

**Nottingham Select Board Meeting
10-17-22
Official Minutes as of 10-31-22**

1 Call to Order

2 Members Present: Vice Chair Tony Dumas, John Morin, Ben Bartlett

3 Absent: Chair Donna Danis, Tiler Eaton

4 Others: John Scruton, Steve Soreff, Roger Richard, Dee-Ann Decker, Robin Marshall, Sherry
5 Sandler, Neil Santos, Carmen Santos, Maureen Campaiola, Bob Desrosiers, Chelli Tennis, Paul
6 Kelly, Mike Colin, Tom Duffy, Kortney Duvall, Fawn Woodman, Tom Butkiewicz

7 The Vice Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

8 Approve Manifests

9 **Mr. Morin made a motion to approve the accounts payable manifest of 10-17-22 and**
10 **payroll manifest of 10-18-22. Mr. Dumas seconded. It was approved by a vote of 2-1, Mr.**
11 **Bartlett abstained.**

12 Approve Minutes

13 **Mr. Morin made a motion to approve the public and non-public minutes from 10-3-22 as**
14 **written. Mr. Dumas seconded. It was approved by a vote of 2-1, Mr. Bartlett abstained.**

15 BOS Reports from Assigned Boards/Committees

16 Budget Committee

17 Mr. Morin said the schedule has been set for BC.

18 Planning Board

19 There was a meeting on Wed. with a lot of cases. The admin for that board is leaving.

20 CIP

21 No update

22 300th Celebration Committee

23 Mr. Soreff went over the events that were upcoming.

24 Marston Property

25 No update

26 Town Administrator Report

27 Health insurance is up 11%. Primex is up \$3k. The preliminary budget is ready.

28 **Mr. Dumas made a motion to add Mr. Scruton's name to the NHMA list and remove Chris**
29 **Sterndale. Mr. Morin seconded. It was approved unanimously 3-0.**

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The Nottingham rep doesn't feel it's worth going to the Strafford Regional meetings if Nottingham can't vote. Nottingham can only vote if they pay dues instead of paying only for services. Mr. Morin said the PB feels they should be part of the group as well.

Birchtree Lane, formerly North River Road, had a culvert collapsed. It will cost \$40-50k to fix. There is a drainage area close to the wetlands. Mr. Scruton said that the newly accepted roads will likely cost a couple hundred thousand dollars over the next few years with updating them to standards. If they can't get this road fixed by fall, they will have to put metal plates on the road in order for cars, ambulances, etc. to get through. They will need an emergency permit for the wetlands issues. ARPA or unanticipated bridge money can be used. He said the camp roads will be very expensive for the town. Mr. Bartlett asked what the ARPA funds and highway funds can pay for and noted there are other culverts that need to be fixed in town as well.

The rec bus has a small dent on it which they will patch up.

Action Items from Last Meetings

Dates will be finalized for Facilities Assessment Committee, PLIA/milfoil

Oct 31: public hearing, roof shed for the tires using ARPA funds, unanticipated revenue discussion

Dept. heads will come to next two meetings.

Financials through September, ARPA funds in general

Public works mutual aid policy acceptance

Assessing

Map	Lot	Subject
	23	2 Intent to Cut - Cedar Waters
	3	12-2 Intent to Cut
	3	12-1 Intent to Cut
	3	2-2 Intent to Cut
	52	4-1 Intent to Cut

Mr. Morin made a motion to approve the land use change tax for the above. Mr. Bartlett seconded. Unanimously approved by a vote of 3-0.

General Business

Public Works Mutual Aid

Mr. Morin made a motion to approve the Public Works Mutual Aid agreement. Mr. Bartlett seconded. Unanimously approved by a vote of 3-0.

Overall Budget

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58 The budget is a bit over 5% and it's \$121K over the 4% tax cap. The health insurance costs were
59 increased due to adding staff to the fire dept. Mr. Bartlett asked if there are four highway staff
60 and why are they budgeting for five.

61 *Recreation Budget*

62 Ms. Duvall went over the budget. She has lifeguards in the budget as they can't use the beach for
63 rec dept camp if they don't have lifeguards. She is asking for a maintenance person seasonally.
64 The beach overgrew the sand and the playground did with trees, weeds as well. Mr. Bartlett
65 asked if this will take place of contracting out. Ms. Duvall said no, this person would do odd
66 jobs. Ms. Duvall went over the rec events and what she has budgeted for each.

67 *Police Budget*

68 Chief Woodman said the first line went up; it's the salaries for the 8 officers and herself. It's for
69 merit raises and COLA. There is one part-time position and the part-time person this year moved
70 to full-time this year. It's very hard to fill a part-time position. She is going to try to fill the
71 position, but she lowered it because she doesn't know if she will be able to fill it. The ammo
72 went up in cost. In service hours keep expanding each year. The Chief tries to get as much free
73 training as possible as well. Service contracts went down a bit because they merged with the
74 town. The gas prices may need to increase for the budget. The cruiser line increased. The Chief's
75 goal is to have 5 vehicles instead of 4 so there would be no trade in money this year. Mr. Bartlett
76 said that the officers are going to court and the cars are in the shop, etc. Chief Woodman said yes
77 and sometimes they find themselves without a vehicle. She said the other towns have 5-7
78 vehicles with the same town population as Nottingham. Mr. Bartlett said the no trade in on
79 vehicle is reasonable. He thought the police budget was good and conservative. The gas line will
80 be increased. There was discussion about items in CIP for the future. Chief requested a tech
81 capital reserve fund for the police dept. for this year. She would like to start it up for \$10k. The
82 MTU are \$28k; there will be a grant from state for \$10k and ARPA could cover the rest. Those
83 are in the CIP for 2024.

