

Nottingham Select Board Meeting

6-20-22

Official Minutes as of 7-25-22

1 Call to Order

2 Members Present: Chair Donna Danis, Vice Chair Tony Dumas, John Morin, Tiler Eaton, Ben
3 Bartlett

4 Absent:

5 Others: Lorraine Petrini, Chris Sterndale, Steve Soreff, Shawn McLean, Gary Anderson, Eric
6 Danis, Charlotte Fyfe, Dan Drukker, Paul Dallaire

7 The Chair opened the meeting at 6:30pm with the Pledge of Allegiance.

8 Approve Manifests

9 **Mr. Dumas made a motion to approve the accounts payable manifest of 6-13-22 and**
10 **payroll manifest of 6-14-22. Mr. Eaton seconded. Unanimously approved by a vote of 5-0.**

11 Approve Minutes

12 **Mr. Dumas made a motion to amend the public minutes from 5-23-22 to read: ‘Mr. Dumas**
13 **made a motion for the BOS to approve the use of \$19,008 in the first impact fees and up to**
14 **\$13K from the undesignated fund balance to retire debt on the fire station. Mr. Eaton**
15 **seconded. Unanimously approved by a vote of 4-0.’ Mr. Morin seconded. Unanimously**
16 **approved by a vote of 5-0.**

17 BOS Reports from Assigned Boards/Committees

18 *Budget Committee*

19 No update.

20 *Planning Board*

21 Mr. Bartlett said they had continued discussion on 4 lots on Smoke St and 2 lots on Priest Rd.

22 *CIP*

23 No update.

24 *300th Celebration Committee*

25 Ms. Danis said the Committee has invited the BOS to march in the parade on August 13. Mr.
26 Soreff said July 4 they are reading the Declaration at the DAR building at the town square.

27 *Marston Property*

28 Ms. Danis said it’s still coming along. Mr. Soreff said there is grass growing and the fences are
29 impressive.

30 Town Administrator Report

31 Parks and Rec ran their first ever yard sale.

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There will be a meeting on July 11 for the E-911. Ms. Danis said it was very important to have a quorum for this meeting.

The IT people came in this week.

Action Items from Last Meetings

7-11: E-911 meeting, Building Committee meeting, Tax deed waivers, Shawn McLean to discuss recycling center (Chris and Donna will schedule), purchasing and fund balance policies, code of ethics for BOS

Assessing

Assessing				Map	Lot	Subject
Map	Lot	Subject		Map	Lot	Subject
67	19	Abatement		68	34-4	Other
13	12	Abatement				
24	48	Report of Cut				
16	19	Elderly Exemption				
42	7	Disabled Exemption				

Mr. Dumas made a motion to approve the abatements for the above. Mr. Eaton seconded. Unanimously approved by a vote of 5-0.

Mr. Dumas made a motion to approve the report of cut for the above. Mr. Eaton seconded. Unanimously approved by a vote of 5-0.

Mr. Dumas made a motion to approve the elderly exemption for the above. Mr. Eaton seconded. Unanimously approved by a vote of 5-0.

Mr. Dumas made a motion to approve the disabled exemption for the above. Mr. Eaton seconded. Unanimously approved by a vote of 5-0.

Mr. Dumas made a motion to approve the map lot change for the above. Mr. Eaton seconded. Unanimously approved by a vote of 5-0.

General Business

Building Committee

Charlotte Fyfe, Eric Danis, Gary Anderson and Paul Dallaire will be on the Building Committee. Mr. Anderson went over the buildings in town; he said all the buildings in town should be looked at to determine what work can/should be done in the future. Ms. Fyfe said she has looked at some of the buildings and how there are some very small repairs that could be made. It's worthwhile to have a maintenance plan and some things have slipped through the cracks. It's easy to fix some problems before they become bigger problems.

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59 Ms. Danis asked if the output of this committee is like a CIP plan with bigger work and smaller
60 work. Mr. Dallaire said there could be a 3-part approach: long term goal of property, middle
61 ground and the smallest, easiest steps.

62 Ms. Danis is hoping for the committee to bring BOS some potential solutions because they know
63 already that there are certain problems like the back of the community center.

64 Ms. Danis said she would suggest a draft charter for the committee and a list of the buildings. At
65 the next meeting, the BOS will finalize the committee.

66 Ms. Danis suggested the group be called Facility Assessment Committee.

67 *Recycling Center Ops*

68 Ms. Danis said this was a discussion from the Board about cost savings and better operations
69 about the Recycling Center.

70 Mr. McLean said that Recycling Center has 3 members and has summer/winter hours. They bale
71 cardboard and recycle number 1 and 2 plastics as well as glass, paper, aluminum cans and tin. He
72 went on to describe more intricacies of the recycling center.

