

**Minutes  
Nottingham Select Board Meeting  
December 4, 2017**

6:30 PM Ms. Andersen opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Tiler Eaton, Charlene Andersen, Charles Brown, Anthony Dumas

Absent: Donna Danis

Others: Town Administrator Chris Sterndale, Secretary Dawn Calley-Murdough

**Approval of Manifest:**

**Motion:** by Mr. Dumas, second by Mr. Brown to approve the December 4, 2017 accounts payable and December 5, 2017 payroll manifests.

**Vote:** 4 – 0 in favor.

**Approval of Minutes:**

Motion: by Mr. Dumas, second by Mr. Brown to approve the minutes of the November 20, 2017, as amended.

Vote: 4 – 0 in favor.

**Select Board Department/Board/Committee Reports:**

Marston: Mr. Eaton stated a meeting was held and an update about the progress was provided. The town will need more money in order to complete any of the initial tasks, such as earth moving. A final design is available, work will need to start for fund raising, and the town is also applying for grants.

300<sup>th</sup> Birthday: Mr. Brown stated he would provide the committee with the specific charge given to them by the Select Board at their next meeting on January 11.

Planning: Ms. Andersen reported the committee will meet on December 13<sup>th</sup>.

Budget: Mr. Dumas reported the 1<sup>st</sup> Draft 2018 Town Budget presentation will take place with the committee on December 7 at 7:00 pm. There are also meetings on December 14 for the 2<sup>nd</sup> Draft 2018/2019 School Budget and December 21 to discuss the 2018 Town Budget. Mr. Dumas stated he is not available for the December 14 meeting and Mr. Eaton stated he might be able to attend.

CIP: The next meeting is December 7, before the Budget Committee meeting.

**Town Administrator Reports, Mail, Signature Items:**

Recreation: The Holiday parade and craft fair was successful.

Highway: The crews had their first round of winter road work. The Select Board will need to make some decisions about future road work plans. Initial construction amounts for paving have been received from CMA, at a much higher cost than initially anticipated. Firmer amounts will be received in the next week and will be provided to the Select Board.

Police: All vehicles are back and in working order.

Fire: The new ambulance will be delivered soon.

Administration: The Select Board is being asked to consider changes to town fees; for building permits, copies, and possibly the Recycling Center.

**Minutes  
Nottingham Select Board Meeting  
December 4, 2017**

Solar Panels: The work is continuing, tree removal will be completed at one time, the Community Center cleared all structural requirements, and everything is on track to start installation in January.

**Appointments: None**

**General Business:**

Budget: Mr. Sterndale reported he continues to make minor tweaks to the proposed 2018 budget, November 30 current expenses have been included, and requested the Select Board to decide what department heads they would want to see. The 2<sup>nd</sup> draft 2018 Town Budget will be presented to the Budget Committee on January 25, 2018?

Mr. Dumas stated he would like to meet with the Police Department to review the plans the department has for required technology changes for radios and computers. The new radios are very expensive at approximately \$6,000.00 to \$8,000.00, however grants may be available. Mr. Sterndale reported the town should add these items to the CIP and determine what actions are being taken by the county.

Ms. Andersen asked to have the Fire Chief come in to speak about the fire truck replacement.

Mr. Brown stated he would like to see the HVAC expendable trust fund increased to \$7,500.00 or \$10,000.00 for the possible future replacement of the furnace. Mr. Sterndale stated he would like to consider saving for the Library lift. Ms. Andersen agreed.

Meeting Schedule: The start of 2018 has a shift off their regular Select Board meeting schedule because of the January holidays. The Select Board will have meetings on January 8 and January 22, 2018.

Route 4 Property: Mr. Sterndale reviewed the current information stating the board will need to make a decision about completing a private appraisal to determine an outside opinion of value for the property. Nine appraisers were contacted and two responded with interest in completing the appraisal, and Mr. Sterndale recommended working with the lowest bidder.

Discussion took place about how “highest and best use” of the property would be considered; whether it is commercial or residential property. Ms. Andersen asked for additional information about how the determination will be made.

Motion: by Mr. Brown to authorize the Town Administrator to engage an appraiser and expend up to \$5,000.00 from the special appropriation (2017 Warrant Article #11) for costs relating to the ownership of the USA Springs property. Second by Mr. Eaton.

Vote: 4 – 0 in favor.

**ADJOURNMENT:** Having no further business,

7:06 **PM Motion:** by Mr. Dumas, second by Mr. Eaton to adjourn.

**Vote:** 4 – 0 in favor.

Respectfully Submitted,

Dawn Calley-Murdough