

**Nottingham Select Board Nonpublic
February 27, 2023**

Members Present: Chair Donna Danis, John Morin, Anthony Dumas

Also present: Fire Chief Vilchok for first part, John Scruton for second part.

Mr. Dumas moved to enter a non-public session per 91-A:3 ii (a) at 8:40 PM, Seconded by Mr. Morin. Chair Donna Danis-aye, Tony Dumas-aye. John Morin-aye. Passed 3-0 Roll Call.

John Scruton was not present and Fire chief was present for a discussion.

Fire Chief left and John Scruton returned.

John Scruton indicated he had given an ultimatum to the Animal Control Officer Timothy Witham to show up regularly to calls or resign. Board was supportive.

John Scruton reviewed Dale Silvia's evaluation. He had recently been given a raise so there was no request for a merit increase with this.

John Scruton reviewed Jenna Bush and recommended a merit increase. Board was not pleased with condition of Town Offices and rejected that request.

John Scruton presented Shawn's evaluation of Matthew Pitkin as an equipment operator and recommended a 7% increase. This is separate from his role as foreman.

John Morin moved, Tony Dumas seconded to approve the 7% increase. Passed 3-0.

John Scruton presented the self-evaluation of Shawn McLean, Public Works Director and his review of that self-evaluation. There was discussion of his recommendation of a 10% increase.

The Board did not want to give 10% but after discussion suggested the following benchmarks before considering more than a 4% increase.

1. 8 hours of training in communication with employees, managing employees, group dynamics or similar courses to be more present with them.
2. At least ½ day a month at the recycling center overseeing staff and meeting the public.

John Morin moved, Tony Dumas seconded to approve 4% merit increase immediately and review again in June for a further increase based upon achieving these benchmarks. Passed. 3-0.

Mr. Morin moved to exit and seal the minutes indefinitely at 9:45 PM, Mr. Dumas Seconded. Chair Donna Danis-aye, Mr. Morin-aye, Tony Dumas-aye, Passed 3-0 Roll Call Vote.

Mr. Morin moved to close the meeting at 9:46 PM, Mr. Dumas Seconded. Passed 3-0.

*Respectfully submitted,
John Scruton, Interim Town Administrator*