

Minutes
Nottingham Select Board Meeting
January 23, 2017

6:30 PM Chair Danis opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Donna Danis, Tiler Eaton, Charlene Andersen

Others: Town Administrator Chris Sterndale, Secretary Dawn Calley-Murdough, Jaye Vilchock, Matt Curry, Sandy Vilchock

Approval of Manifest:

Motion: by Mr. Eaton, second by Ms. Andersen to approve the January 16, 2017 accounts payable and January 17, 2017 payroll manifests.

Vote: 3 – 0 in favor.

Approval of Minutes:

Motion: by Ms. Andersen, second by Mr. Eaton to approve the minutes of the January 9, 2017 as amended.

Vote: 3 – 0 in favor.

Select Board Department/Board/Committee Reports:

Budget: Mr. Eaton reported the school budget public hearing was held; it ran long, until 11:30 pm. The committee approved the school budget almost as presented, there was a reduction in the Anticipated Move-In Tuition account. The total proposed school budget is \$11,964,868.00.

Planning: Ms. Andersen reported the board held the public hearing for changes to the zoning ordinances and one case was continued.

Town Administrator Reports, Mail, Signature Items:

Legislation: Mr. Sterndale reported the state legislators are in session and a couple of bills have come forward that will be watched. One in how utilities are assessed and who establishes property value, which could reduce the town utility property value and the other is removing the requirement for people to need conceal carry permits, which would reduce revenue and eliminate a work process for staff.

Recycling: Mr. Sterndale reviewed the year end trends of the volumes of what was recycled and disposed of at the recycling center, along with the corresponding expenses and revenues. The volumes remain fairly steady, and the town is now able to review the data from a better historical view because the center has now been operating on a three day operation cycle since 2013.

Mr. Sterndale reported the amount the town receives in revenue from the sale of some recyclables is down because the national resale of those products has decreased. Volumes of bulky waste and construction debris has increased slightly, as well as electronics; this has increased what the town pays for disposal. There has been an increase in the amount of cardboard received and recycled, attributed to an increase in mail ordering/delivery.

Ms. Andersen asked if there can be any correlation between receiving a renovation permit with an increase in received construction debris. Mr. Sterndale reported he can try to calculate some of that information.

**Minutes
Nottingham Select Board Meeting
January 23, 2017**

Discussion took place about the amount of revenue received, the cost to dispose of bulky waste and other products, what other communities do to process waste materials and what they might charge for similar products, and how Nottingham might reduce waste expenditures.

Appointments:

7:00 pm – Chief Vilchok – 2017 Ambulance Purchase: Chief Vilchok reviewed his proposal to purchase a new ambulance in 2017. Information included the vehicle types purchased and prices paid by the department in the past, as well as the type and cost of vehicle proposed for the 2017 purchase.

The proposed 2017 purchase will be for a diesel versus gasoline vehicle, as well as changing from a Ford to a Dodge RAM brand. The diesel vehicle has the expectation of a longer lifespan, will be a heavier duty/more rugged vehicles, and the hope of extending the operating cycle of the vehicle an additional two years.

Chief Vilchok reviewed the department purchases a shell vehicle and installs the needed equipment from Sugarloaf Ambulance/Rescue Vehicles out of Wilton Maine. The proposed vehicle price of the new vehicle is around \$220,000.00, with a \$27,432.00 trade in value for the currently owned 2013 model, and a proposed purchase of an updated hydraulic transport cot, and a new radio system. The vehicle will be fully funded from the Ambulance Special Revenue Fund, which has a current estimated balance of \$360,000.00.

It was stated if the warrant article was approved the expected delivery would be sometime during October 2017.

Chair Danis asked about the potential difference between a diesel vehicle, and the cost of fuel, versus the gasoline version. Chief Vilchok reported the current vehicle gets approximately 6 miles per gallon and won't know about the new ambulance until it is completely outfitted and in operation.

General discussion took place about the differences between Ford and Dodge vehicles, as well as the differences in ambulance vehicles models – drive/vehicle power, life expectancy, and durability.

Discussion also took place about the current purpose and history of the special ambulance fund and a proposed change by warrant article for 2017, which would proposed including costs for employee training and dues.

General Business:

2017 Budget Review: Mr. Sterndale reported there have not been any changes to the budget since the prior board review, and the proposed 2017 Revenues were reviewed. Mr. Sterndale reported the estimated revenues are trending in line with what is expected; registrations, grants, and state revenues. The estimated revenues only provide assistance when estimating a proposed 2017 tax rate; a more detailed revenue report is sent to the DRA during September when the tax rate is set.

Mr. Sterndale reported the town fire alarm system has had some recent operating problems, in part caused by power surges and the outdated system can only be repaired by scavenging parts from other unused systems and should be replaced. In addition the Police Department is in need of an updated security camera system, to replace the much older outdated system – primarily for their safety.

Minutes
Nottingham Select Board Meeting
January 23, 2017

The new fire alarm quote is an approximate \$2,600.00, and the board could make the decision to use funds from the building ETV reserve fund if they wanted, but would rather include the replacement into the budget and save the reserve fund for the known eventual future need of a new furnace. The estimated cost to replace the camera system is \$8,000.00.

General discussion took place about the type of video system and the specific reasons the update is needed.

Mr. Eaton asked if this would be one system or two. Mr. Sterndale reported two separate systems, but he is also asking for consideration of installing cameras in the Town Clerk/Tax Collectors Office, the Administration Office, and possibly the front lobby area.

Discussion took place about including the purchases into the operating budget or asking for the items in a warrant article. There was agreement that a new fire alarm system is needed and a new camera/video system is also needed. The board agreed both systems should be included in the operating budget.

A decision was made to reduce the General Assistance account from \$11,368.00 to \$7,000.00 to help offset the cost of the camera system. Ms. Andersen stated the average over the last several years is much less than what has been budgeted. Mr. Sterndale reminded the board that the budget can be reduced, but the town is still required to pay for assistance if someone qualifies, regardless of what the budget is set at.

The list of warrant articles was reviewed and Mr. Sterndale asked for the board to comment on the order they appear and submit any changes. There was agreement with the board that they would see any presentation from Revision Energy for the solar proposal.

Other: Ms. Andersen asked to continue receiving the LRAC minutes. No one from the board would attend the Exemption/Credit class. The letter from Sugar Hill requesting board support for recent legislation regarding municipal approval for setting of utility transmission installation.

USA Springs: Mr. Sterndale reported additional legal paperwork has been drafted for filing in regards to the town taking the property by tax deed. The town will receive a hearing date once the paperwork has been filed, and information will be posted on the town website.

NON-PUBLIC SESSION: The Board entered non-public under RSA 91-A:3 II(l).

7:52 PM Motion: Motion by Ms. Andersen, second by Mr. Eaton to enter non-public under RSA 91-A:3 II(l).

Vote: Danis – Yea, Eaton – Yea, Andersen – Yea. 3 – 0 in favor.

8:12 PM Motion: Mr. Eaton, second by Ms. Andersen to exit the non-public session.

Vote: 3 – 0 in favor.

Motion: Ms. Andersen, second by Mr. Eaton to seal the non-public minutes of January 23, 2017.

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea. 3 – 0 in favor.

The Selectmen made no decisions during their nonpublic session.

ADJOURNMENT: Having no further business,

Minutes
Nottingham Select Board Meeting
January 23, 2017

8:13 PM Motion: by Mr. Eaton, second by Ms. Andersen to adjourn.

Vote: 3 – 0 in favor.

Respectfully Submitted,

Dawn Calley-Murdough