

Nottingham Select Board Meeting

6-6-22

Official Minutes as of 7-25-22

1 Call to Order

2 Members Present: Chair Donna Danis, Vice Chair Tony Dumas, John Morin

3 Absent: Tiler Eaton, Ben Bartlett

4 Others: Chris Sterndale, Steve Soreff, Fawn Woodman

5 The Chair opened the meeting at 5:45pm with the Pledge of Allegiance. Ms. Danis
6 acknowledged it was the anniversary of D Day.

7 Approve Manifests

8 **Mr. Dumas made a motion to approve the accounts payable manifest of 5-30-22 and**
9 **payroll manifest of 5-31-22. Mr. Morin seconded. Unanimously approved by a vote of 3-0.**

10 Approve Minutes

11 **Mr. Dumas made a motion to approve the public and non-public minutes from 5-23-22 as**
12 **written. Mr. Morin seconded. Unanimously approved by a vote of 3-0.**

13 BOS Reports from Assigned Boards/Committees

14 *Budget Committee*

15 No update

16 *Planning Board*

17 No update

18 *CIP*

19 No update

20 *300th Celebration Committee*

21 No update

22 *Marston Property*

23 Sponsorships continue to grow. Facebook will be updated soon.

24 Town Administrator Report

25 Legislative has finished their session. Revenue sharing with the state will be large. NH
26 Retirement system will make a one-time payment of 7.5%; it will save Nottingham a large
27 amount of money. One-time money for highway block grants will be larger this year. It can be
28 used for roads or maintenance, and it can be used this year or used as revenue. There will be
29 additional bridge aid, but we don't have bridges that need repaired. Tax bills went out. Two new
30 hires for the fire department. Chief Woodman has a new hire as well.

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Chief Woodman said she hired a new policer. His name is Austin Wragg. He lives in Derry and has been working in MA. She is excited to have him start in Nottingham.

There is a community yard sale at the community center.

There are a handful of people who are interested in the Building Committee. There was discussion on how to start the committee. There will be a new name for the committee. The people will be invited to a future meeting.

The state has been redistricted. The state house district is Nottingham and Northwood. The new redistricting will take place this fall. The time to sign up is open for candidates now.

Ms. Danis said they are waiting for something from Dale.

Action Items from Last Meetings

Tax deed waivers, Shawn McLean to discuss recycling center (Chris and Donna will schedule),
Purchasing Policy: 6/6

Assessing

Assessing					
Map	Lot	Subject	Map	Lot	Subject
	52	4-2 Intent to Cut		59	1 Timber Billing
	23	2 Intent to Cut BOND			
	40	14 Timber Billing			
	23	2 Timber Billing			

Mr. Dumas made a motion for the intent to cut for the above and intent to cut bond for the above. Mr. Morin seconded. Unanimously approved by a vote of 3-0.

Mr. Dumas made a motion to approve the timber billing for the above. Mr. Morin seconded. Unanimously approved by a vote of 3-0.

General Business

Impact Fee Use

Mr. Sterndale said they could use the impact fees for paying down the fire department. Ms. Danis said that their motion from the 5-23-22 meeting was to use the impact fees. Mr. Sterndale said that was not captured in the minutes. Ms. Danis said they will amend the minutes at the next meeting.

Ms. Danis said they are moving from the meeting room to the gym to have the public hearing for E-911. They will return to the meeting room after.

Mr. Dumas made a motion to recess the meeting at 7pm. Mr. Morin seconded. Unanimously approved by a vote of 3-0.

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59 They reconvened the meeting at 8:45pm.

60 *Purchasing and Fund Balance Policies*

61 Mr. Sterndale went over the policy that he was recommending. Other towns have this policy.

62 He will bring this to an upcoming meeting for approval.

63 There was a discussion about BOS being notified before the town sends a check over \$5k.

64 Mr. Dumas asked about including elected officials in the conflict-of-interest part of the policy.

65 Mr. Sterndale discussed about credit card policy. The town departments will have a credit card
66 with a limit of \$5k each.

67 Ms. Danis spoke about a code of ethics. She thinks they should have one. Surrounding towns
68 have this. She would like to pursue this. Mr. Dumas said this will prove helpful in future years.

69 Ms. Danis will find examples and pass around.

70 *IT Services*

71 Mr. Sterndale said they have had 2 IT consultants working for the town for years for police and
72 town office. Library and fire dept. have their own. The vendor for the police dept. told the town
73 they will no longer do this. Mr. Sterndale said he would like to have one IT company instead of
74 two. He got quotes and the prices are higher however they are offering far more services than
75 what the town had been using in the past. He revised the RFP and got additional quotes. This is
76 not budgeted but he hopes this can be found in budget. Mr. Dumas said he looked into this
77 proposal and feels it is valuable. There was a consensus of the board for Mr. Sterndale to move
78 forward with Back Bay Networks.

79 **Appointments**

80 There were none.

81 **Review Action Items for Next Meeting**

82 Building Committee meeting, Tax deed waivers, Shawn McLean to discuss recycling center
83 (Chris and Donna will schedule), purchasing and fund balance policies, code of ethics for BOS

84 **Non-Public per RSA 91-A:3 II (a), (b), (c), (d), (e), and/or (l) if required.**

85 **Adjourn**

86 **Mr. Dumas made a motion to adjourn the public meeting at 9:00pm and go into non-public**
87 **RSA 91-A:3 II (A, D, L). Mr. Morin seconded. Roll call vote: Mr. Morin-yay, Ms. Danis-**
88 **yay and Mr. Dumas-yay. Unanimously approved by a vote of 3-0.**

89 The non-public meeting ended at 10:05pm.

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Mr. Dumas made a motion to seal the minutes of the non-public session. Mr. Morin seconded. Roll call vote: Mr. Morin-yay, Ms. Danis-yay and Mr. Dumas-yay. Unanimously approved by a vote of 3-0.

Mr. Dumas made a motion to adjourn the public meeting at 10:05pm. Mr. Morin seconded. Roll call vote: Mr. Morin-yay, Ms. Danis-yay, and Mr. Dumas-yay. Unanimously approved by a vote of 3-0.

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