

## Nottingham Select Board Meeting

06/21/2023

Approved July 10, 2023

### 1 Call to Order

2  
3 **Members present:** Ben Bartlett, John Morin, Steve Welch, Tim Dabrieo, and Matthew Shirland  
4 Others: Town Administrator Ellen White

5  
6 **Members of the public:** Skip Seaverns

7  
8 Mr. Bartlett opened the meeting at 9:00 AM.  
9

### 10 Opening Statement

11  
12 Mr. Bartlett stated the Board would be entering into a non-public session but before they begin,  
13 they have a prepared statement, and he will now be turning it over to Selectman Matt Shirland to  
14 present.  
15

16 Mr. Shirland stated the Selectmen received the initial complaint regarding the Fire Department in  
17 a non-public session on March 20, 2023, at which time 6 members of the department came before  
18 the Board of Selectmen to bring forth allegations dealing with conduct and issues with the  
19 Nottingham Fire-Rescue Department. The following is the timeline of subsequent events:  
20

- 21 • March 23, 2023 – The Fire Chief and Lieutenant were placed on Paid Administrative Leave
- 22 • March 31, 2023 – The investigation into the complaint starting in turn a fair and impartial
- 23 investigation to take place
- 24 • April 3, 2023-May 1, 2023 –13 interviews were conducted
- 25 • May 22, 2023 – Fire Chief interviewed
- 26 • May 25, 2023 – Lieutenant interviewed
- 27 • May 26, 2023 – The last of the 13 interviewees took place
- 28 • All interviews happened between April 3 and May 26
- 29 • The following two weeks, the investigator compiled her findings from all interviews
- 30 conducted into a report
- 31 • The Board met with the Town's Attorney to review a summary of the findings from the
- 32 investigation
- 33 • June 19, 2023 – The Board held a non-public session to review the investigator's report, in
- 34 preparation for release of the information in a redacted version.  
35

36 Mr. Shirland summarized how a typical investigation process is handled. Once an allegation has  
37 been filed against an individual, the employer places the individual on paid administrative leave  
38 to conduct an investigation into the allegation, the investigation is then completed, and that is  
39 where they are at currently, at the conclusion of the fact-finding stage of the investigation process.  
40

41 Mr. Dabrieo clarified that they did not receive a copy of the report during their meeting with the  
42 attorney; it was only a review of the information the attorney had received.  
43

## Nottingham Select Board Meeting

06/21/2023

Approved July 10, 2023

Mr. Bartlett asked if there were any further questions or comments from the other board members. Being none, he then reiterated that the Fire Chief and Lieutenant were placed on paid administrative leave, not suspended as some have conveyed.

### Non-Public Session

*Mr. Bartlett moved to enter non-public session at 9:07 AM pursuant to RSA 91-A:3, II (a) and RSA 91-A:3, II (c). Motion was seconded by Mr. Shirland. Motion carried by a 5:0 roll call vote. Mr. Welch – aye, Mr. Shirland – aye, Mr. Morin – aye, Mr. Bartlett – aye. Mr. Dabrieo – aye.*

Non-public session was entered at 9:07 AM.

### Resumption of Public Session

The public session was entered at 9:49 AM.

*Mr. Bartlett moved to exit the non-public session at 9:49 AM, Mr. Shirland duly seconded. Motion carried by a 5:0 roll call vote. Mr. Welch – aye, Mr. Shirland – aye, Mr. Morin – aye, Mr. Bartlett – aye. Mr. Dabrieo – aye.*

*Mr. Morin made a motion to seal the minutes. Mr. Shirland duly seconded. Motion carried by a 5:0 roll call vote. Mr. Welch – aye, Mr. Shirland – aye, Mr. Morin – aye, Mr. Bartlett – aye. Mr. Dabrieo – aye.*

### Adjournment:

*Motion made by Mr. Morin to adjourn the meeting, which was seconded by Mr. Dabrieo. Motion carried by a 5:0 roll call vote. Mr. Welch – aye, Mr. Shirland – aye, Mr. Morin – aye, Mr. Bartlett – aye. Mr. Dabrieo – aye.*

The meeting adjourned at 9:50 AM.

Submitted by Ellen White