

Facility Assessment & Advisory Committee Minutes
Monday August 23, 2022
Approved 11/7/2022

In attendance: Gary Anderson (Chair), Paul Dallaire, Charlotte Fyfe, Eric Danis, Barbara Draper; Shawn McLean (Nottingham Highway Department Manager)

Minutes: Meeting was called to order at 5:30PM at the highway barn on Flutter Street by Gary Anderson.

Minutes from the previous meeting were accepted by Barbara, 2nd by Paul, Passed.

The intent of this meeting is to review the physical structures managed by the town highway department. Shawn described the uses and shortcomings of the flutter street facility and needs for improvement which were substantial, especially facilities for the workers.

Second visit was to the old fire station. This was in much better shape than we had anticipated. Issues were discussed and use was discussed. It is presently garage space for town equipment which is seriously lacking at the Flutter street space.

Third visit was to the Recycle Center. All areas of the facility were visited and discussions involved safety, amount of personnel required to run it, traffic flow, proximity to wetlands and conservation land, aged equipment, methods of operation. Other towns require fewer workers because of better lay-out of their facilities. Not an option at the current facility.

Fourth visit was to the Smoke Street Facility. The amount of usable land / space for an all-encompassing highway facility including a re-cycle center was discussed. Recent improvements and required maintenance was reviewed.

Our next meeting of the facilities Committee is to focus on reviewing the field trip to the 4 locations that we just visited. Our next area to asses is the Community Center / Recreation Center. Safety at each is a concern.

Eric made a motion to adjourn at 6:30. Paul 2nd. Passed.

Submitted by
Eric Danis