

**Nottingham Select Board Meeting**

**6-1-20**

**Official Minutes as of 6-15-20**

**1 Call to Order**

2 Members Present: Chair Ben Bartlett, Vice Chair John Morin, Tony Dumas, Donna Danis

3 Absent: Tiler Eaton

4 Others: Steve Soreff, Chris Sterndale, Kortney Dorow, Shawn McLean

5 Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

**6 Approve Manifests**

7 **Mr. Dumas made a motion to approve the accounts payable manifest of May 18, 2020 and**

8 **June 1, 2020 and payroll manifest of May 19, 2020 and June 2, 2020. Ms. Danis seconded.**

9 **A roll call vote was taken. Unanimously approved by a vote of 5-0.**

**10 Approve Minutes**

11 **Ms. Danis made a motion to approve the public and non-public minutes from May 18, 2020**

12 **as written. Mr. Dumas seconded. A roll call vote was taken. Unanimously approved by a**

13 **vote of 3-1, Mr. Bartlett abstained.**

**14 BOS Reports from Assigned Boards/Committees**

15 *Budget Committee*

16 Not in season.

17 *Planning Board*

18 No update.

19 *CIP*

20 Not in season.

21 *300<sup>th</sup> Celebration*

22 No update.

23 *Marston Property*

24 Ms. Danis urged people to stay off the field. There have been ATV tracks on the baseball field.

25 Mr. Soreff said the police caution tape was put up. Grass is growing as well. Ms. Danis said she

26 would like signs to put there that say stay off the fields as well. Mr. Sterndale said Kortney

27 Dorow is working to have those signs made.

**28 Town Administrator Report**

29 Everyone is healthy and reporting to work. Round Pond Rd. was quiet even with no signs that it

30 was closed. The park was quiet. Pawtuckaway beach has not been decided if it will open. Tax

31 bills went out today.

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Mr. Sterndale spoke about town meeting and what they could do if they can't have more than 10 people gathering. There may be updates from governor in 2 weeks. The town meeting is in 4 weeks; they need to start planning for the meeting or planning to postpone. There are options: meeting outside or do it at the school and use lots of rooms with Zoom. Some towns have been doing drive-by voting. Henniker is doing a multi-room meeting with a Zoom hook up. Stratham is using a few big rooms and space seating. Mr. Morin noted it would be weather permitting if outside. Mr. Dumas said that UNH has large rooms or large stadium that state reps were using for meeting. A loudspeaker is easier than a Zoom meeting hook up for several rooms. Ms. Danis asked how would they speak if there was a loud speaker or several rooms. Mr. Dumas was not sure. Outside is most vulnerable to weather while the many rooms with Zoom is more difficult to handle sound system. There was discussion about how big a room would have to be to have 150 people, 6 feet away from each other. There was discussion about holding the meeting at the fire station. Ms. Danis and Mr. Morin would not like to postpone the meeting. Mr. Dumas said there is stadium seating in the school gym in addition to seats. Mr. Dumas said they could recommend people wear masks and offer ones to those who don't have any. Mr. Dumas suggested large fans blowing air out and fans blowing air in. It was decided that they would hold the meeting in the school gym and café.

#### Action Items from Last Meeting

Town beach opening: This was discussed earlier in the meeting.

#### Assessing

**Mr. Dumas made a motion to approve the three intent to cut documents as listed on agenda. Ms. Danis seconded. A roll call vote was taken. Unanimously approved by a vote of 4-0.**

#### General Business

##### *Recreation Summer program*

Ms. Dorow spoke about a mini recreation camp instead of the traditional recreation camp we have had in the past. There were 119 responses from the survey that was sent out last week to parents. The rec dept. would like to move forward with smaller programs. Mr. Morin commended Ms. Dorow's presentation and information. Ms. Dorow said that many towns were cancelling; she said it would be great for our town to be able to provide something to the town's kids. The governor has said that towns can have rec camps based on the guidelines. Ms. Dorow said based on guidelines, they can't do field trips. Most of the programming would be based outside. With the mini programs, they could have up to 60 kids a day. There would be a variety of programs including: fitness/outdoor game, art, projects, water balloon fight. They would keep appropriate age groups together. It would be at the community center. Ms. Dorow feels very confident in this program. The Board concurred it would a great program.

