

Minutes
Nottingham Select Board Meeting
May 6, 2019

6:30 PM Chair Dumas opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Donna Danis, John Morin, Anthony Dumas, Benjamin Bartlett

Absent: Tiler Eaton

Approval of Manifest:

Motion: by Ms. Danis, second by Mr. Morin to approve the May 7, 2019 accounts payable and May 6, 2019 payroll manifests.

Vote: 4 – 0 in favor.

Approval of Minutes:

Approval of minutes postponed.

Select Board Department/Board/Committee Reports:

Budget: Ms. Danis attended first meeting of the year. Reviewed school Q3 financials, projecting about \$0.5M surplus. Town Q1 numbers presented.

Planning meets this week. No report on 300th.

Town Administrator's Report:

Sterndale reported difficulty with the underground diesel storage tank, water in the fuel and algae in the tank. Still investigating and will report back at next meeting. New vehicles and transitions were discussed.

General Business:

Recreation Dept Program addition:

Recreation Director Kortney Dorow introduced the board to the possibility of the department providing an after-school program at the school starting in September. She asked for the board's consent to pursue the concept. The school is exploring options and the department is developing a proposal. Dorow explained the general parameters of the program, synergies with other Rec programs, and general financial information. Members asked about staffing, insurance, and operational concerns, and there was a consensus to move forward with a proposal.

Chris Albert asked to speak with the board about code enforcement decisions regarding private road development. He is concerned about the private road building permit policy and the need for variances on "grandfathered" lots. An extended discussion ensued about the process and ordinance.

Highway Department Vehicle Purchases: Sterndale reviewed the Public Works Departments recommendation for vehicle purchases authorized by town meeting. They are proposing some changes in setup for the Mack dump truck from the original proposal. The net costs are lower for the excavator, higher for the truck, than originally proposed. Sterndale suggested using remaining SB38 funds to cover additional truck costs.

Motion, by Ms. Danis : "The Select Board authorizes the following as recommended by the Public Works Department: purchase of a CAT excavator and trailer for \$137,400 with fund

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balance as authorized by Town Meeting; and purchase of a Mack dump truck and set-up for \$237,000; with \$225,000 from the Highway Vehicle Reserve Fund; and \$12,000 from the one-time "SB38" highway appropriation." Second by Mr. Bartlett.

Mr. Bartlett and Mr. Morin were not satisfied with the cost overage on the Mack truck.

Vote: 3-1 in favor, motion approved.

Sale of Surplus Equipment.

Motion, by Ms. Danis, Second by Mr. Bartlett, to authorize the sale of the following surplus equipment:

- 2001 International 6-wheel plow truck with wing. Not inspected.

- E2020 7yd spreader. Approx. 20 years old.

- Tailgate for a 10 wheel dump body. 91x67inches.

Vote: 4-0, motion approved.

Marston Property:

Ms. Danis, Kortney Dorow and Matt Kochoucas presented an update on the Marston property improvements. Kochoucas presented quotes from three contractors for the first phase of earthwork. Ms. Danis outlined a Select Board member and Sterndale overseeing the project with Rick Bacon, Barry Gier, Gary Cowan, and Kochoucas, supporting with technical expertise.

Motion, by Ms. Danis, second by Mr. Morin: to authorize Chris Sterndale to enter into a contract with Ted Bantis Construction for the Marston property on behalf of the Select Board.

Vote: 3-0, Mr. Bartlett abstaining. Approved.

Action Items for Next Meeting: Board Member goals.

Charlie Brown asked about the re-use of a police cruiser being used by the highway department.

Adjournment:

Mr. Bartlett moved, Ms. Danis seconded, to adjourn at 8:10. Approved 3-0.

Respectfully submitted,

Chris Sterndale

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Appointments:

7:00 pm: Steve Welch reported on 300th committee fundraising and provided samples of some commemorative items that would be purchase for resale. Various ideas were discussed, and plans for resale of new items.

The board agreed to allow the expenditure of \$5,300, Sterndale will keep the board up to date on progress, and the committee will return if additional funds are needed.

General Business:

Emergency Lane Designation Policy:

Sterndale recapped the board's previous discussions and identified three major areas that can still be addressed: the public benefit criteria; the level of maintenance to be performed; and the road standards/procedure.

