

**Minutes
Nottingham Select Board Meeting
June 1, 2016**

8:30 AM Chair Danis opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Donna Danis, Tiler Eaton, Charlene Andersen

Others: Town Administrator Chris Sterndale, Secretary Dawn Calley-Murdough,

Manifest Signature:

Motion: by Ms. Andersen, second by Mr. Eaton to approve the May 16, 2016 accounts payable and May 17, 2016 payroll manifests.

Vote: 3 – 0 in favor.

Town Administrator Reports, Mail, Signature Items:

Library Trustee Alternate: Chair Danis stated the Library Trustees seek reappointment of Deb Merrick as an Alternate; this is a position she has served in for the last couple of years.

Motion: by Mr. Eaton, second by Ms. Anderson to approve the appointment of Debbie Merrick as an Alternate to the Library Trustees

Vote: 3 – 0 in favor.

Property Demolition: Mr. Sterndale asked for official authorization from the Select Board for the demolition of the house on Freeman Hall Road and at 18 Rogier Place, as previously discussed.

Motion: by Ms. Andersen, second by Mr. Eaton to allow demo of the mobile home at 18 Rogier and the house and barn at 61 Freeman Hall

Vote: 3 – 0 in favor.

General Business:

Master Plan Workshop: Ms. Andersen reviewed the process in completing the most current version of the Master Plan, which includes a list of items that need implementation and/or resolution. The Select Board, along with other boards and committees, has been identified as a group that should take the lead for recommended actions and tasks needing completion.

Ms. Andersen reported the Planning Board is currently working on 6 or 7 items, and the primary one that the Select Board should be aware of is the consumptive water issue. The Planning Board has requested that additional research be completed by Paul Colby before they take action.

Chair Danis stated the Select Board will need to identify an action priority list of those items assigned to the BOS as the lead.

The Selectmen Board reviewed the list of items that were identified that should be worked on by the BOS.

It was stated some items in the list have already been solved, such as updates to the display maps in the town offices, graphic tax map system linked to assessor's property database, and bridges repaired. Other items, such as changing the speed limits on Routes 152, 156, and Route 4 would need further studies and information to consider further actions. Some items would need assistance

Minutes
Nottingham Select Board Meeting
June 1, 2016

from outside groups and/or individuals, such as farmers, small business owners, NH Department of Transportation or the Nottingham Highway Department.

Some items are actively being worked on towards completion, such as historical/permanent road files, disposal and archiving of municipal records, municipal forest management planning, annual maintenance to town roadways, replacement plans for municipal vehicles, alternative energy and energy reductions for municipal buildings, and review of recreational programming.

The Select Board determined many of the items that dealing with a possible Heritage Commission and historical preservations could be considered in the planning of the 300th birthday and they would meet with the Historical Society to determine how they could work together for solutions. This included possible creation of a Heritage Commission, which would need approval during a town meeting.

It was stated education and outreach efforts are periodically offered by the Conservation Commission, the Library, PLIA, and NHDES for the use of and preservation of natural resources.

The Select Board determined many of the items dealing with promoting and addressing the needs for land conservation and preservation should be discussed with the Conservation Commission during their quarterly meetings with on-going discussion to determine possible options and solutions.

It was stated town citizens would need to decide if they want a town forest and could discuss available options. Ms. Andersen suggested management of timber resources could also include assisting residents with heating sources, when there is a need.

Creating and expanding trails might be something that the Conservation Commission would consider in their on-going work, trails at Marston would be part of this effort, and Mulligan has some walking trails. Ms. Andersen stated it is important to plan for on-going trail maintenance. Mr. Sterndale reported it can be a current plan but it might not be a priority to future groups. Ms. Andersen asked to include trails on the next BOS/CC agenda. It was stated the town will be responsible for maintaining trails where they hold the easements.

Chair Danis asked for additional clarification about the idea of item HR 2.1 and maintaining the historic quality of Routes 152 and 156.

Ms. Anderson explained a Roadway Classification System and stated it would need to be discussed with the Planning Board. Mr. Sterndale clarified roadway classification establishes different design guidelines and a functional classification and not just legislative classification such as a Class IV; it could also be used to determine which roads receive greater priority for ongoing repairs and maintenance. Ms. Andersen stated it is how the roads connect and is used within the planning and development phases.

Mr. Eaton reported many of the bicyclists making their way through Nottingham are not local residents. Ms. Andersen reported the Rte 156, 152, 4 and 43 are a designated bicycle route, but are currently unmarked.

It was stated any current use of the town office parking lot for a park and ride area could cause some concern, especially with the congestion seen during the ball season; the idea could be revisited after development of Marston. It was stated there are a couple informal park and ride areas

Minutes
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June 1, 2016

throughout town and much of the carpooling is done with people commuting to Concord and Manchester.

Mr. Sterndale reported some information about cisterns and dry hydrants is known, such as physical location, but the construction data is spread out between different departments and work is taking place to create a permanent file for the data.

There was agreement that additional discussion would be needed before making a decision about the currently unused back portion of the town offices.

Chair Danis stated overall the Select Board isn't in a bad spot with their list but additional discussion will be needed with the Historical Society and Conservation Commission.

Ms. Andersen stated she would compile the items the Board wants to discuss with the Conservation Commission prior to the meeting with them. She stated it was good for the BOS to complete a review of the list.

Mr. Eaton asked if there are tasks that can be removed; it was stated there are some that will be removed for the next iteration of the Master Plan.

It was determined the Select Board would meet with the Historical Society and the recommendation was to meet late summer/early fall.

General Business:

Chair Danis reported the DARE graduation was wonderful and thanked Fawn and Gunnar for the work that they do for the program. Kay Kyle received recognition for her donations and volunteering for the program. The department is working on expanding the current program to additional grades.

Mr. Eaton thanked Mr. Peter Corriveau for putting out the flags to honor Veteran's for Memorial Day; something he has been doing for a few years.

ADJOURNMENT: Having no further business,

9:25 **AM Motion:** by Mr. Eaton, second by Ms. Andersen to adjourn.

Vote: 3 – 0 in favor.

Respectfully Submitted,

Dawn Calley-Murdough