

Nottingham Select Board Meeting
12/31/19
Approved Minutes as of 1/27/20

1 Call to Order

2 Members Present: Chair Tony Dumas, Donna Danis, John Morin, Vice Chair Ben Bartlett

3 Absent: Tiler Eaton

4 Others: Chris Sterndale, Steve Soreff

5 Chair opened the meeting at 10am with the Pledge of Allegiance. Ms. Danis noted that this
6 meeting was a reschedule of the 12/30/19 meeting due to poor road conditions and to address
7 issues that needed to be completed by the end of the year.

8 Approve Manifests

9 **Ms. Danis made a motion to approve the accounts payable manifest of 12/30/19 and payroll**
10 **manifest of 12/31/19. Mr. Morin seconded. Unanimously approved by a vote of 3-0.**

11 Approve Minutes

12 Minutes postponed till next meeting

13 Action Items from Last Meetings

14 Encumbrances

15 Mr. Bartlett arrived at meeting at 10:10am

16 BOS Reports from Assigned Boards/Committees

17 Budget Committee

18 Mr. Bartlett said the School Board spoke about the audit being done, the proposed addition, and
19 the grant for \$90K that the school is applying for was actually \$110K.

20 Planning Board

21 Mr. Eaton is not at the meeting.

22 CIP

23 Ms. Danis said they did not meet due to the weather.

24 300th Celebration

25 Mr. Eaton is not at the meeting. The ornaments have been selling steadily.

26 Marston Property

27 No update.

28 Town Administrator Report

Nottingham Select Board Meeting

12/31/19

Approved Minutes as of 1/27/20

The two cadets, Landon McBride and Chris Alvarez, have graduated from the police academy. At the recycling center, a paper load was rejected and not sold because it was too wet. The paper bin is outside at the recycling facility and has no cover. They can buy a cover for the recycling facility to alleviate this problem. The town is not making money from selling paper; the town is paying less to get rid of it so that it does not end up in a landfill while it is still being recycled. When they sell paper, it is being noted in declining revenue for the town. The plastics vendor are reducing the breadth of plastics they are taking which means that the recycling center is accepting less types of plastics. The town ships the plastics 2-3x a year, and it is shopped out to see who wants it and what they will pay for it. The town is getting money for the cardboard. Mr. Sterndale will put clear guidance on the website regarding the changes, impacts to the residents and revenues to the town. Mr. Bartlett thanked the recycling staff and community for doing their part to recycle. Mr. Sterndale said the town clerk has received and certified a petition for SB2 for the town which will be decided on the town ballot. Mr. Bartlett suggested a pro/con list of how they do things now and with SB2. Mr. Sterndale said they need to remain neutral. Ms. Danis said that the people who are putting the petition together are the ones who need to make the case for it. Mr. Dumas said the people who created the petition are in charge of marketing it. Ms. Danis asked if that the BOS is obligated to hold a town hearing about the SB2. Mr. Sterndale said they are not obligated because it doesn't have a financial obligation. Mr. Dumas said he did think they needed to have a town hearing. Mr. Sterndale said he will look into it. Ms. Danis confirmed that the BOS would not put 'recommend or not recommend' on the ballot because there is no financial impact. Mr. Morin asked how many signatures it had; there were 69 and it had multiple pages. Mr. Sterndale said they are running out of time to pick a person to dedicate the town report to and BOS members will email Mr. Sterndale their recommendations.

General Business

2019 Budget Encumbrances

Mr. Sterndale said the operating surplus will be \$200-300K for 2019. Encumbrances allows the town to use 2019 money for items if they can enter into a contract for by 12/31/19. There are a few road projects such as South Summer Road, Canton Court and Ledge Farm Road as well as Kelsey Rd bridge engineering that could use money from 2019. Heating systems for the community center, highway garage heating system, recycling dumpster cover, highway radio repeater are other items. With all of these items approved to use surplus money, the surplus to be returned to the town would be \$200K. Some of these items are on the CIP as well so they will come off the CIP. The lift at the library needs to be replaced and the reserve fund for town facilities can use that. The cost is \$15-20K. The boiler for the community center is \$39K. Mr. Bartlett suggested adding the library lift to the list of items to pay out of the fund balance. Mr. Sterndale said that the lift is still working now and it's not quite necessary to fix right away but will be when it stops working. Mr. Morin suggested putting \$5K in the reserve fund yearly like they have been doing and using the money from the reserve fund for boiler. Mr. Morin said the alternative is to stop putting money into the reserve fund and use the money from the surplus to pay for the boiler. Mr. Dumas said if they paid out of the surplus for the boiler, it would save that

Nottingham Select Board Meeting
12/31/19
Approved Minutes as of 1/27/20

money in the reserve fund for emergencies that they expect will occur in the future. Mr. Sterndale said they would replace the current burner in the community center with two smaller, high efficiency burners. This allows the town to run one when there is no need for both, and it would alternate which one would run. It stretches the life for both of them. It would not be large enough if the building was added on. Both burners would cover the entire building. It would not solve the problem that the zone is located in the recreation office for the BOS meeting room. They want to switch to propane for the highway garage heating system. They will sell the unit that is there now.

Ms. Danis made a motion to hereby encumber 2019 appropriated funds for the following: road maintenance and reconstruction--\$282,433, Kelsey Road bridge engineering--\$10,000, community center heating system--\$39,700, highway garage heating system--\$9900, recycling dumpster covers--\$1000 and highway radio repeater--\$3000. Mr. Morin seconded. Unanimously approved by a vote of 4-0.

Review Action Items for Next Meeting

12/16 Minutes

Adjourn

Mr. Bartlett made a motion to adjourn at 10:45am. Mr. Morin seconded. Unanimously approved by a vote of 4-0.