

Nottingham Select Board Meeting

10-3-22

Official Minutes as of 10-17-22

1 Call to Order

2 Members Present: Chair Donna Danis, Vice Chair Tony Dumas, John Morin, Tiler Eaton, Ben
3 Bartlett

4 Absent:

5 Others: Lorraine Petrini, Chris Sterndale, Steve Soreff, Mike Magnant, Jaye Vilchuck, John
6 Scruton, Cathy Cinfo,

7 The Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

8 Approve Manifests

9 **Mr. Dumas made a motion to approve the accounts payable manifest of 9-19-22 and**
10 **payroll manifest of 9-20-22. Mr. Eaton seconded. Unanimously approved by a vote of 4-0.**

11 Approve Minutes

12 **Mr. Dumas made a motion to approve the public and non-public minutes from 9-12-22 as**
13 **amended. Mr. Eaton seconded. Approved by a vote of 4-0.**

14 BOS Reports from Assigned Boards/Committees

15 *Budget Committee*

16 They meet this week.

17 *Planning Board*

18 There are subdivisions and a site walk coming up.

19 *CIP*

20 No update

21 *300th Celebration Committee*

22 The chili cook-off was Saturday. Oct 29 will be the chowder fest. Nov 11 will be a ceremony in
23 front of the library. There will be a baseball game with rules from the 1800's.

24 *Marston Property*

25 The paving of the parking lot will happen in the next week.

26 Mr. Bartlett arrived at the meeting at 6:39pm.

27 Town Administrator Report

28 Mr. Sterndale said pavement is underway on several roads in town. E-911 effective date was last
29 Tuesday; the road names have been changed. There was supposed to have a public hearing and it
30 will now be held Oct. 31st. There may be high numbers for health insurance costs. Court order

Nottingham Select Board Meeting

10-3-22

Official Minutes as of 10-17-22

31 was upheld for St. Laurent vs. Nottingham for the watercross events. The abutters had appealed
32 the ZBA ruling. The court upheld the ZBA ruling.

33 **Action Items from Last Meetings**

34 10/17 Facilities Assessment Committee, PLIA/milfoil

35 10/31: Roof shed for the tires using ARPA funds, unanticipated revenue hearing

36 **Assessing**

37 No assessing.

38 **General Business**

39 *Public Works Mutual Aid*

40 An agreement was distributed to the board. It's a formal agreement between our town and other
41 towns.

42 *Budget and CIP Prep*

43 Mr. Morin said there is a Budget Committee meeting on Thursday. Mr. Sterndale asked if the
44 BOS wanted to have the dept. heads come to the BOS before they visit the BC. Ms. Danis said
45 she thinks the dept. heads should come to the BOS first.

46 CIP will be discussed at upcoming meetings.

47 **Appointments**

48 *TA Hiring-MRI Mike Magnant*

49 John Scruton is the interim town administrator. He has been involved with town government for
50 the past 30 years. He is retired and has been working with towns who need an interim TA. He
51 explained he uses email a lot and will make sure that all BOS members are aware of anything he
52 tells one of them. He plans on being in the office at least 3 days a week. Mr. Dumas said that it
53 could take a significant amount of time to hire a new TA; he asked if Mr. Scruton will be
54 available during the whole time before they hired someone. Mr. Scruton said yes. Ms. Danis
55 acknowledged that the BOS members will have to take on more things that they haven't done
56 before because Mr. Sterndale went above and beyond.

57 Mr. Magnant said he has a background in local government. He has worked with MRI for the
58 past 20 years. He went over the application process for TA. They will bring 3-4 candidates
59 before the BOS. There was a discussion about community involvement about hiring the TA.

60 *Fire Chief*

61 Chief Vilchock distributed info to the BOS. He went over the fire calls and fuel usage. Chief
62 Vilchock thanked the BOS for the E-911 process. He said they have 2 full time personnel and 2
63 offers out. There are 2 slots open and he has interviews later this week.

Nottingham Select Board Meeting

10-3-22

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Fuel is a big budget concern. He thinks he will be 25% over what he budgeted this year. He asked how the BOS plans to handle the high fuel costs. Ms. Danis and Mr. Morin said they will wait to see what the totals are and the costs will come out of the bottom line. Other issues include: inflation and supply chain issues. The forest fire line was overspent but half of that will be returned. Testing and vax costs were high this year.

For CIP, there is \$100k for a capital reserve fund for apparatus. The next major apparatus is 2028 which will be replacing the ambulance. Chief asked about investing some of the ARPA funds for some items at the fire station like safety overhead doors. Portable radios are another item. The fire dept. received \$37k grant which they have been using for several items. Chief thanked Betsy and Teresa Bascom for assisting with getting money back from the state for the fire. The ambulance was ordered in April. The ambulance will be a 2023 instead of 2022 and it will cost \$8k more. The \$8k will come out of the McLane fund or another fund. The ambulance equipment has been ordered; this totals \$75k which is coming out of the McLane trust fund. Chief thanked Mr. Sterndale for supporting the fire dept. Mr. Bartlett asked why wasn't the safety equipment put on the doors and said it should have been done a long time ago. Chief said he doesn't know why it wasn't done sooner.

Ms. Danis asked when they will see financials. Mr. Sterndale said they could see through Sept. at the next meeting.

Other

Ms. Cinfo asked about the metal buried at the town pit. Mr. Morin said there is no metal buried at the town pit. There are some stumps buried in there and there is no law about burying stumps. They are no longer putting glass there but they did do this for 20 years previous with former employees. The glass is brought up to Rochester now. Mr. Morin explained how they are receiving sand back that is screened as a trade for the glass going to Rochester. Ms. Cinfo would like to know how the trade for sand is handled. Mr. Morin said they will write something up and get that information to her and also potentially put in the town report. Mr. Morin said that there is no trash buried there.

Review Action Items for Next Meeting

Dates will be finalized for Facilities Assessment Committee, PLIA/milfoil

Oct 31: public hearing, roof shed for the tires using ARPA funds, unanticipated revenue discussion

Dept. heads will come to next two meetings.

Financials through September, ARPA funds in general

Public works mutual aid policy acceptance

Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (f) if required.

Adjourn

Nottingham Select Board Meeting

10-3-22

Official Minutes as of 10-17-22

100 **made a motion to adjourn the public meeting at 7:37pm and go into non-public RSA 91-**
101 **A:3 II (a). seconded. Roll call vote: Mr. Bartlett-yay, Mr. Morin-yay, Mr. Eaton-yay, Ms.**
102 **Danis-yay and Mr. Dumas-yay. Unanimously approved by a vote of 5-0.**

103 The non-public meeting ended at 8:10pm.
104

105 **Mr. Dumas made a motion to seal the minutes of the non-public session. Mr. Eaton**
106 **seconded. Roll call vote: Mr. Bartlett-yay, Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay**
107 **and Mr. Dumas-yay. Unanimously approved by a vote of 5-0.**
108

109 **Mr. Dumas made a motion to adjourn the public meeting at. Mr. Eaton seconded. Roll call**
110 **vote: Mr. Bartlett-yay, Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay, and Mr. Dumas-**
111 **yay. Unanimously approved by a vote of 5-0.**
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**Nottingham Select Board Meeting
10-3-22
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115