

Minutes
Board of Assessor's Meeting
July 11, 2011

Members Present: Jason Neuman, Eugene Reed and John McSorley
Others: Heidi Seaverns.

7:05 PM Chairman Reed called the meeting to order.

The Board addressed the signature file.

Members signed an Intent to Cut for 2011 tax year for Map 16 Lot12A-taxes are current.

The Board next reviewed the correspondence file.

Members reviewed a notice from the Board of Land & Tax Appeals (BTLA). A hearing for Carole Cherry v. Town of Nottingham (Docket # 25135-09PT) has been scheduled for November 9, 2011 at 9AM. Chair Reed asked that Ms. Seaverns provide the BOA with a copy of the settlement hearing paperwork (unable to reach a settlement).

The Board next reviewed a letter from Gary Roberge, Avitar Associates, recommending to Towns that Avitar update their utility values based on new information obtained through his recent discussions with PSNH & NEP to more accurately reflect value. This update would keep utility assessments reasonably defensible and least likely appealed. The letter also informed the BOA that Avitar would soon be providing valuation estimates for telecommunication poles and conduit for taxation in 2011. After some discussion,

Motion: Reed, second McSorley to authorize Gary Roberge from Avitar Associates to update utility values in Nottingham. The utilities in Nottingham are PSNH, NHEC, Hampstead Water Company, Fairpoint and Comcast.

Vote: 3-0 in favor. Ms. Seaverns will contact Mr. Roberge and advise him of the Board's vote. All utilities in Town were listed-members were unsure if the water company would be updated or not. It was included in the motion to be sure that if an update was needed, it would be authorized.

Regarding outstanding minutes,

Motion: McSorley, second Neuman to accept as amended the minutes of the meeting on April 18, 2011.

Vote: 3-0 in favor.

Motion: McSorley, second Reed to accept as written the minutes of the meeting on May 2, 2011.

Vote: 2-0-1 (Neuman not in attendance) in favor.

Motion: Reed, second Neuman to accept as written the minutes of the meeting on May 23, 2011.

Vote: 2-0-1 (McSorley not in attendance) in favor.

Motion: Reed, second McSorley to accept as written the minutes of the meeting on June 13, 2011.

Vote: 2-0-1 (Neuman not in attendance) in favor.

Motion: Neuman, second McSorley to accept as written the minutes of the meeting on June 23, 2011.

Vote: 3-0 in favor.

Ms. Seaverns informed the members that cards for data verification for this year had been printed. Improved properties on Maps 1-6 and Maps 12-17 will be visited this year. This is tentatively scheduled for the beginning of August. Once the dates are confirmed, notices will be posted to let taxpayers know that the assessors will be in Town. There are 7 property owners that

have requested an appointment for inspection as a result of new construction/pickups this spring and these visits will be done during the data verification. Ms. Seaverns updated the members on the picture issue within the assessing software. The assessing company that did the update last year deleted the existing view pictures as well as some other photos. The software people at Avitar will most likely be able to retrieve these pictures from the data sent to Avitar before the update was done last year. Ms. Martin will advise Ms. Seaverns of the progress of this project. Chair Reed asked if there had been any response to the letter to the prior assessing contractor for information used in the 2010 update. Ms. Seaverns stated she had not received any response. Members agreed to a request by Chair Reed to attempt to contact the individual by phone. Ms. Seaverns provided contact information that she has on file.

Next meeting will be August 8, 2011 at 7PM.

Having no further business,

7:45 PM **Motion:** Neuman, second McSorley to adjourn.

Vote: 3-0 in favor.

Respectfully Submitted,

Heidi Seaverns

Approved as written
3/19/12