

Minutes
Nottingham Select Board Meeting
September 10, 2018

6:30 PM Chair Danis opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Donna Danis, Tiler Eaton, Charlene Andersen, Anthony Dumas

Absent: Benjamin Bartlett

Others: Town Administrator Chris Sterndale, Secretary Dawn Calley-Murdough, Steve Soreff

Approval of Manifest:

Motion: by Mr. Dumas, second by Mr. Eaton to approve the September 10, 2018 accounts payable and September 11, 2018 payroll manifests.

Vote: 4 – 0 in favor.

Approval of Minutes:

Motion: by Ms. Andersen, second by Mr. Dumas to approve the minutes of the July 30, 2018 meeting, as amended.

Vote: 4 – 0 in favor.

Motion: by Ms. Andersen, second by Mr. Dumas to approve the minutes of the August 27, 2018 meeting, as amended.

Vote: 4 – 0 in favor.

Motion: by Ms. Andersen, second by Mr. Dumas to approve the minutes of the August 28, 2018 meeting, as amended.

Vote: 3 in favor. 1 abstained.

Select Board Department/Board/Committee Reports:

Budget: The next meeting is October 4th at 6:30 pm in Conference Room #1 at the Town Offices.

Planning: Mr. Dumas stated the board hasn't met since the last Select Board meeting and the Planning Board meeting for September 12th has been cancelled.

Town Administrator Reports, Mail, Signature Items:

Voting: Polls are open from 8:00 am to 7:00 pm and ballots are available on the town website.

Highway: Little River Road construction will start tomorrow, earlier than planned. Work will include grinding pavement and repaving, other road work will take place a little later in the month.

Solar: Panels at the town offices and fire station are up and running and board members were invited to participate in a ribbon cutting ceremony, the date which hasn't been selected yet but will be posted on the town website when it becomes available.

Recycling: Household Hazardous Waste Day will be on September 29th in the Town of Raymond from 9 am to 1 pm. Information is available on the town website and at the Recycling Center.

This is the one day a year that residents can dispose of hazardous waste items, such as paint, and household cleaning chemicals.

Appointments: None

Minutes
Nottingham Select Board Meeting
September 10, 2018

General Business:

Building Permits on Private/Class VI Roads: Mr. Sterndale provided the board with the most recent proposed policy, which included the changes as requested at the prior board meeting

Motion: by Ms. Andersen to adopt the Policy of the Select Board Regarding Building Permit Applications on Private and Class VI Roads. Second by Mr. Eaton.

Vote: 4 – 0 in favor.

The approved policy would be added to the town website and posted in the applicable locations.

NHMA Policy Conference: Mr. Sterndale asked the board if they had any more questions, concerns, or opinions on the suggested policy items. The board recommended abstaining on those two items they didn't have an opinion on. Mr. Dumas would not be able to attend.

The board appointed Mr. Sterndale to represent their opinions and voting preferences at the NHMA Policy conference on Friday, September 14, 2018.

Epping Pipeline Project: Ms. Andersen reviewed an article that appeared in the August 29th Foster's Newspaper discussing a proposed installation of a 2 billion cubic foot natural gas storage tank in Epping for a pipeline from Manchester to Stratham. The town of Epping Select Board expressed concerns about the pipeline and storage tank.

Ms. Andersen asked if Nottingham should write a letter to make sure Nottingham is included in the discussion relating to Nottingham being an emergency responder and is considered as part of the regional impact.

Mr. Eaton clarified the location of the pipeline, in a gravel pit in West Epping near the Mary Blair dam. It was stated the installation is in the planning phase and there will be public hearings held through the Public Utilities Commission (PUC).

Mr. Sterndale reported the town would receive notification as part of the regional planning process, and sending a letter will just speed up that process. Mr. Eaton stated the town would receive hearing notices throughout the process.

After discussion the board decided they would send a letter regarding the project.

Audit & DRA Financial Review: Mr. Sterndale reported the audit has been completed with Plodzick & Sanderson, the new audit company, and recommended the Select board hold a meeting with them to review the results. The town will have the ability to add some comments to the audit, should address three process areas per auditor recommendations, and will need to draft a new financial policy. The town should try to hold their meeting within the next couple of weeks to submit required state paperwork. Submission of the audit is the final document the town must submit to the NHDRA in order to get their tax rate, and the Select Board will need to sign the official form.

Chair Danis stated it would be good to review the audit with the auditor during a regular public meeting.

Mr. Sterndale would provide the Select Board with the draft audit via email, asked the board if they wanted to hold an additional meeting to review the results before meeting before meeting with the auditors, and when they want to meet with the auditors. It was determined the auditor would be

Minutes
Nottingham Select Board Meeting
September 10, 2018

asked to attend the next board meeting. Mr. Sterndale asked the board to email him any advance questions so he can send them to the auditor ahead of time.

Road Study Intern: Ms. Andersen stated Antioch University is accepting applications for environmental projects for their 2019 Spring/Summer program. Ms. Andersen recommended submitting an application for a road study project to monitor road conditions in relation to invasive species and water run off. This could be an inventory of locations of impacted areas with invasive plants and levels of conditions, and to help set up a plan and propose resolution to problem areas.

Mr. Dumas stated his support as the state probably impacted growth of Japanese Knotweed when they completed road side clearing before paving Route 152. Ms. Andersen stated the state is completing spraying in different areas to see how well it will work; the town has mowed Freeman Hall Road with Japanese Knotweed as well.

The board agreed to Ms. Andersen submitting an application.

Lakeview Drive Driving Speed: The board reviewed the most recent citizen submission expressing concern about the speed limits and excessive speeding on Lakeview Drive.

Mr. Sterndale reviewed when towns have authority to change speed limits to something lower than 25 mph on town roads. Enforcement of speeding is still a challenge, but changing the speed in applicable locations might improve the situation. Mr. Sterndale stated a 15 mph speed limit could be enforced at the intersection/split on Lakeview Drive, which might help the speeding situation.

Motion: by Mr. Dumas that pursuant to NH RSA 265:63, the Select Board hereby determines that the prima facie speed permitted through the intersection on Lakeview Drive is 15 miles per hours. Second by Mr. Eaton.

Vote: 4 – 0 in favor.

NON-PUBLIC SESSION: The Board entered non-public under RSA 91-A:3 II(a) and (d).

7:07 PM Motion: Motion by Mr. Dumas, second by Ms. Andersen to enter non-public under RSA 91-A:3 II(a) and (d).

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea. 4 – 0 in favor.

7:22 PM Motion: Mr. Dumas, second by Ms. Andersen to exit the non-public session.

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea. 4 – 0 in favor.

Motion: Mr. Dumas, second by Ms. Andersen to seal the non-public minutes of September 10, 2018.

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea. 4 – 0 in favor.

The Selectmen made no decisions during their nonpublic session.

ADJOURNMENT: Having no further business,

7:23 PM Motion: by Mr. Dumas, second by Mr. Eaton to adjourn.

Vote: 4 – 0 in favor.

Respectfully Submitted,

Minutes
Nottingham Select Board Meeting
September 10, 2018

Dawn Calley-Murdough