

Nottingham Select Board Meeting

12/7/20

Official Minutes as 12/14/20

1 Call to Order

2 Members Present: Chair Ben Bartlett, Vice Chair John Morin, Tiler Eaton, Tony Dumas, Donna
3 Danis

4 Absent:

5 Others: Lorraine Petrini, Chris Sterndale, Steve Soreff, Ann O'Keefe, Jeffrey Burditt, Sandi
6 Neff, Dave Dearborn, Rainville C, Marguerite, Gayle Williams, Therese Thompson, Tom Duffy,
7 Kip and Judy Baillargeon, Jim Kelly, Kim, John Andrade, Patty McKenzie, Debbie Ricker,
8 Fawn Woodman

9 Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

10 Approve Minutes

11 **Mr. Dumas made a motion to approve the non-public minutes from 11/20/20 and 11/25/20**
12 **as written. Ms. Danis seconded. Unanimously approved by a vote of 5-0.**

13 BOS Reports from Assigned Boards/Committees

14 *Budget Committee*

15 Mr. Morin is not in the meeting yet.

16 *Planning Board*

17 There is a meeting on Wed.

18 *CIP*

19 No update

20 *300th Celebration Committee*

21 At 9am on 12/12, they will be selling goods at the recycling center and there will be a
22 reenactment. Jan. 19 is the next meeting

23 *Marston Property*

24 No update

25 Town Administrator Report

26 There were no issues with the first snowstorm.

27 Action Items from Last Meetings

28 *Budget, road standards*

29 Assessing

30 The BOS will sign the intent to cut for Map 46 Lot 6 and Map 65, Lot 1.

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31 **Mr. Dumas made a motion to approve the intent to cut for Map 46 Lot 6 and Map 65, Lot**
32 **1. Mr. Morin seconded. Unanimously approved by a vote of 5-0.**

33 **General Business**

34 *Library Trustee Appointment*

35 **Mr. Dumas made a motion to approve the request for Debbie Ricker to be a Library**
36 **Trustee Alternate. Mr. Eaton seconded. Unanimously approved by a vote of 5-0.**

37 *Road Standards*

38 Mr. Sterndale said a change was made on the Class V Road Standards document.

39 Mr. Morin doesn't believe this document is needed. Mr. Dumas said this is a standard for future
40 roads. Ms. Danis said this is for road acceptance by the town and not for a road to be a standard
41 for an emergency lane. Also the roads will work up to these standards and it may not happen all
42 at once.

43 **Mr. Dumas made a motion to approve the Class V Road Standards as amended. Mr. Eaton**
44 **seconded. It was approved by a vote of 4-1 with Mr. Morin nay.**

45 *FY21 Budget*

46 The merit pool will be used for town administrator.

47 Mr. Morin suggested the selectman budget should be reduced to \$15,000. He believes the town
48 administrator should be reduced from \$5k to \$2k. Ms. Danis said these amounts have already
49 been committed to. She said the town administrator compensation should not be discussed in a
50 public forum.

51 The town clerk has proposed adding office hours: to increase from 16 to 24 hours. She is looking
52 for deputy clerk training hours as well. Ms. Danis would like to have the clerk speak to the BOS.

53 There are no elections this year. That will be a cost savings. The town meeting calendar has been
54 emailed to BOS.

55 The tax collector will propose combining fees and salary. She would like ACH payments and
56 credit card to be accepted for payments.

57 There was a one-time audit; they will not have to do that next year. The evaluations went up but
58 they believe they were done accurately. The town was evaluated at 81%. Mr. Morin asked about
59 abatement. Mr. Sterndale said they are still early in that cycle. There may be elderly asking for
60 relief.

61 There are 4 lawsuits against the town at this moment.

62 Health insurance benefits had increases of 7%. There are two plans that the town offers.

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63 Police and fire retirement are going up drastically. Police went from 28% to 34% and fire went
64 up from 30% to 33%.

65 The community center kitchen renovation is not in the budget as of yet.

66 Electric billing is challenging. There will be enough budgeted. In 2024, they can buy the solar
67 panels; it will make financial sense to do that. It will be \$130K and it's in the CIP.

68 The police cruiser will be traded in.

69 Admin help for building inspector is added to budget due to potential 60 new homes.

70 Lifeguards will be at the beach when summer camp is there only. The beach sand will be
71 overturned more frequently so that the beach can be expanded.

72 There will be painting done at the library this month.

73 The budget is up 2% from last year.

74 Fund balance could be used for some budget items as well.

75 Ms. Danis asked if the kitchen was too big of a project to use fund balance money. Mr. Sterndale
76 said it would not have an adequate bid process with the timeframe available. It could be used a
77 stand-alone warrant article to be paid with fund balance.

78 Dave Dearborn posed a question if the road standards affected existing roads. Mr. Sterndale
79 answered that the new road standards do not have anything to do with road maintenance. There
80 is no change to how roads are maintained. Mr. Dearborn asked how it may impact these existing
81 roads. Mr. Dumas said it does not affect these roads. Ms. Danis said it doesn't impact the EL as
82 well.

83 Mr. Morin asked if the lawsuit wins, will the town have to upgrade the roads to those standards.
84 Mr. Sterndale said that is what the waiver is for at the end of the road standards policy.

85 Mr. Sterndale said the word 'reconstruction' would mean changing geometry or substructure of
86 the road.

87 Mr. Bartlett, Ms. Danis and Mr. Dumas would like to meet with any dept. head who would like
88 to have a warrant article.

89 Mr. Sterndale asked about the E-911. It will be discussed at a future meeting.

90 Ms. Danis said that the 2% is a good increase and commended Mr. Sterndale for the budget. Mr.
91 Dumas concurred.

92 Review Action Items for Next Meeting

93 Town clerk to visit BOS, any dept. head who will have a warrant article to visit BOS, E-911

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94 **Ms. Danis made a motion to go into non-public at 7:53 pm under RSA 91-A:3, II, B. Mr.**
95 **Dumas seconded. Roll call vote: Mr. Morin-yay, Mr. Eaton-yay, Mr. Bartlett-yay, Mr.**
96 **Dumas-yay and Ms. Danis-yay. Unanimously approved by a vote of 5-0.**

97

98 **The meeting returned to public at 8:50pm.**

99 **Mr. Morin made a motion seal the non-public minutes. Ms. Danis seconded. Roll call vote:**

100 **Mr. Morin-yay, Mr. Eaton-yay, Mr. Bartlett-yay, Mr. Dumas-yay and Ms. Danis-yay.**

101 **Unanimously approved by a vote of 5-0.**

102

103 **Adjourn**

104 **Mr. Dumas made a motion to adjourn at 8:50pm. Mr. Eaton seconded. Unanimously**

105 **approved by a vote of 5-0.**

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