

Nottingham Select Board Meeting

10-5-20

Official Minutes as of 10/19/20

1 Call to Order

2 Members Present: Chair Ben Bartlett, Vice Chair John Morin, Tiler Eaton, Tony Dumas, Donna
3 Danis

4 Absent:

5 Others: Lorraine Petrini, Chris Sterndale, Kortney Dorow

6 Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

7 Approve Manifests

8 **Ms. Danis made a motion to approve the accounts payable manifest of 10/5/20 and payroll**
9 **manifest of 10/6/20. Mr. Dumas seconded. Unanimously approved by a vote of 5-0.**

10 Approve Minutes

11 **Mr. Eaton made a motion to approve the public minutes from 9/14/20 as written. Mr.**
12 **Dumas seconded. Unanimously approved by a vote of 5-0.**

13 BOS Reports from Assigned Boards/Committees

14 Budget Committee

15 Mr. Morin attended the meeting. They are scheduling future BC meetings for meetings with BOS
16 and SB and also hearings.

17 Planning Board

18 Mr. Eaton was unable to attend.

19 CIP

20 Nothing scheduled yet. The Planning Board delegate for the CIP committee has stepped down.

21 300th Celebration Committee

22 Meeting is tomorrow.

23 Marston Property

24 Reseeding will occur soon.

25 Town Administrator Report

26 The Rte. 4 property RFP for commercial real estate brokers was distributed. The appraiser will
27 be looking at property with 2 scenarios: one with a restriction and one without.

28 New part time police officer was hired.

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MS-1 is complete. There were 100 meetings for revaluation. Mr. Morin said that some people wanted an abatement and the accessor said that nothing was changing with this revaluation. Mr. Morin said he did not want to sign the MS-1 until there is an explanation.

MS-35 was revised.

Action Items from Last Meetings

Guidance from BOS to dept. head for the budget

Accessing

Ms. Danis made a motion to approve the intent to cut or excavation for Map 24 Lot 31. Mr. Dumas seconded. Motion unanimously approved.

General Business

Parks Update

Kortney Dorow went over the following:

- **Parks & Rec Van**

- In 2019, a tree fell on the van while in the parking lot, during a winter storm. Cost was \$7000 to fix. Van is currently running fine. Van was bought in 2010.
- Items needing attention:
 - *Inspection needed in 2020- October*
 - *Passenger door does not open from the outside*
 - *Next Purchase- 15 passenger van with enough room for senior citizen passengers and a backup camera installed but not in the immediate future.*

Community Center Kitchen

- In 2020, The Rec staff cleaned and hauled out lots of misc. items and furniture that was broken or trash.
- Items needing attention:
 - *Kitchen countertops (around the sink) are falling apart, looks like mold under the sinks. In drawers in the island and by the stove there is evidence of mice.*
 - *Left sink faucet does not work 100%, only hot water.*
 - *Needs to be repainted*
 - *Door between kitchen and gym is missing a doorknob. This is a safety hazard as door sometimes locks and does not stay open.*
 - *This was included in CIP.*

Mr. Sterndale said there is asbestos in the adhesive in the tiles in the floor of the kitchen. They can cover the flooring or take up the tiles and abate it. He assumes asbestos is throughout the community center as it is the same type of flooring. Ms. Danis would like to take a look at all the departments' proposed budget information and then decide what they want to do for the town budget.

- **Community Center Gym**

- In 2020, the gym was cleaned and repainted by the Betty's (a group that plays basketball year-round). The closet was also cleaned and reorganized by the Rec Staff. As of September 2020, Building Inspector helped fix some of the loose ceiling tile issues.

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69 ○ Items needing attention:

- 70 ▪ *Ceiling tiles and light fixtures- There are still some that are a concern.*
71 ▪ *Rock wall removal?? Would like to remove all the climbing pieces so the*
72 *temptation is gone. In 2016, we brought in a rock-climbing expert to examine*
73 *the safety of the wall and he suggested we just remove it.*
74 ▪ *Tile floor is deteriorating and the crack in the floor is getting bigger. Floor is also*
75 *very slippery and not great/safe for sports of any kind.*

76 Ms. Danis asked about the rec. programs. Ms. Dorow is hoping to have sports camps, etc. at the
77 community center in addition to the rec camp at the school in the summer.

