Avitar's recommendation.

**Vote:** 3-0 in favor.

**Motion:** Neuman, second McSorley to deny the abatement for Map 70 Lot 35 based on review and Avitar's recommendation.

**Vote:** 3-0 in favor.

**Motion:** Neuman, second McSorley to deny the abatement for Map 44 Lot 3-12 based on review and Avitar's recommendation.

**Vote:** 3-0 in favor.

The last abatement will release the disabled deferral on Map 38 Lot 4 & 4A. The deferral has been paid off and this abatement will clear the invoice from the Tax system. The deferrals are entered into the tax system for tracking purposes but payments are made through the Selectmen's office.

**Motion:** Neuman, second McSorley to approve the abatement for Map 38 Lot 4 & 4A in the amount of \$ 4147.18.

**Vote:** 3-0 in favor.

**Motion:** Neuman, second McSorley to sign Land Use Change Tax for Map 19 Lot 1-2 in the amount of \$ 2033.00. This 7.33 acre parcel no longer qualifies for current use.

**Vote:** 3-0 in favor.

Members signed the warrants and A-5 forms for this Land Use Change tax.

The Board next reviewed the correspondence file.

Members reviewed and approved the Avitar bill for March in the amount of \$ 2332.92. Tom Duffy sent a mailer to the Town in regard to selling properties on Pawtuckaway. Members commented on Mr. Duffy's statement that he was launching his boat to show properties to prospective buyers yet for the Town to use this type of tool to assist in developing assessments is not acceptable.

Members next reviewed and discussed correspondence from Terry & Mary Bonser in regard to their appeal at BTLA. Ms. Seaverns addressed the Right to Know request submitted by the Bonsers. She informed the Board that all information has been assembled & she has been in contact with the Bonsers letting them know it will be ready for their review either Tuesday or Wednesday this week. She has not heard back from them as to what day they will be coming in. There were two other letters from the Bonsers. One was addressed to Director Stephan Hamilton (NHDRA) outlining their complaint against Loren Martin from Avitar Associates. Ms. Seaverns informed the members that she had spoken with Ms. Martin, who had spoken with Director Hamilton earlier today. Ms. Martin had told Ms. Seaverns that Director Hamilton will be contacting the Bonsers and will also want to meet with the Board of Assessors. Members discussed their availability for a meeting and asked Ms. Seaverns to suggest a couple of dates to Director Hamilton. The meeting will be posted as it is a meeting of the BOA. The second letter from the Bonsers was addressed to Ms. Martin herself, copied to the BOA & Director Hamilton. The letter outlines their issues with her handling of their appeal to this point. Members agreed to send a letter to the Bonsers redirecting their focus to their appeal and not an attack on Ms. Martin, who is acting as the Town's representative in this matter. Ms. Seaverns will contact the members once she has made contact with Director Hamilton.

Ms. Seaverns informed the Board that the digital maps & changes for 2012 would be sent back to O'Donnell & Associates this week. She will keep the Board posted on the progress of the project.

Ms. Seaverns reported to the members that all data verification changes have been entered and reviewed. The pickups & new construction field work has been completed. Once this information has been entered into the system and reviewed, she will be ready to print tax bills. She requested that the BOA vote to sign the warrant when ready, since the warrant must be signed before bills can be sent.

**Motion:** McSorley, second Neuman to sign 1<sup>st</sup> Issue Tax Warrant once prepared by Ms. Seaverns.

**Vote:** 3-0 in favor.

Ms. Seaverns will notify members by phone when the warrant is ready for signature.

**Motion:** Neuman, second McSorley to nominate Eugene Reed as Chairman for 2012.

**Vote:** 2-0-1 (Reed) to elect Eugene Reed as Chairman of the Board for 2012-2013.

Next regularly scheduled meeting will be May 14, 2012 at 7PM.

Having no further business,  
8:00 PM **Motion:** McSorley, second Reed to adjourn.  
**Vote:** 3-0 in favor.

Respectfully Submitted,  
Heidi Seaverns

**Approved as written**  
**5/14/12**