

Nottingham Select Board Meeting

10-4-21

Unofficial Minutes

1 Call to Order

2 Members Present: Vice Chair John Morin, Tiler Eaton, Tony Dumas, Donna Danis

3 Absent: Chair Ben Bartlett

4 Others: Lorraine Petrini, Chris Sterndale, Steve Soreff

5 The Vice Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

6 Approve Manifests

7 **Mr. Dumas made a motion to approve the accounts payable manifest of 10-4-21 and**
8 **payroll manifest of 10-5-21. Mr. Eaton seconded. Unanimously approved by a vote of 4-0.**

9 Approve Minutes

10 **Mr. Dumas made a motion to approve the public and non-public minutes from 9-20-21 as**
11 **written. Ms. Danis seconded. Unanimously approved by a vote of 3-1 with Mr. Eaton**
12 **abstaining.**

13 BOS Reports from Assigned Boards/Committees

14 *Budget Committee*

15 They are meeting on Thursday.

16 *Planning Board*

17 Mr. Morin said there were 3 items on the agenda. Two were postponed. Watercross events are
18 close to finalizing. This case will be coming to the next PB meeting, and they will likely get an
19 approval from the Planning Board. There will be 3 watercross events and the dates of the events
20 have not been finalized. Mr. Sterndale said the BOS will issue the license for X number of
21 events.

22 *CIP*

23 Mr. Dumas is working on getting this meeting scheduled. It will be discussed at the next BOS
24 meeting.

25 *300th Celebration Committee*

26 There was a meeting last Thursday. There will be a pop-up event on 10/16 at the recycling
27 center. They are looking to get flags and banners for the spring. They are looking into getting
28 license plates. The bonfire will take place on January 8. They will read the town charter in May
29 2022. There will be an advertising book and a book that has the scheduled events. They have
30 raised \$22k. They have spent \$16k. The balance including money from the town is \$10k. The
31 school kids are looking to put a time capsule, and they may want to put it at the square. Mr.
32 Sterndale said they will talk to the Historical Society. Mr. Eaton asked who would pay for the
33 ambulance, etc for events. Mr. Morin said the committee should be paying for that out of their

Nottingham Select Board Meeting
10-4-21
Unofficial Minutes

fund. Ms. Danis said they asked the 300th Celebration Committee for final costs and final list of events when they came to the BOS meeting last time. Mr. Sterndale said they haven't been told that they should be billing for the town's services. Ms. Danis said she is not talking about cross charging. Mr. Sterndale said they need to figure out the cost burden as far as overtime for police. They may not have extra people in the fire dept.

Marston Property

Ms. Danis said there are now sponsor signs. Fundraising is going well. There are different levels for sponsor signs. The scoreboards are being worked on.

Town Administrator Report

Mr. Sterndale said the sale of the Route 4 has been finalized. Ms. Danis said this has gone on for many years and there was a lot of community involvement. She acknowledged Mr. Stonedale's work on the legal aspect of this.

The highway dept. will be surveying and collecting info about the town roads.

Strafford Regional Planning Commission is having a meeting with the town. A new land use clerk has been hired.

Recycling Center is back on winter hours.

Action Items from Last Meetings

Road standards. 300th Celebration Committee, Highland Ave.

10-4-21 Q3 Financial Update

Mr. Sterndale said the engineers are working on Highland Ave.

Mr. Morin gave Mr. Bartlett his suggestions on road standards. Mr. Dumas went over info with Mr. Bartlett as well. Ms. Danis suggested that all board members be given all information.

Mr. Dumas said he would like Mr. Morin to recuse himself for discussions on road standards policy as Mr. Morin is building a house on White Groves Road. He said Mr. Morin said he has incentive for the road standards. Ms. Danis said she disagrees. Mr. Dumas said it would be wise for him to recuse himself. Mr. Morin said he will think about it. Ms. Danis said she recused herself from the lawsuit because her road was named specifically. No roads are named specifically in the road standards. Mr. Dumas said there is property on the road. Mr. Morin will make a statement in the future about what he chooses to do.

Assessing

Mr. Dumas made a motion for Intent to Cut is for DCI Furniture on Map 76 Lot 2. Mr. Eaton seconded. Unanimously approved by a vote of 4-0.

Nottingham Select Board Meeting
10-4-21
Unofficial Minutes

67 **General Business**

68 *Road Maintenance*

69 Ms. Danis said Tuckaway Shores should be added on the document that Mr. Sterndale passed out
70 at the last meeting.

71 Mr. Sterndale said it would be helpful for the highway dept. if there was a roads maintenance
72 policy. It would be helpful to tell residents what they should expect of the roads.

73 Mr. Morin said the document from last meeting is satisfactory.

74 Mr. Sterndale said he will bring forward the document as a policy. Mr. Dumas said this would be
75 a good starting point. Ms. Danis said they can change things. Mr. Dumas said he didn't have any
76 objection to the document either. Mr. Morin said he believes it is needed. Ms. Danis said the
77 board should be prepared to vote on it at the next meeting. Mr. Eaton asked if they needed
78 anything temporary till then. This will be discussed at next meeting and decided upon.

