

Minutes
Nottingham Select Board Meeting
May 20, 2019

1 Call to Order

2 Members Present: Chair Tony Dumas, Tiler Eaton, John Morin, Donna Danis

3 Absent: Vice Chair Ben Bartlett

4 Chair opened the meeting at 6:31pm with the Pledge of Allegiance.

5 Approve Manifests

6 **Ms. Danis made a motion to approve the accounts manifest of 5/28/19 and payroll manifest**
7 **from 5/17/19. Mr. Morin seconded. Unanimously approved by a vote of 4-0.**

8 Approve Minutes

9 Meeting minutes from Public 5/6/19 were put off to next meeting.

10 Action Items from Last Meetings

11 No action items from last minutes.

12 BOS Reports from Assigned Boards/Committees

13 *Marston Property*

14 Ms. Danis said there were 3 development proposals for the Marston property with one contractor
15 that was chosen by the committee. Information will be sent out to the Board this week after the
16 contract is signed.

17 *Planning Board*

18 Nothing updated as of now.

19 *Budget Committee*

20 Budget season has not begun.

21 *CIP*

22 CIP has not started yet.

23 Town Administrator Report

24 Chris Sterndale reported that the new fire truck was introduced with an open house on 5/19/19.

25 Conservation commission gave information to the Select Board regarding trails on town land off
26 Freeman Hall Road. This group would like to pursue grants and permits to improve the existing
27 trails as well as extend trails. They would like the Select Board approval to move forward with
28 this.

29 **There was a consensus of the Board.**

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Safety inspections did not go as expected for the old town hall building. It should not be used for public gatherings due to lack of fire alarms, vermin, exposed electrical wires and problems with the well cap. The childcare program will remain there through June 22 after town workers made several repairs. Water test came back sufficient but there are some things that need to be fixed and an electrician will be used for fire alarm system. Any meetings that were held at the old town hall can be meet at the community center.

There were further fuel problems in the underground fuel tanks: water in vent system and algae in diesel tank. It's back in service now after water and algae were removed. The pad that holds the tank is at ground level which allows water to gather and freeze around the structures by the tank. A large piece of hardware was installed to eliminate the algae. An estimate will be forthcoming for lifting the fuel pad. Locks were put on pumps and lights were put around the facility. Primex (the insurance company) did a courtesy check; they recommended fencing around the site.

There will be a gas station credit card program as a back up to purchase retail gas; this is done in other municipalities instead of having the fuel at the town facility. Getting larger vehicles like the excavator to Raymond for fuel would have to be looked into. The tanks are 17 years old and they typically have a 30 year life span. It will be a decision that may have to be made as to what to do for the future as the algae removal can cost \$5K a year.

The auditors left a questionnaire for the Board to fill out which they did after the meeting was over.

General Business

Board Priorities 2019

Ms. Danis suggested that their one goal be the emergency lanes and private lanes this year. She would like to be very specific about what data they would like from Chris Sterndale so they can move forward with their requests.

Mr. Bartlett's list was read by Mr. Dumas. The list includes: emergency lanes, develop a plan for the back building at the community center whether it's tear down or remodel, improve wages of town employees so that they are competitive, ensure town buildings meet code, pave or use recycled pavement for upper lot of community center, cut or remove trees on Poor Farm Road and Ledge Farm Rd, and hire an additional laborer for highway dept.

Mr. Dumas' list includes emergency lanes and private roads, Marston park project, solar development on Route 4, evaluate surplus town buildings, possibility of instituting one-year development moratorium, and possibility of instituting road system impact fee.

Mr. Eaton said the road issues are his top priority.

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Mr. Morin said road issues, postponing building in town for one-year, solar fields on Route 4, gas tank at town shed, fixing old town hall, potential dump fee for recycling center, and allow canoe and kayaks launch at town beach.

Mr. Sterndale suggested transition of board of assessors, structural change for election officials for finance/treasurer/etc., and transition in public works.

There was further discussion about buildings in town that are not being used due to disrepair. There will need to be a comprehensive evaluation on what needs to be done to each building and the repairs would be put on the CIP plan. Mr. Sterndale said none of the buildings are currently viable to be sold: old town hall, grange, back of community center and old fire station. Ms. Danis suggested a holistic assessment of town properties with a pro/con list of all buildings to determine what needs to be completed. Mr. Dumas suggested checking if any of these buildings could be on the historical record.

Ms. Danis said that there was one proposal for solar on Route 4. An RFP will be put out for additional proposals.

Main Select Board Goals for 2019:

1. Road Issues
2. Town Properties
3. Solar Project on Route 4

The rest of the items that the Select Board suggested for goals will be included in a non-numbered list as opportunity arises to look at them further. Ms. Danis suggested adding a scope statement to each of the goals.

ACTION ITEM: Each member will develop these statements for the next meeting.

Appointments

There were no appointments.

Review Action Items for Next Meeting

Each member will develop scope statements for the list of goals that were created for the next meeting.

Adjourn

Ms. Danis made a motion to adjourn at 7:34pm. Mr. Eaton seconded.

It was unanimously approved by a vote of 4-0.