73 M. Dumas asked if it made more sense to have a truck that would take the recycling ourselves.

74 Mr. McLean said it would take a while to make money back from purchase of truck. Mr.

75 Sterndale said there would need to be a truck. Mr. McLean said the containers would have to be
76 bought as well.

77 Mr. McLean said they are spending money on the electronics than they are bringing in. Mr.

78 Dumas said there are companies that strip down the electronics but it's messy business.

79 Mr. Dumas asked if they could crush glass and use. Mr. McLean said they don't crush it to fine
80 dust currently. The dust is like asbestos if it gets into your lungs. Mr. McLean said it's very
81 costly.

82 Mr. Bartlett asked if we are getting more bang for our buck the way we do things for recycling
83 center. Mr. McLean said yes.

84 Customer revenue is \$19k but the expenses include \$2356, \$32k in trucking costs, \$119k in other
85 fee.

86 Paper is cheaper to throw away than recycle it, Mr. Sterndale said, because of the trucking costs.
87 Other towns have stopped recycling paper but Nottingham has not.

88 Mr. Dumas said there was an idea of community compost heap that people could deposit
89 anything that would biodegrade. This would reduce the volume of compactor. Mr. McLean said
90 there could be a problem with animals. Mr. Dumas said there could be a gate. Ms. Danis said
91 there would be another process of separating for the homeowner. Mr. Sterndale said that some
92 towns do a community compost. He said that many people in our town may already be doing that

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93 themselves in their yards but he'd want to get some buy in from residents before looking into it
94 too much.

95 Mr. Dumas said that his last idea is recycling cloth. They will shred for home insulation or
96 course cloth.

97 Mr. Morin suggested larger, colored signage for the fees. He suggested a credit card/debit system
98 so they can track the money. Ms. Danis asked if people get a sheet from recycling center for fees
99 when they register for their car. Mr. Sterndale said they don't currently.

100 Mr. Eaton said he doesn't use the recycling center.

101 Mr. Bartlett said he is hearing spending money. He said why are they spending money on
102 recycling paper; they could throw it away even if that is not environmentally friendly. Mr.
103 Sterndale said 7-9 years ago, they used to make money on the paper.

104 Mr. Morin said they can't cut hours as they are only open 3 days.

105 Mr. Bartlett asked if they were going to suspend using only clear bags at the recycling center.
106 Ms. Danis said they were going to leave it as is with using only clear bags. Mr. Bartlett
107 suggested white bags. Mr. McLean said that he has a concern of people putting things they aren't
108 supposed to in the bags.

109 Mr. Sterndale said he sent the Board salt shed covers. Mr. McLean said the quote is around \$30k
110 for all three covers. There are 2 companies. The life span is 10 years.

111 Flutter Street had some culverts dug up. Mr. McLean said he has found some problems on Flutter
112 Street that he discussed with the BOS. There are some problems that will be put off to fix until
113 next year. Mr. Morin asked if there is a car count for Flutter Street. Mr. Sterndale said no.

114 Mr. McLean said the truck that was purchased 18 months ago is in production and will be
115 delivered soon.

116 *State Park Contract*

117 Mr. Sterndale said there is a memo and form to sign to authorize the police chief to go into
118 contract for some police staff at the park.

119 **Mr. Dumas made a motion for the BOS to appoint Chief Fawn Woodman as an authorized**
120 **agent for agreements with the State of New Hampshire regarding police detail coverage at**
121 **the Pawtuckaway State Park for the period ending August 30, 2022. Mr. Bartlett seconded.**
122 **Unanimously approved by a vote of 5-0.**

123 *SAU Agreement*

124 Mr. Sterndale went over the lease agreement between the town and school district.

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Mr. Dumas made a motion to authorize Town Administrator Chris Sterndale to execute a lease agreement between the town of Nottingham and the School District for the property on 245 Stage Road. Mr. Morin seconded. Unanimously approved by a vote of 5-0.

Other

Ms. Danis would like to discuss a code of ethics. The BOS agreed that they were interested in developing a code of ethics and will be ready to discuss this at an upcoming meeting.

Mr. Morin said he went to the fire department's 300th Celebration Committee strawberry shortcake. The upstairs at the fire department with the overnight accommodations for the fire department looks great.

Appointments

Review Action Items for Next Meeting

Facility Assessment Committee, BOS will look at Code of Ethics from Ogunquit and make recommendations

Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (l) if required.

Adjourn

Mr. Dumas made a motion to adjourn the public meeting at 8:30pm and go into non-public RSA 91-A:3 II (A, L). Mr. Morin seconded. Roll call vote: Mr. Bartlett-yay, Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay and Mr. Dumas-yay. Unanimously approved by a vote of 5-0.

The non-public meeting ended at 8:45pm.

Mr. Dumas made a motion to seal the minutes of the non-public session. Mr. Eaton seconded. Roll call vote: Mr. Bartlett-yay, Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay and Mr. Dumas-yay. Unanimously approved by a vote of 5-0.

Mr. Dumas made a motion to adjourn the public meeting at 8:45pm. Mr. Eaton seconded. Roll call vote: Mr. Bartlett-yay, Mr. Morin-yay, Mr. Eaton-yay, Ms. Danis-yay, and Mr. Dumas-yay. Unanimously approved by a vote of 5-0.

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