

**Approved Minutes
Nottingham Select Board Meeting
10/7/19**

Call to Order

Chair Dumas called the meeting to order at 6:05pm.

Members present: Tony Dumas, Donna Danis, John Morin

Absent: Vice Chair Ben Bartlett, Tiler Eaton

Motion: By Mr. Morin, second by Ms. Danis, to enter non-public session under RSA 91-A:3, II, A&B (personnel).

Roll Call: Morin – Yea; Danis- Yea; Dumas- Yea. 3-0 approved.

The board exited non-public session at 6:55pm.

Motion: Mr. Morin, second by Ms. Danis, to seal the minutes of the non-public session. Roll Call Vote: Morin – Yea, Dumas – Yea, Danis – Yea. Eaton – Yea. 3 – 0 in favor

Chair opened the public meeting at 7pm with the Pledge of Allegiance.

Mr. Morin apologized for not going to the groundbreaking at the Marston property. Mr. Dumas said the ceremony went well.

Approve Manifests

Ms. Danis made a motion to approve the accounts payable manifest of 10/8/19 and payroll manifest of 10/7/19. Mr. Morin seconded. Unanimously approved by a vote of 3-0.

Approve Minutes

Ms. Danis made a motion to approve the public minutes from 8/12/19 as written. Mr. Morin seconded. Unanimously approved by a vote of 3-0.

Ms. Danis made a motion to approve the public minutes from 9/9/19 as written. Mr. Morin seconded. Unanimously approved by a vote of 3-0.

They will hold off on the 9/23 minutes.

Action Items from Last Meetings

Review of EL roads. Food for election workers. Plowing Contracts.

BOS Reports from Assigned Boards/Committees

Budget Committee

Mr. Morin went to the last meeting. He said that the BOS spoke about the budgets for town and school. Mr. Sterndale said the BOS has the BC calendar now. They went over the schedule. Mr. Dumas asked if the BC board is reducing the number of members per the warrant article from last year; Mr. Sterndale said that article did not pass last year and enough people ran for the

Approved Minutes
Nottingham Select Board Meeting
10/7/19

36 positions anyway. Mr. Morin said he would take over Mr. Bartlett's BC role if Mr. Bartlett can't
37 make the meetings.

38 *CIP*

39 Ms. Danis asked the school for their worksheets and have not received a response.

40 *300th Celebration*

41 No update.

42 *Marston Property*

43 Ms. Danis said thanks to everyone who came to the groundbreaking ceremony. There has been
44 one problem: there was a question about how much fill was needed to level out the field to the
45 correct height. One estimate was used and there was another estimate as well which was higher.
46 They may need more fill which may cost a bit more. There are other areas that they have savings
47 from such as not needing as many guardrails. Also they may not use guardrails in parking lot;
48 instead they can use the boulders they are digging up from the property. There may not be a need
49 for backstops right away; they can put that on the fundraising list. The fundraising committee is a
50 solid team; they have two more people added to the committee. Mr. Dumas asked about the
51 topsoil. Ms. Danis said that was courser gravel so that can't be used for the fill but they can sell
52 the extra topsoil. Mr. Dumas asked if the money from selling the topsoil has to go to the general
53 fund or if it can go directly back to the Marston property costs. Mr. Sterndale said it will go back
54 to the Marston property fund. Some of the topsoil will be used at the school as well as for the
55 town.

56 *Planning Board*

57 Mr. Sterndale said they had a joint meeting with the other land use boards. They discussed
58 amendments to the zoning laws.

59 **Town Administrator Report**

60 The work on Ledge Farm started this am. They were cutting down trees. The other projects are
61 South Summer and Canton Court which will begin in a few weeks. Fuel bids are in; they are
62 lower than last year by 20%. The state budget is done; it won't affect the tax rate in Nottingham.
63 There will likely be \$600,000 from the school budget returned to the taxpayers which may hold
64 the tax rate flat. There will possibly be \$40K from the state for revenue sharing over the next
65 year or two. They are meeting with the E911 experts to discuss the roads and numbering. There
66 are many roads and numbering issues in Nottingham. The state isn't making them change
67 anything but the safety people would like changes. It would mean that people would get different
68 numbers, etc. The BOS is welcome to sit in on that meeting. The census is coming next year. The
69 BOS doesn't count; they would encourage participation only. They will advertise the census on
70 channel 22, create a newsletter article and ask The Forum to write an article.

