

**Nottingham Select Board Meeting
10-18-21
Official Minutes as of 10-18-21**

1 Call to Order

2 Members Present: Vice Chair John Morin, Tony Dumas, Donna Danis

3 Absent: Ben Bartlett, Tiler Eaton

4 Others: Lorraine Petrini, Chris Sterndale, Steve Soreff, Steve Welch, Joseph Welch, Rhoda
5 Capron

6 The Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

7 Approve Manifests

8 **Mr. Dumas made a motion to approve the accounts payable manifest of 10-18-21 and**
9 **payroll manifest of 10-19-21. Ms. Danis seconded. Unanimously approved by a vote of 3-0.**

10 Approve Minutes

11 **Mr. Dumas made a motion to approve the public minutes from 10-4-21 as written. Ms.**
12 **Danis seconded. Unanimously approved by a vote of 3-0.**

13 BOS Reports from Assigned Boards/Committees

14 Budget Committee

15 Mr. Eaton was not at BOS meeting.

16 Planning Board

17 There was a conceptual review on Rte. 4. The watercross received an approval by a vote of 4-3
18 from the Planning Board.

19 CIP

20 Mr. Dumas said they are meeting tomorrow.

21 300th Celebration Committee

22 They are here to present tonight.

23 Marston Property

24 Ms. Danis said there was nothing to report.

25 Town Administrator Report

26 Mr. Sterndale said the private road lawsuit has been dropped. The Rec. Dept is doing a Spooky
27 Walk and a floating jack o'lantern down the river.

28 There will be a policy created for the town credit card. Mr. Sterndale would like to get a credit
29 card for each department with a higher limit. A credit card would be given to each of these

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30 departments: fire, police, public works, admin, and rec. Mr. Dumas is in favor of this. Ms. Danis
31 is in favor. Mr. Morin is in favor.

32 Mr. Sterndale said he is hearing from department heads with questions on how the town is going
33 to deal with the pay ranges in a really high inflation environment. The merit system works when
34 inflation is 1-2%. There is no cost-of-living adjustment. Social security came out with a 6%
35 increase.

36 There are a couple of non-public issues.

37 Ms. Danis asked how the rec. dept. was doing for staffing. Mr. Sterndale said they have hired
38 one person in the past couple of weeks, but they are still looking for others. They listed the job
39 on indeed. Mr. Dumas asked if they are hoping to use high school labor. Mr. Sterndale said they
40 have had good luck with 16-year-olds. Mr. Dumas suggested sending the van to CBNA to pick
41 up the kids who are hired.

42 **Action Items from Last Meetings**

43 CIP, tax incentive program for new businesses, road maintenance policy, recycling center
44 discussion, ARPA funding for town employees in non-public meeting.

45 Oct 18: 300th Celebration Committee

46 **Assessing**

47 **Ms. Danis made a motion to deny the tax abatement request for Map 66 Lot 1 Sub 4 per**
48 **Avitar recommendation. Mr. Dumas seconded. Unanimously approved by a vote of 3-0.**

49 **General Business**

50 *CIP*

51 Mr. Dumas said the first meeting for CIP is tomorrow night. Gene Reed and Megan Sebasco are
52 on the CIP Committee.

53 Mr. Sterndale went over a few items for the town. Solar panels will need to be purchased in 3
54 years. There was discussion on where they would find the money to use to buy the panels. Other
55 items include a washing station for the trucks and also items for the recycling center.

56 Mr. Dumas said the money from Rte. 4 and the COVID money was unexpected, and they need to
57 know what they can and cannot spend it on.

58 *Road Maintenance Policy*

59 Mr. Morin said the updated document is a lot easier to understand. Mr. Dumas and Ms. Danis
60 concurred.

61 **Ms. Danis made a motion for the BOS to adopt the Road Maintenance Policy pursuant to**
62 **NH RSA 231-232. Mr. Dumas seconded. Unanimously approved by a vote of 3-0.**

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63 **Mr. Dumas made a motion for the BOS to approve the Winter and Inclement Weather**
64 **Road Maintenance Policy. Ms. Danis seconded. Unanimously approved by a vote of 3-0.**

65 *ERZ Policy*

66 Mr. Sterndale said the owner of the Rte. 4 property brought him up to speed about this program.
67 It's used for bringing business to an abandoned use area. Small credits are given to the small
68 business tax. Mr. Sterndale said the zones have to be contiguous.

