

**Minutes
Nottingham Select Board Meeting
July 31, 2017**

6:30 PM Chair Danis opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Donna Danis, Tiler Eaton, Charlene Andersen, Charles Brown, Anthony Dumas

Others: Secretary Dawn Calley-Murdough, Rhoda Capron, Steve Welch, Peter Bock, Nicholas Welch, Michelle Insley

Approval of Manifest:

Motion: by Ms. Andersen, second by Mr. Dumas to approve the July 31, 2017 accounts payable and August 1, 2017 payroll manifests.

Vote: 5 – 0 in favor.

Approval of Minutes:

Motion: by Mr. Brown, second by Ms. Andersen to approve the minutes of the July 17, 2017 as amended.

Vote: 3 in favor. 2 abstained.

Select Board Department/Board/Committee Reports:

Budget: Next Meeting is September 14, 2017.

Planning: Ms. Andersen reported the board met to review a subdivision.

Marston: None

Town Administrator Reports, Mail, Signature Items:

Tax Collector: The tax collector has requested an extension of the lien date for September.

Motion: by Ms. Andersen to authorize the Tax Collector to extend the 2017 lien date from Thursday, September 21, 2017 through Friday, September 22, 2017.

Vote: 5 – 0 in favor.

Highway: Chair Danis reported the Road Grader is out of service due to engine issues and the town is waiting to hear back about the needed repairs. There is an expectation the grader will be out of service for approximately one month, and there will be no road grading during this time.

Signatures: Chair Danis reported the board has been asked to sign payroll salary changes. Ms. Andersen had questions on one of the changes and it would be discussed during non-public.

General Business:

Newsletter: Chair Danis asked for topics for the upcoming. Suggestions were the hour changes for the Land Use (Planning and Zoning) Office. Mr. Dumas would write an article regarding the Recycle Center Swap Shop. Ms. Andersen would write an article to acknowledge the service of Mr. Fernald and Mr. Cinfo and gratitude for the work they have done for the town.

Chair Danis asked for any additional thoughts emailed to her as soon as possible.

Ms. Capron asked to include the Household Hazardous Waste Day, which will be held in the Town of Raymond on October 7, 2017.

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Appointments:

7:00 pm – 300th Anniversary – Chair Danis invited those in attendance to discuss proposed planning for the Nottingham 300th Birthday celebration in 2022.

Those in attendance reviewed their request to start the event planning committee. It was stated there are many possible activities that require at least one year advance scheduling to hire people for activities requiring musicians and historical re-enactments, a determination needs to be made about a parade and the need to process all applicable state paperwork, and possible increase in funding.

It was stated the Selectmen will need to determine the length of the birthday event, a year long event or hold a concentrated week long event.

Discussion took place about the membership to the planning committee. Mr. Welsh stated there shouldn't be a limitation to the number of members, but it shouldn't be a 50 member committee, and there should be the ability to add other volunteers as needed to help process tasks. Other suggestions were to include members from the School, Library, Fire Department, and Police Departments, as well as the Daughters of American Revolution (DAR), Historical Society, 275th Celebration, a high school representative, and even the Women's Club. It was determined there might be an initial smaller committee to help refine the other groups needing representation.

Chair Danis suggested creating a survey to determine what type of events and activities, as well as who might want to participate and there was agreement to create a survey.

Ms. Andersen thanked the attendees for coming and helping to start the planning process and requested the committee include the historical landscape and landscape features of Nottingham within their events, to highlight the people who came before and even highlight the cemeteries. Ms. Andersen stated she would volunteer to be the Select Board representative. Mr. Brown stated he would also be available to assist in the planning process.

Discussion took place about the funds available for the celebration, fund raising, and establishing a budget. The Select Board will need to clarify how fund raising and sponsorship funds can be received by the town for use in paying for the celebration.

Mr. Brown stated if the committee is up and running it may be easier to ask for additional funding at Town Meeting; increasing that amount up to \$10,000.00. The budget will be set by the available funds and the committee should prioritize their decision on wanted versus unwanted activities.

Mr. Dumas stated the town only has 4 ½ years to plan for any upcoming activities and there might need to be some push to getting support for a higher amount at Town Meeting.

Nick Welch suggested creating an exploratory committee. Chair Danis wanted to use the newsletter article to try and increase interest and participation on the primary committee and any sub-committees.

Chair Danis reported the Select Board is in support of the committee starting their work and to hold meetings. After discussion, the initial 300th Birthday Celebration Committee would meet on Tuesday, September 12, 2017 at 6:30 pm in Conference Room #1 at the municipal offices.

It was stated anyone interested in participating with the committee and start the celebration planning process should send an email to bospc@nottingham-nh.gov.

The Select Board thanked everyone for attending and their willingness to get things started.

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NON-PUBLIC SESSION: The Board entered non-public under RSA 91-A:3 II(a) and (b).

7:26 PM Motion: Motion by Mr. Dumas, second by Ms. Andersen to enter non-public under RSA 91-A:3 II(a) and (b).

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea, Brown – Yea. 5 – 0 in favor.

8:06 PM Motion: Ms. Andersen, second by Mr. Brown to exit the non-public session.

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea, Brown – Yea. 5 – 0 in favor.

Motion: Ms. Andersen, second by Mr. Brown to seal the non-public minutes of July 31, 2017.

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea, Brown – Yea. 5 – 0 in favor.

The Selectmen made no decisions during their nonpublic session.

ADJOURNMENT: Having no further business,

8:07 PM Motion: by Ms. Andersen, second by Mr. Brown to adjourn.

Vote: 5 – 0 in favor.

Respectfully Submitted,

Dawn Calley-Murdough