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Nottingham Select Board Meeting
10/7/19

Mr. Dumas asked about volunteers for swap shop. Mr. Sterndale said that Steve wrote an article in The Forum, and there is a flyer at the recycling center. So far, there is no interest. Mr. Dumas said although the shack is closed, people are putting items by the swap shop instead of taking care of them in the proper spots. Ms. Danis said this has been going on for 2 years. There was a consensus of the Board that the swap shop will be taken down.

Mr. Dumas spoke about the drowning at Pawtuckaway a few years ago. Mr. Sterndale said that they would meet with the fish and game, state police and police at the beginning and ending of the season.

General Business

Plowing Contracts

Mr. Sterndale passed out a sample contract. Mr. Bartlett's company will be plowing the town; this company has been doing a good job. The town contracts with two companies: HCR Trucking and All Seasons Landscaping, both with 2 trucks each. They are going to stage material such as sand at All Seasons Landscaping on Rte. 156. This will save time from having to go back to the town shed for sand. Everything else will be handled by the town employees. Mr. Dumas asked if Shawn is tracking fuel costs vs. time, etc. Mr. Sterndale said they have routes and they will have ballpark figures for each route. They can't measure salt application as they don't have the type of application in and on each vehicle. Mr. Dumas said they can write down what each route got salt for an approximate cost to get a per mile cost for paved roads. Ms. Danis said she would like equipment that tracks the salt, etc. eventually. Mr. Dumas and Ms. Danis said the contract with Mr. Bartlett's company predates his term for BOS.

EL Policy

Mr. Dumas went over the approved motion for the EL roads which was to update and finalize EL policy, conduct road by road EL evaluation with input from residents, explore better(ment) assessment option and create definition of standards for existing Class V roads.

Mr. Morin asked for clarification on the EL policy. Mr. Dumas said there was issues with it; there are holes in it as noted by the lawyer. He said it should be consistent with the spirit of the RSA not just the letter of the law. He said there should be periodic review for EL as well and have a mechanism to reevaluate. Ms. Danis asked about the efficiency about the discussion without the other two members. She asked if there is way for the BOS to give all comments to Mr. Sterndale to consolidate. Mr. Morin asked if they should get out of making any roads EL and make these that are currently EL town roads because in five years, the policy could be revamped. He said it doesn't benefit the town or the townspeople to have these roads as EL. Mr. Dumas said he thinks they should get out of the EL business as well but doesn't think they should pass it to the next BOS. Mr. Morin suggested that instead of 10 miles of EL, they could reduce it to a lower number by approving some of the roads. Ms. Danis said there are parallel paths, and there are several options according to the new policy. Mr. Dumas said there are some EL that serve one house and private roads; these are low hanging fruit that should not be EL at all. There could

Approved Minutes
Nottingham Select Board Meeting
10/7/19

be others that remain EL to a certain extent of the road and then not maintained by the town after that. Mr. Dumas said he doesn't want to nix the EL policy as a future BOS may need that policy. Mr. Dumas said that he agrees with Ms. Danis that they need to look into the betterment assessment. Ms. Danis said they need an action plan and have a timeline and have all members participate no matter their schedule. Mr. Sterndale said they need to develop what the standard is for becoming a town road and have a policy on what the roads need to do to remain an EL. Mr. Sterndale said if the town takes on a road, they need to take on any liability that comes with maintaining it. He continued: the EL are so far below the standards of the roads that we do maintain now. There could be a standard for new roads and another standard for EL roads. Ms. Danis would like to have a different standard for existing roads. Mr. Morin said he would like to have those standards created as well. Mr. Sterndale was given the task of creating these standards. Mr. Dumas suggested that everyone read up on betterment assessment to discuss at a future meeting. Mr. Sterndale will find reading material for the Board. The Board agreed that they could have these road policies done by end of December. They could also have workshop meetings for this work as well.

Mr. Sterndale thinks that the primary may be February 11.

Appointments

Review Action Items for Next Meeting

10/21/19: election prep including food for election workers, 9/23 minutes

Future meetings: new road standard policy, existing road standard policy, tax deed waivers

Adjourn

Mr. Morin made a motion to go into non-public under RSA 91-A:3 II a and b (personnel) at 8:10.

Ms. Danis seconded. Roll call vote: Mr. Morin-yea, Mr. Dumas-yea and Ms. Danis-yea.

Unanimously approved by a vote of 3-0.

The board exited non-public session at 8:20 pm.

Motion: Mr. Morin, second by Ms. Danis, to seal the minutes of the non-public session. Roll Call Vote: Morin – Yea, Dumas – Yea, Danis – Yea. Eaton – Yea. 3 – 0 in favor

Adjourned at 8:20pm.