

Minutes
Nottingham Selectmen's Meeting
March 7, 2016

6:30 PM Chair Bonser opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present:

Others: Town Administrator Chris Sterndale, Secretary Dawn Calley-Murdough,

OUTSTANDING MINUTES:

Motion: Motion by Ms. Danis, second by Mr. Carpenter to approve the minutes of the February 15, 2016 meeting as amended.

Vote: 3 – 0 in favor.

Selectmen Reports from Assigned Boards and Committees: NONE

Town Reports, Mail, Correspondence and Signature Items:

Town Buildings: Mr. Sterndale reported there are issues with the septic pipes in the building, and despite attempts to repair them additional work will need to take place. There has been a recommendation to replace the toilets with a high velocity flush for less friction and less water. If the change in toilets does not repair the issue, consideration will be needed on replacing the actual underground septic pipes.

General discussion took place about possible alternatives to repairing the septic pipe issue, with no specific results determined.

Mr. Carpenter asked if there was a need to ask for an increase in the repair budget at Town Meeting on March 12, 2016. Mr. Sterndale reported given the \$2000.00 to \$5000.00 estimate, depending on how much work can be completed by the Highway Department; the amount is something he can work within the existing budget, and if needed there is the capital reserve fund.

Town Square Flag Pole: Mr. Sterndale reported he has also received an additional quote, in the \$2500.00 to \$3000.00 range, to replace the Town Square flag pole. Discussion took place about the vendor's recommendation for rope outside the pole to prevent possible tangling at the top.

Town Report: Mr. Sterndale stated the Town Report is available and reminded everyone there are two reports this year, one for the town and a separate report for the school.

New Website: The new website is up and running with typical new website clean up needed.

New Selectmen: Mr. Sterndale stated he is preparing materials for the two new selectmen and asked if there were any recommended documents that should be supplied to them.

Mr. Carpenter and Chair Bonser recommended the new individuals take the NHMA Selectmen Workshop, which they found to be very informative and helpful. Chair Bonser also recommended having them review the NHMA book, A Hard Road to Travel.

Town Elections: It was stated the entrance method/pattern is back to normal. People should enter through the front door. Typical attendance numbers are expected.

Police Department: Chair Bonser expressed her gratitude for the work the Police Department staff completed on a recent difficult case and recommended drafting a letter of thanks. Chair Bonser asked to also consider thanking them at Town Meeting. Mr. Carpenter and Ms. Danis stated there was a lot going on at Town Meeting and it might be too much, but a letter was appropriate.

Letter to Jim Robinson: The Selectmen approved the letter drafted to Mr. Robinson regarding his petition to pave Gile Road.

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Non-public minutes: Chair Bonser stated she emailed the non-public minutes and needed approval on the final set.

Motion: by Ms. Danis, second by Mr. Carpenter to approve the non-public minutes of March 2, 2016.

Vote: 3 – 0 in favor.

GENERAL BUSINESS/REVIEW: Review the status of new, on-going, and previously discussed concerns, questions, or tasks/items.

Conservation Commission Appointments: The Selectmen reviewed the re-appointment request of Kristen Lamb, Debra Kimball, and Sue Mooney from the Conservation Commission.

Motion: by Ms. Danis, second by Mr. Carpenter, approves the appointment of Kristen Lamb, Debra Kimball, and Susan P. Mooney as regular members of the Conservation Commission from March 7, 2016 until March 2019.

Vote: 3 – 0 in favor.

APPOINTMENTS:

7:00 pm: MPEC Marston Final Presentation: Ms. Danis reviewed the committee's final report to the Board of Selectmen, reviewing the steps and processes taken by the committee to reach the final recommendations being made to develop the Marston Property. Ms. Danis stated the power point presentation will be used for Town Meeting and will review the development plan recommended by the committee, along with the multiple phases, and the full conceptual plan for the entire property. The first two warrant articles are to start work on the project, completing some of the initial grounds prep work.

Mr. Hadik reviewed additional work will take place to seek grants and other funding to help reduce the overall tax burden as the property is developed. Ms. Danis stated she feels the original MPEC group has completed the tasks they were asked to complete and the new Selectmen should create two new committees, one to be the actual building committee to oversee the construction process and a second that would specifically seek additional funding sources. Work estimates have been received by the engineering company, but the work will be reviewed to determine if the town can take over some of the work.

Chair Bonser stated if there are individuals who are concerned about any aspects about the project they should bring those concerns to Town Meeting, when the warrant articles would be voted on.

Chair Bonser recommended including a traffic study to help relieve the concerns expressed by some about the increase traffic. Ms. Danis stated one of the things identified with this proposal is traffic should be safer than what is currently available with the existing ball fields and parking lot at the Community Center.

Questions were asked and concerns expressed from Mr. Robinson, Mrs. Reddeck, Mr. Vachon, and Ms. Edin, including qualifications of the engineering company, completing traffic studies and traffic safety studies, safety concerns about vandalism, building/repair of existing facilities versus building new facilities, raising funds with too many unknowns, and the possible timelines and number of years needed to develop the property fully.

Ms. Danis stated she would prefer to make any future decision on the proposed traffic and safety study with the next Board of Selectmen. CMA is the engineering company previously used by

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the town and Ironwood is a land development company, both chosen in an open bid process with several bidders. Discussion was held by the group about the use, cost and concerns of repairing existing facilities that determined it might not be the best option because of the ledge and wetland issues. Ms. Danis and Mr. Hadik both stated the proposed project would take several years and work will be divided up into multiple phases, and seeking outside sources of funding will be considered a priority for future groups working on the project.

Mr. Carpenter recommended holding a meeting, specifically inviting the neighborhood residents to review their concerns and talk about the proposals of the property development, including working with the town department safety personnel.

It was stated the property can be walked at this time and there is available parking.

7:30 pm: Moderator Bonnie Winona Mackinnon/Town Meeting Prep: Ms. Winona-Mackinnon wanted to discuss the plan for Town Meeting and reviewed the process for a secret ballot.

The bond for the fire truck/quint would be voted on first, and would be followed by the other warrant articles. Mr. Sterndale reported by law, the bond is required to be first.

Mr. Sterndale reported the Selectmen may need to postpone voting on Warrant Article #10, for the Fire Vehicle Capital Reserve Fund until the time needed for the Quint vote was finished.

Ms. Mackinnon stated she is expecting an approximate 45 minutes on the Quint, including the presentation by Chief Vilchuck and general discussion/questions. Mr. Sterndale asked one of the Selectmen to specifically state that there will be no tax impact in 2016 for the Quint bond; the first payment will be made in 2017. Mr. Carpenter stated he would address the issue.

Ms. Danis stated the MPEC presentation should take approximately 10 minutes.

Ms. Mackinnon stated lunch will be served, but the specifics are not yet known.

It was stated Mr. Sterndale would present a high level of budget review followed by a more detailed department by department review of the bigger budget changes, similar to the prior year.

Town Meeting Motion/2nd List Review: The Selectmen established the list and reviewed the process for making the motion and second for each warrant article, including identifying who would speak to details for each warrant article.

Mr. Carpenter asked if there would be any issues with the wording in the warrant article for boat inspections on Nottingham lakes; would it cause an issue where they are state owned lakes. It was stated the water bodies are in Nottingham and it shouldn't be a problem.

ADJOURNMENT: Having no further business,

8:07 PM Motion: by Ms. Danis, second by Mr. Carpenter to adjourn.

Vote: 3 – 0 in favor.

Respectfully Submitted,

Dawn Calley-Murdough