

**Official Minutes as of 12/9/19  
Nottingham Select Board Meeting  
11/18/19**

**1 Call to Order**

2 Members Present: Vice Chair Ben Bartlett, Tiler Eaton, John Morin, Donna Danis

3 Absent: Tony Dumas

4 Others: Chris Sterndale, Peter Lyle, Janice Lyle, Steve Soreff, Peter Wawrzonek, Michael Clare

5 Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

**6 Approve Manifests**

7 **Ms. Danis made a motion to approve the accounts payable manifest of 11/18/19 and payroll**  
8 **manifest of 11/19/19. Mr. Eaton seconded. Unanimously approved by a vote of 4-0.**

**9 Approve Minutes**

10 **Ms. Danis made a motion to approve the public minutes from 10/28/19 as written. Mr.**  
11 **Eaton seconded. Unanimously approved by a vote of 4-0.**

12 **Mr. Morin made a motion to approve the public minutes from 11/4/19 as written. Mr.**  
13 **Eaton seconded. It was approved by a vote of 3 yay, 1 abstain.**

**14 Action Items from Last Meetings**

**15 BOS Reports from Assigned Boards/Committees**

*16 Budget Committee*

17 Next meeting is the 21<sup>st</sup>.

*18 300<sup>th</sup> Celebration*

19 Mr. Soreff said they are continuing to sell ornaments from the town office. Also ornaments will  
20 be on sale at Midnight Madness for NYA basketball next week.

*21 Marston Property*

22 They have done everything they can do before the winter. Phase 1 is complete. They are  
23 germinating the grass seed at this time. Spring 2021, Marston will be open for fields. People  
24 should refrain from walking on the athletic fields. There are other spaces that people can walk  
25 on. Mr. Bartlett asked about signage; Ms. Danis said they would look into that. There is a  
26 fundraising facebook page. There are levels of sponsorships. Ms. Danis will send the flyer about  
27 the different levels. There will be a Friends of Marston which will detail those who have  
28 donated for anything under \$1000 level as well. There are a couple of grant opportunities that are  
29 continuing to be worked on. Mr. Bartlett said that he is very impressed with the fields. Ms. Danis  
30 thanked for the highway team for the extra fill that was brought in.

*31 Planning Board*

32 They are continuing to meet with Strafford Regional people.

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**33   Town Administrator Report**

34   Electricians are looking at old town hall. Tax bills are out. South Summer, Canton Court and  
35   Ledge Farm Road will be paved this week based on weather.

**36   General Business**

*37   2020 Budget First Draft*

38   Mr. Sterndale went over the budget. Highway Dept may have a warrant article. There won't be  
39   many project-based items in the budget. They may be able to complete some items this year with  
40   the surplus instead of waiting till next year. One of those items is IT related; they need to update  
41   Windows. Payroll service will be combined with accounting software. Supervisor of Checklist  
42   and election workers will have pay raises in the budget. Tax collector will not be running for  
43   election again. There will a need to do an audit before a new collector takes over. There is still  
44   one open case for legal. They may need to increase legal line. Health insurance for employees is  
45   increasing by 7.4%; also, a couple of employees have been hired that are using insurance. They  
46   are looking into a second plan. Police retirement line added another officer. There may be a  
47   kitchen remodel for the community center. There may be an update for old town hall. Highway  
48   shed may be converted to propane. Mr. Morin asked about police office equipment and IT  
49   services; Mr. Sterndale will get more information. They won't be able to move equipment from  
50   the police cruiser to the new police cruiser next year as they are getting different vehicles. Mr.  
51   Bartlett about the old police cruiser which will be used for highway dept. He noted that the  
52   Building Inspector is paid a lot for mileage; he suggested repurposing another police cruiser. Fire  
53   is proposing to extend per diem rates to Sunday. Highway added a full-time employee. There  
54   was discussion about screening. Salt has gone up in price. They will purchase trench and  
55   pavement compactor. They need to make a decision on what they propose for next year for  
56   Ledge Farm Road. Currently they are not sure what they will need to do for testing for landfill at  
57   the recycling plant. Solid waste disposal is going up. There will be internet capability at  
58   recycling center so they can do reporting from that facility. Ms. Danis asked about REC  
59   Equipment line; they are purchasing storage purchases for equipment, beach, programs and  
60   holiday items which will be locked up. Last payment was made for salt shed.

*61   Cable franchise fund purchase*

62   The Cable Franchise fund is generated by fees to cable subscribers, passing through Comcast to  
63   the Town. The Fund's current balance is \$50,000 where is it capped; all funds in excess of that  
64   flow to the general fund. The Board is the agent of that funds and approves any expenditure.

**65   Mr. Eaton made a motion for the expenditure of up to \$2600 from the Cable Franchise**  
**66   Fund for replacement of school audio equipment. Ms. Danis seconded. It was approved**  
**67   unanimously by a vote of 4-0.**

*68   Class V Road Standards*

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69 Mr. Bartlett suggested waiting till a full Board is present. Ms. Danis suggested picking a date  
70 before the next regularly scheduled meeting. Mr. Sterndale said the engineers will have  
71 information for the Board in the next week. They made a meeting for Tuesday, November 26 at  
72 6:30pm. Ms. Danis said if someone can't meet next week, they should move forward with  
73 decisions anyway. Mr. Bartlett would like to have a standard for roads but noted that service will  
74 continue for all roads for this season. Ms. Danis said she would like the November 26 meeting to  
75 be a decision meeting; all concurred. Mr. Sterndale suggested having 2 sets of road standards;  
76 one for existing roads and one for new roads. Mr. Morin, Mr. Eaton and Ms. Danis concurred.  
77 Mr. Bartlett said he is unsure but he believes he would support 2 road standards.

78 **Appointments**

79 **Review Action Items for Next Meeting**

80 **Adjourn**

81 **Mr. Eaton made a motion to adjourn at 7:38pm. Ms. Danis seconded. Unanimously**  
82 **approved by a vote of 5-0.**

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