79 Mr. Sterndale said they have contracted out some of the grading but the town has been doing
80 some of it as well with the grader the town owns. Ms. Danis confirmed that the contractor does
81 not want to do any of the newly appointed town roads. Mr. Sterndale said the contractor will do
82 other roads.

83 Mr. Sterndale said Mr. McLean gave his recommendation for Mooers Road. Ms. Danis asked if
84 Mr. McLean discussed this with the landowner. Mr. Sterndale said he did not. It was confirmed
85 that the landowner will do the some or all of the work on Mooers Road.

86 Mr. Sterndale said they will continue to plow everything they plowed in the past. If the town just
87 accepted the road in June and if all agree where it is, it will be plowed as well. The backside of
88 Jaampsa, backside of Sachs and part of Dolloff Road will now be plowed; previously there were
89 not completely done. There is a section of Tuckaway Shores that needs to be decided upon. Ms.
90 Danis asked if there are some spots that could have seasonal homes only and is necessary to
91 plow. Mr. Sterndale said that may be the section of Tuckaway Shores. Mr. Sterndale said there is
92 a law that you can call a road a summer/seasonal road. Mr. Morin asked if these roads will be
93 handled by a contractor; Mr. Sterndale said yes. Sanding will be handled by the town. Ms. Danis
94 confirmed the town will continue to plow areas they have always plowed and if the new road
95 was accepted, it will be plowed as well. Mr. Eaton asked about roads and if some are actually
96 driveways and not roads. Mr. Sterndale said there are some roads that need clarification. Mr.
97 Morin said if they didn't touch the road before, he doesn't know why they are touching the road
98 now. Ms. Danis said she is in support of the document.

99 Ms. Danis would like to have more discussion about Mooers Road. Mr. Morin said there is a lot
100 of items to be updated for Mooers Road. He asked if they should share the document with the
101 landowner now instead of waiting to discuss with Mr. McLean. Ms. Danis said she is not in favor
102 of putting Mr. McLean in negotiations with the landowner. Mr. Morin said if the landowner does
103 not agree with the list, he can discuss with the BOS. He said the landowner has been waiting a

Nottingham Select Board Meeting
10-4-21
Unofficial Minutes

long time for this list. Mr. Sterndale said the owner could be told about this list now. Mr. Dumas said it's the landowner's decision to do the work and follow up on the road's acceptance. It was decided to give the document to the landowner. If the landowner has questions, they will be given to the BOS.

Q3 Financial and ARPA Update

Q3 actuals were given to the BOS. There will be an estimated surplus of \$500k which Mr. Sterndale said is typical. Fire dept. has a lot of overtime. Police is under because of a deployment vacancy. Recycling dept. will be over. Mr. Morin asked about a fee for use of the recycling center. Mr. Sterndale said they can have a larger discussion about the recycling center in general at a future meeting.

Mr. Sterndale said the \$500k from ARPA is used for COVID in many ways. It must be used by 2024. There was very little change in collecting taxes during pandemic. Revenue did not shrink. There won't be lost revenue for 2022 due to the land being sold. Premium pay for employees and infrastructure are two items ARPA can be used. Mr. Morin asked if Highland Ave can be considered stormwater infrastructure. Mr. Sterndale said yes. Mr. Sterndale said if they can't find uses, they will have to give the ARPA money back; he is not concerned that they can't find uses for the money.

Mr. Eaton asked how many employees there are in town. Mr. Sterndale said 50-60 part-time and full-time employees.

Appointments

There are none.

Review Action Items for Next Meeting

CIP, tax incentive program for new businesses, road maintenance policy, recycling center discussion, ARPA funding for town employees in non-public meeting.

Oct 18: 300th Celebration Committee

Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (l) if required.

Adjourn

Ms. Danis made a motion to adjourn the public meeting at 7:55pm and go into non-public RSA 91-A:3 II (a, e). Mr. Dumas seconded. Roll call vote: Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay and Mr. Dumas-yay. Unanimously approved by a vote of 4-0.

The non-public meeting ended at 8:35pm.

Ms. Danis made a motion to seal minutes of non-public session. Mr. Dumas seconded. Roll call vote: Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay and Mr. Dumas-yay. Unanimously approved by a vote of 4-0.

**Nottingham Select Board Meeting
10-4-21
Unofficial Minutes**

139

140 **Ms. Danis made a motion to adjourn the public meeting at 8:35. Mr. Dumas seconded. Roll**
141 **call vote: Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay, and Mr. Dumas-yay.**

142 **Unanimously approved by a vote of 4-0.**

143

144

145

**Nottingham Select Board Meeting
10-4-21
Unofficial Minutes**

146