

Facility Assessment & Advisory Committee Minutes
Monday June 19, 2023

In attendance: Gary Anderson (Chair), Paul Dallaire, Charlotte Fyfe, Eric Danis, Barbara Draper.

Minutes: Meeting was called to order at 5:48 PM by Gary Anderson.

Gary motioned to table the 5/01/23 minutes until they are located and re-issued
Eric 2nd, Passed.

Eric reviewed to the best of his recollection the 5/01/23 minutes. It included how to create the report, in sections, to highlight real problems and present possible solutions. The back of the town hall was discussed and recommending a chain of events to take care of that areas was discussed. Present the board with low-hanging-fruit that they can pick-off.

Gary presented a rough draft of rough draft of recommended tasks to give the board for the back of the town hall area. This would be to highlight deficiencies and offer solutions. This kind of recommendation was discussed and it was determined that it would be a good thing to do the same for other areas. Gary will take a stab at them as well.

Much discussion on how to present the report.

Ellen (Town administrator) passed by and clarified what the 40K in the passed warrant article was to be used for and we all agreed.

Charlotte brought up coordination with other departments to avoid redundancy and it was not recommended.

Charolette and Barb to update Paul for the report on the Library visit as he was not available on that day.

The next meeting on 7/25/23 to finalize the report is tentative.

Paul to try and send us a preliminary report

Eric motioned to adjourn at 6:31.

Paul 2nd, Passed.

Submitted by:

Eric Danis

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