

Facility Assessment & Advisory Committee Minutes
Monday September 12, 2022
Approved 11/7/2022

In attendance: Gary Anderson (Chair), Paul Dallaire, Charlotte Fyfe, Eric Danis, Barbara Draper;
Chris Sterndale (Nottingham Town Manager)

Minutes: Meeting was called to order at 5:30PM at the Conference Area in the Town Hall by Gary Anderson.

Chris gave his thought on the town office building which included:

The Gym (so-called) is in tough shape

The building needs a new furnace

Septic is OK

There is no Public Works office (Shawn's department)

The recreation office space is very inadequate

The building needs a tech overhaul to bring it current with other town's models, possibly build-out the back room with remote conferencing software and hardware.

All community services should be in the front of the building

The back side, closed part of the building needs to be removed.

There is no facilities management in town, maintenance program / workers.

We spoke about collating our information for a final report.

Paul was to re-send the link that he created for the spreadsheet to everyone again.

Our next meeting is scheduled with Courtney, the recreation Department Head on 9/26/2022

Minutes from the August 8th meeting were accepted by Charlotte, 2nd by Eric, Passed.

Eric made a motion to adjourn at 6:30. Paul 2nd. Passed.

Eric Danis