

Facility Assessment & Advisory Committee Minutes
Monday July 25th 2022

OFFICIAL MINUTES AS OF AUGUST 8th, 2022

In attendance: Gary Anderson (Chair), Paul Dallaire, Charlotte Fyfe, Eric Danis, Barbara Draper; Police Chief Woodman

Minutes: Meeting was called to order at 7:05PM by our chair. It was suggested that we introduce ourselves once again for the benefit of those who were not in attendance at the last meeting and give any background qualifications that would be beneficial to this committee.

Paul presented a spreadsheet that he would make available on line to track and coordinate our responses to the site visits and interviews with Department Heads. We all were very pleased with this approach and look forward to getting it set-up.

A review of last meetings minutes took place and Eric noted that he heard that the library was not to be included in the boards review Gary was to verify this later with Chris Sterndale.

Gary had made arrangements for a review of the adjoining police department building with Chief Woodman.

Chief Woodman presented a list of cosmetic repairs that were necessary at this time. A discussion ensued stating that the Committee would be looking at cosmetic issues but were concerned with more substantial issues like viability, space requirements, growth opportunities and safety among others.

A review of the Police Department was conducted with Chief Woodman leading the way and explaining issues / and – or requirements met and lacking.

After the building review Gary suggested that we gather our thoughts for the next meeting.

Gary was to request a facilities check list from the select Board.

A discussion took place to make sure we can accommodate the different department heads and site visits by being flexible on meeting nights.

Next building review is with the fire department.

Meeting was adjourned at 8:30.

Respectfully Submitted:
Eric Danis