69 **Ms. Danis made a motion to request the designation of two areas to be Economic**
70 **Revitalization Zones pursuant to NH RSA 162-N:8. Area A consists of 16 parcels, Area B**
71 **consists of 6 parcels, all along Route 4 and within Nottingham's commercial/industrial**
72 **zone. Mr. Dumas seconded. Unanimously approved by a vote of 3-0.**

73 **Appointments**

74 *300th Celebration Committee*

75 There was discussion on the cost and revenue.

76 The quote for fireworks is \$10k.

77 There are tri-centennial sponsored events as well as Nottingham community sponsored events.
78 The tri-centennial sponsored events will cost \$37,600. There is \$850 allotted for Nottingham
79 community sponsored events.

80 Ms. Capron said they have 16 cookbooks left; they bought 250. They may buy more.

81 Mr. Morin asked if they plan on selling ornaments, cookbooks, etc. at every event. Mr. Welch
82 said yes.

83 Ms. Danis asked if they are double counting the revenue. Mr. Welch will look into that.

84 Ms. Capron said the square card would be helpful to allow for credit card sales. Mr. Sterndale
85 said they will work on that.

86 Mr. Welch asked if they could have a credit card from the town. He ends up paying for things
87 out of his pocket. The library charges them for copies.

88 There is an account for the 300th Celebration Committee.

89 Ms. Danis asked if Mr. Welch can meet with her and they can put this information into a
90 spreadsheet. Ms. Capron agreed that a spreadsheet would be beneficial.

91 Ms. Capron said they don't need a credit card for the committee, but the square would be
92 beneficial.

93 Ms. Danis would like the budget presentation more detailed out. Mr. Morin asked if they could
94 put \$4000 on a debit card so they could use that. Ms. Danis said that is retroactive.

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95 Ms. Capron and Ms. Danis agreed as long as they are within the budget for item category, it's
96 fine.

97 Mr. Welch said there are actors and reenactment people planned for some of the events; the
98 committee would like to make donations to these people. He asked if this money is approved to
99 give to them.

100 Ms. Danis asked about parking for events. Mr. S. Welch said they are calling the bus company.
101 Ms. Danis asked for a write-up for the reenactment event. Mr. S. Welch said there would be fires
102 and camping for this event. Ms. Danis asked if the police and fire have given their blessing. Mr.
103 S. Welch said fire is on board. The police may have some concerns.

104 Mr. Sterndale said the gravel pit is not the best place for the fireworks. Ms. Capron said you have
105 to have a distance in order to see them.

106 Mr. Welch will be speaking to the park manager for the town picnic at Pawtuckaway State Park.
107 They would like the 1/3 of the entrance ticket to be paid by the committee, 1/3 by the person
108 attending and 1/3 by the state park. Mr. Sterndale said they should get into the state park for free
109 and have access to the pavilion for free as well. There will be further discussion regarding this.

110 Mr. Welch said it will be an election year next year, and they don't want anyone campaigning at
111 these events.

112 **Review Action Items for Next Meeting**

113 **Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (l) if required.**

114 **Adjourn**

115 **Mr. Dumas made a motion to adjourn the public meeting at 7:58pm and go into non-public**
116 **RSA 91-A:3 II (a and c). Ms. Danis seconded. Roll call vote: Mr. Morin-yay, Ms. Danis-yay**
117 **and Mr. Dumas-yay. Unanimously approved by a vote of 3-0.**

118 The non-public meeting ended at 8:25pm.

119
120 **Ms. Danis made a motion to seal minutes of non-public session. Mr. Dumas seconded. Roll**
121 **call vote: Mr. Morin-yay, Ms. Danis-yay and Mr. Dumas-yay. Unanimously approved by a**
122 **vote of 3-0.**

123
124 **Ms. Danis made a motion to adjourn the public meeting at 8:25. Mr. Dumas seconded. Roll**
125 **call vote: Mr. Morin-yay, Ms. Danis-yay, and Mr. Dumas-yay. Unanimously approved by**
126 **a vote of 3-0.**

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