78 Community Room

- 79 • In 2020, The Community Room was cleaned out after Recreation moved all supplies
80 from out back. There are still bigger items that we have stored out back for holiday
81 events.
82 • Items needing attention:
83 ▪ *Floor and walls repainted*
84 ▪ *Could use a good clean*
85 ▪ *No heat*
86 ▪ *Door needed to guard off our supplies in the back hallway. This might also help*
87 *with keeping some heat in the room.*
88 ▪ *Would be nice to get the rest of our stuff out from out back, maybe a storage*
89 *unit or shed?*

90 Ms. Dorow is using the space in the community room at the community center as storage. If
91 another group/organization used that space permanently, the rec. dept. would need storage. Some
92 of the items like paints and clays need to stay in a controlled temperature.

93 Outdoor Gardens

- 94 • In 2019, Rec had a "Garden club" that helped with clearing some of the weeds out of
95 the front garden, right out in front of the Town Hall. That spot looks pretty good as of
96 this year, but none of the other areas were really worked on.
97 • Homestead is a partnership program between adults and adults with disabilities that
98 meets here weekly. They volunteer to give back to the community. During Summer of
99 2020, they started clearing out the Bocce Ball court out back. Highway was going to help
100 us fill it with new sand this fall. The plan was to add it back on to our website for people
101 to use. As of 9/25, this group had to stop because one of their employees got poison ivy
102 and they can no longer work on that area. Now the project has stopped.
103 • Items needing attention:
104 ▪ *All Areas are very overgrown, lots of poison ivy (is also invading the playground)*
105 ▪ *It's very overwhelming for volunteers to take on. Due to Covid-19 our garden*
106 *club no longer exists.*
107 ▪ *Chessboard, relocate? It is not used correctly, and kids continue to smash bricks*
108 *on it. Did someone donate this?*

109 Ms. Dorow said they can use chemicals to kill the poison ivy. There is also pigs/goats option to
110 eat the roots and poison ivy.

111 Community Center Playground

- 112 • There is a playground fund that is separate from our budget. In 2019 the Rec bought
113 woodchips, which will last us a few years. Also in 2019, Primex inspected the
114 playground. They gave us a report with suggested fixes that we are still working on.

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- Items needing attention: Safety Concerns!
 - *Remove broken equipment*
 - *Need to get proper signage for the equipment that was installed.*
 - *Fix Brick walkway*
 - Bricks are hard to maintain. Thoughts on taking bricks out and putting crushed stone or pavement? We can display the bricks from the fundraiser in a unique way. (Ideas included)
 - *Clear and remove brush and overgrowth/equipment in the use zone of certain playground equipment.*
 - *Fix the Protrusion hazards (bolts in the major play structure)*
 - *General maintenance on certain play equipment*
 - **more pictures included in Playground inspection done by Primex.*

Pavement Area

- In 2018 we were given a basketball hoop, that got used a lot by some local teens. We had to throw it out because of overuse. It was a backyard hoop, so we knew that it wouldn't last too long.
- Items needing attention:
 - Pavement- would like to get this repaved.
 - Ideally, a basketball court material would be better for future programming.
 - Vision:
 - Basketball Court and lines painted for outdoor pickleball.
 - 2 Basketball hoops cemented into the ground
 - Due to Covid-19, it brought to light how much an outdoor space is needed for kids and teens. It would also be great to have a spot to host pickleball outdoors for our senior group as well.

Ball Fields/Trails

- Fields maintained by Nottingham Youth Association.
- Items needing attention: TRAILS
 - *Lots of Poison Ivy*
 - *Trees have fallen across pathways*
 - *Overgrowth- might be able to work with the trails committee?*
 - *Broken Exercise Equipment on the boy scout trail, emailed the boy scouts to get input. I would like to see it maintained if we have it for the public to use.*

Bandstand

- Summer 2020, steps were fixed/replaced by a volunteer associated with the Drama production that took place
- Items needing attention:
 - *Needs to be repainted*
 - *Floorboards need to be replaced, lots of holes.*

Marston Fields

- Currently there is an outline for a baseball and softball field. We tried seeding in the Spring of 2020, but it did not take. This fall Gary Cowan is going to re-seed and only charge us for the seed.
- Items needing attention:
 - *We need grass!*
 - *Chad mowed the grass/weeds 3-4 times this year. That will help weaken the weed growth.*

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- Goals:
- *Would like to get grass growing. If we have two additional fields with grass, we could use that for Recreation Programming as soon as next year.*
- Future Goals:
- *Irrigation*
- *Well and Pump*
- *Fences and Backstops*
- *Trail- ADA or just regular trail*
- *Pavilion*