##### *Road Projects*

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69 Mr. Sterndale spoke about Ledge Farm Road. The road has been tougher than they thought it  
70 would be and they have learned a lot about it. The last portion of the road that is unpaved has  
71 been broken up in two phases: Phase 2: \$410K (from the new pavement to Poor Farm Road) and  
72 Phase 3: \$870K (Poor Farm Road to Epping). Mr. McLean said that water was trapped under the  
73 new asphalt that was recently done; this was caused from the adjacent pond. They have a  
74 solution to fix this. He spoke about the plans for the 2 phases as well. They would not necessarily  
75 have the same company pave the rest of the road. Mr. Morin said that \$1.2 to fix Ledge Farm  
76 Road is unacceptable. Mr. Bartlett said they need to fix this road correctly if they decide to do it  
77 and it is a main road in Nottingham. Ms. Danis and Mr. Dumas said the price tag is high. Mr.  
78 Dumas said that they decided a few years ago it was a public safety issue to fix that road. Mr.  
79 Morin said that road has been around for 200 years; he'd like to see accident reports for that  
80 road. Mr. Morin said that Poor Farm Road is heavily travelled as well and is in worse shape. He  
81 noted also there is a school project that is coming up as well. Mr. Sterndale said it is the highest  
82 used dirt road in town. They are planning on completing the topcoat pavement they started last  
83 year for Ledge Farm Road. There is \$180K encumbered from last year for this project and there  
84 is a \$300k in a warrant article as well. That could finish the phase 2 (pave to Poor Farm Road).  
85 There is no money for phase 3: \$870K. Another option could be to ask voters to not pass warrant  
86 article for \$300k and stop everything. Perhaps that would be completed with a state stimulus  
87 project. Mr. Morin noted that the phase 2 is \$410k even if we saved money from last year. There  
88 is only 4 houses on that road; there are other roads to use if people don't like that dirt road. Mr.  
89 Morin is not in favor of paving this road at all. Mr. Dumas said he's in favor of paving roads that  
90 will service the most Nottingham citizens. It's possible to complete phase 2 and stop. Mr. Morin  
91 said he would be in favor of paving Poor Farm Road over Ledge Farm Road. Ms. Danis said she  
92 is very concerned about money and doesn't think a decision should be made tonight. Mr.  
93 Sterndale said they should come to a decision before town meeting. Mr. Morin said they don't  
94 have to all agree at town meeting. Mr. Bartlett said he doesn't think a decision should be made  
95 tonight. He believes it is an issue that deserves to be looked into, at least phase 2. Mr. Bartlett  
96 asked Mr. McLean if this was a half mile for phase 2. Mr. McLean said yes. Mr. Bartlett asked  
97 what the typical cost of paving a mile road. Mr. McLean said it ranges from \$200k for an easy  
98 job and up with drainage costs, etc. Mr. Morin asked Mr. McLean for costs on maintaining  
99 Ledge Farm Road, specifically that ½ mile road. Mr. Sterndale said this will not affect what they  
100 are planning to do on other roads.

101 *Reopening Plan*

102 Mr. Sterndale said the governor hinted that the stay at home ordinance will change in 2 weeks.  
103 The community center has been closed but some in person business has been occurring the  
104 whole time. Appointments could be made for town clerk, library. Mr. Bartlett said opening up  
105 could be done in phases. Mr. Morin said some people won't do things online. Ms. Danis said the  
106 town clerk can encourage people to do things online though. Mr. Sterndale said they weren't  
107 going to advertise that the town clerk is open; they could be open for appointments like new car  
108 registration and pistol permits. The Board agreed with Mr. Sterndale's approach. Lori Anderson  
109 still needs to find a deputy clerk. Mr. Bartlett asked what they can do to help her. Mr. Sterndale

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110 said Betsy and Kelly end up taking some calls. Mr. Dumas suggested putting something in the  
111 community newsletter. The deadline was today for newsletter. Mr. Bartlett had submitted  
112 something and will send that to the BOS.

113 Mr. Sterndale said the fire permits are continuing to be done the same way.

114 Mr. Morin said his mom is cleaning and painting the old town hall. An issue has arose about  
115 drainage about sinks and toilets. He believes there could be a septic issue. He suggests they  
116 address that septic issue. Mr. Sterndale said the tank was being drained routinely when the  
117 childcare was there but he will look into it.

118 Mr. Dumas asked how the cheat sheet he created for Zoom meetings. Mr. Sterndale said there  
119 have been no questions. Mr. Dumas recommended a trial meeting and said he was available to  
120 assist.

121 Mr. Morin asked if the farmer's market was going to be stopped because of COVID-19. Mr.  
122 Sterndale said it hasn't been active for a few years. Ms. Danis said she thinks something goes on  
123 there still.

124 **Review Action Items for Next Meeting**

125 Mr. Sterndale will find out more info about town meeting, Mr. McLean will get costs for  
126 maintaining Ledge Farm Road, Mr. Bartlett will send the BOS what he sent for community  
127 newsletter.

128 **Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (l) if required.**

129 **Adjourn**

130 **Ms. Danis made a motion to adjourn at 8:27 pm. Mr. Dumas seconded. A roll call vote was**  
131 **taken. Unanimously approved by a vote of 3-0. Mr. Bartlett was unable to log back on.**

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