84 *Supervisor of the Checklist*

85 Ms. Decker came to speak about the budget for the supervisor portion. There is only one known
86 election meeting next year. They put an additional election in budget in case there is a special
87 election or primary. The state will do an overhaul of the database and the supervisors will need to
88 train. The assessing clerks are required to give the supervisors info about when houses are sold
89 so they can remove those people from the voter list. Due to that, postage has gone up. They put a
90 computer and phone on their budget as they don't have a phone at their desk. There is one filing
91 cabinet in budget this year as it should be a full suspension cabinet as it goes back and forth
92 between the town and school for each election. There is a pay increase for the supervisors. They
93 currently make \$12.50 an hour. They are requesting this to be increased to \$16 an hour.

94 **Appointments**

95 *PLIA*

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96 Mr. Santos said they have been pulled milfoil out since 2016. He went over the document that he
97 passed out to the BOS. They did 59 dives this year. They have done 832 hours in diving this year
98 and they aren't done yet. Every cove had milfoil this year. They use a bright light in the middle
99 of the night, and it finds the big plants. This saves time but does not find the small plants. They
100 still have to dive to find, mark and pull the small plants. They had to pay divers this year as well;
101 most are volunteer but if they have an emergency situation, divers are paid.

102 Mr. Dumas asked if they are planning on putting together a warrant article for the budget for the
103 cost of milfoil. It is the plan. Mr. Bartlett encouraged the BOS to see the lake with the milfoil; he
104 said it is quite an operation and he tips his hat to them. He wonders if they are at the tipping point
105 of not making much more headway and he said the state should be paying as well. Mr. Santos
106 said the state will consider paying when it impacts the state revenue for the state park. Mr.
107 Dumas asked if they could cordon off the area of lake with milfoil. Mr. Santos said they can't
108 shut off the areas.

109 *Public Comment*

110 Ms. Marshall noted Ms. Decker had come before the BOS to request money for milfoil. She
111 suggested putting a camera by the bandstand to deter vandalism. She suggested keeping the
112 police reserve fund separate as the police warrant articles typically get approved. She said the
113 paper compactor was broken at the recycling center. The cans now have to be put outside now
114 and it's full of bees. She lodged a complaint about a staff member at the recycling center.

115 Ms. Campaiola said she had complaints about the dump. She had complaints about two staff
116 members about the recycling center. She inquired about a smoking policy at the recycling center.
117 She would like to know when the BOS will discuss the vote about the swap shop. Mr. Dumas
118 said it was passed that people can go into the bins at the recycling center; it was not for the swap
119 shop coming back. She would like the items to be placed by the dumpsters so people can take
120 them. Mr. Morin said they may be adding more problems if stuff is left there. Mr. Morin said that
121 it's hard to find people to want to work at the recycling center. Mr. Bartlett suggested looking at
122 contracting the recycling center out to the WM. Ms. Campaiola asked if they can put something
123 on the website with 2 buttons about Democrats and Republicans groups and where/when they
124 meet. Mr. Scruton said they can't do that due to it being a government website. Mr. Dumas said
125 they can put it on the calendar but they can't do anything beyond that. Mr. Scruton asked if the
126 meeting was in the building and Ms. Campaiola said it's not. Mr. Scruton said it should be listed
127 only if meetings are at the town building. He is inclined to remove all meetings from the calendar
128 if they are not at the town building. Ms. Campaiola asked if they had a public hearing for how
129 the ARPA funds were going to be used. Mr. Bartlett said he is not sure. Mr. Scruton said they
130 should have had a public hearing for ARPA funds. Ms. Campaiola said she doesn't think some
131 things qualify for ARPA funds; she doesn't think paving at Marston should be covered. She
132 suggested helping out the food pantry with the ARPA funds.

133 Dr. Butkiewicz said he is glad they are maintaining 4% but they can go under 4%. He has a
134 request to update the budget acronyms. He said he called in a complaint at the recycling center as

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135 well. Dr. Butkiewicz said he is constantly harassed by a worker and now he wears a body
136 camera.

137 Mr. Richards said they need to do something about recycling center. Maybe they can get
138 volunteers and they will get a reduction on taxes. Mr. Scruton said they can't reduce taxes and
139 they can't have volunteers at the recycling center. Mr. Richards said he thinks the money given
140 to the town for COVID should be given back to the townspeople.

141 **Review Action Items for Next Meeting**

142 10/31 Facilities Assessment Committee, Public Hearing

143 Fire, website calendar, website policy, public hearing regarding ARPA funds

144 **Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (l) if required.**

145 **Adjourn**

146 **Mr. Morin made a motion to adjourn the public meeting at 8:47pm and go into non-public**
147 **RSA 91-A:3 II (a, b). Mr. Bartlett seconded. Roll call vote: Mr. Bartlett-yay, Mr. Morin-**
148 **yay, and Mr. Dumas-yay. Unanimously approved by a vote of 3-0.**

149 The non-public meeting ended at 9:15pm.

150

151 **Mr. Morin made a motion to seal the minutes of the non-public session. Mr. Bartlett**
152 **seconded. Roll call vote: Mr. Bartlett-yay, Mr. Morin-yay, and Mr. Dumas-yay.**
153 **Unanimously approved by a vote of 3-0.**

154

155 **Mr. Morin made a motion to adjourn the public meeting at 9:15pm. Mr. Bartlett seconded.**
156 **Roll call vote: Mr. Bartlett-yay, Mr. Morin-yay, and Mr. Dumas-yay. Unanimously**
157 **approved by a vote of 3-0.**

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