He provided a proposed revision to the road conditions policy,

Ms. Danis asked what standards were in place for other roads. Sterndale reported that the only regulation in town were in the subdivision regulations, for construction of new roads.

Mr. Morin and Ms. Danis questioned if any existing EL would meet these conditions. Implications for fire equipment were discussed. Mr. Morin asked if the standards were being revised as a way to get out of maintaining ELs.

Mr. Dumas spoke to the importance of setting a standard, and stated that with a variety of road conditions there could be a wide variety of solutions and outcomes.

Mr. Morin and Ms. Danis asked if we could evaluate the roads as they are today, in order to understand the implications of change in policy. Mr. Bartlett asked what it would cost to hire an independent firm to survey and evaluate the current conditions.

Ms. Danis asked what town roads that are not emergency lanes that roads don't meet similar safety standards. Sterndale reported a handful of Class V spots that likely don't.

After extended discussion amongst the board, it was agreed that the staff would evaluate existing ELs and identify spots that do not meet the proposed standards. Sterndale will report back to the board at next meeting with an estimate of how long the evaluation will take.

Public comments:

Pat Farrington spoke to how Lamprey Drive's Emergency Lane designation covers most of the road, but not the portion in front of her home.

Dave Dearborn believes there are hidden agendas and suggested that neighbors be invited to participate in the surveys.

Nan? Vigars asked for goodwill from the board and for the board to start with problem areas.

Ed Minyard asked how a determination could be made without a formal survey, and agreed that someone from the road be present during the evaluation.

Don Morel believes that the discussion is heading on the right track and that residents are willing to work the town.

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105 Nancy Smart asked for additional information about where ELs are, and agreed that residents
106 would be willing to help. She also asked about the process for town acceptance of roads.

107 Kip Ballaigeron asked for the related laws to be posted on the town web site.

108 Garrett Stubb encouraged the standards to be as simple as possible and to consider current
109 conditions before establishing a standard.

110 Tina Jennings was concerned about the potential widening of roads, and the impact of trouble
111 spots upon residences further down the road.

112 Joan Tulc was concerned about setting a standard that no one can meet.

113 Bill Scimone spoke to the impact of changes on the tax base.

114 Chair Dumas asked residents to communicate with the board via email, and recessed the meeting
115 for five minutes.

116 Police cruiser trade-in: Sterndale raised the possibility of retaining, rather than trading in, the
117 oldest police cruiser when its replacement is purchased. This concept had been raised last year
118 by Mr. Bartlett. The new public works director does not have a vehicle regularly available for
119 moving around town, and is currently using his private vehicle. Occasional other uses may
120 arise. The \$7,000 trade-in value would have to be recovered elsewhere in the budget, along with
121 additional maintenance and conversion costs. The board consented to keeping the old Explorer.
122

123 **NON-PUBLIC SESSION:** The Board entered non-public under RSA 91-A:3 II (a) and (b).

124 **8:55 PM Motion:** Motion by Ms. Danis, second by Mr. Bartlett to enter non-public under RSA
125 91-A:3 II(a) and (b).

126 **Roll Call Vote:** Danis – Yea, Morin– Yea, Dumas – Yea, Bartlett – Yea. 4 – 0 in favor.

127 **9:00 PM Motion:** Mr. Dumas, second by Mr. Bartlett to exit the non-public session.

128 **Roll Call Vote:** Danis – Yea, Andersen – Yea, Dumas – Yea, Bartlett – Yea. 4 – 0 in favor.

129 **PUBLIC SESSION:**

130 **Motion:** Mr. Dumas, second by Mr. Bartlett to seal the non-public minutes of April 8, 2019.

131 **Roll Call Vote:** Danis – Yea, Andersen – Yea, Dumas – Yea, Bartlett – Yea. 4 – 0 in favor.

132 The Selectmen made no decisions during their nonpublic session.

133 **ADJOURNMENT:** Having no further business,

134 **9:02 PM Motion:** by Mr. Morin, second by Mr. Bartlett to adjourn.

135 **Vote:** 4 – 0 in favor.

136 Respectfully Submitted,

137 Chris Sterndale