Town Beach

- Summer of 2020, the beach was open, "Use at your own risk." Highway worked on the beach access road in the Spring, but there was nothing done to the beach portion all summer. This is typically raked out by beach staff, but with Covid, we weren't able to do this. Now there is grass/weeds growing along the beach.
- Items needing attention:
 - *The sand needs to be turned and raked out*
 - *Weeds and brush cut back*
 - *Winterize the Shed*
 - Goals:
 - *Would like to eventually leave beach equipment down at the beach year-round, we don't have much space here at the Community Center for it.*

Ms. Dorow suggested more staff at the town beach to hold people accountable. There were many non-residents entering the town beach. Mr. Bartlett said that some were non-residents that were coming in on boats as well. Ms. Dorow said she can't have a 15-year-old with the responsibility of kicking people out of the beach. One option is to hire beach supervisor, lifeguards and gate attendants during the weekdays. Another option is hire lifeguards to go with the rec camp where they go and no lifeguards at the town beach. The third option to hire beach supervisor, lifeguards and gate attendants all week including nights and weekends. The lock was cut three times over the summer when cars were locked in. Ms. Dorow said many other towns have gate attendants. Mr. Dumas asked about the locks being cut. One was DAN Bureau and the other times were people whose cars was locked in at the beach.

Mr. Bartlett asked why the beach wasn't open till Columbus Day. Ms. Dorow said the staff is not available beyond Labor Day.

Ms. Dorow said they hire 2 or 3 15-year-olds for lifeguarding. The swim lines were not set up this year and there were no lifeguards.

Mr. Eaton said he doesn't want to have the beach open all night.

Ms. Dorow said turning up the current sand and adding more sand will get rid of the weed growth.

There were 3 picnic tables but due to damage, there are currently 2 picnic tables. There is also a lifeguard chair that is chained so it not moveable. The shed is in good condition; Ms. Dorow said she would like it winterized so she can keep items in the shed year-round.

Mr. Bartlett asked if the rec dept. can use the old town hall. Ms. Dorow said she can use that space for storage. They use that space for line dancing currently. Mr. Sterndale said there isn't as much space at the old town hall as there is in the community center. Ms. Dorow said it would be problematic if the programing stuff was across the street. Mr. Morin suggested storing stuff in the old fire hall. The community center van is stored there for the winter. The tents and bigger

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items could be stored at the old fire dept. Ms. Danis said it's unfair to Kortney to have the rec. stuff spread all over town.

The shed at the beach is large enough for the beach stuff.

Ms. Danis asked if operational staff is what Ms. Dorow is looking for as a priority. Ms. Danis asked if Ms. Dorow could tell the BOS what the top 3 items wanted for the rec. dept. are in the future. Ms. Dorow said she could do that.

Mr. Sterndale asked the BOS if the kitchen remodel is a priority.

There was talk about a public works person that would take care of all the town buildings. Old Town Hall

- In 2019-2020, this building was reopened for public use after getting electrical upgrades and other issues fixed. The public can no longer use the space upstairs. But the downstairs is back in use.

- Goals

- *Revisit refurbishing the old stage*

- *Would be great for performances, concerts, speakers etc.*

Ms. Dorow said there is no after school program because of the hybrid model that the school required and they couldn't use the school buses or the van due to the decreased number of kids that would be allowed on the bus or van. There is a 100-mile walk program where people walk 100 miles on their town. Flag football is running in-house; there are over 60 kids signed up. They may keep that in house going forward. The rec. dept has an intern from UNH this year; he is spearheading a dodge ball program. There is a CIT program. A STEAM program will be launched for 1-5th graders. Clue game program will take place in the woods. There will be a spooky walk through the woods on Halloween.

Q3 Financials

They will finish the year with money to spare.

There are 800 absentee ballots that have come in so far. There are vacancies in fire and police dept. this year. There are 3 active lawsuits going on. Rates are going up for insurance. The old town hall was over budget. The well at the highway dept. was over budget. The recycling center is paying more for hauling. They are depositing things differently and this is making less money. The revenues are going to come in over budget due to the COVID grants. The fund balance is \$1.3M.

Mr. Dumas asked about debt service. The landfill is the next item to be completed.

Review Action Items for Next Meeting

Election prep

Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (f) if required.

Adjourn

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245 **Mr. Eaton made a motion to adjourn at 8:15pm. Mr. Dumas seconded. Unanimously**
246 **approved by a vote of 5-0.**

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