

Minutes
Nottingham Select Board Meeting
August 28, 2017

6:30 PM Chair Danis opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Donna Danis, Tiler Eaton, Charlene Andersen, Charles Brown, Anthony Dumas

Others: Town Administrator Chris Sterndale, Secretary Dawn Calley-Murdough

Approval of Manifest:

Motion: by Mr. Dumas, second by Mr. Brown to approve the August 14 and 28, 2017 accounts payable and August 15 and 29, 2017 payroll manifests.

Vote: 5 – 0 in favor.

Approval of Minutes: Approval of the July 31, 2017 non-public was postponed to the next meeting.

Motion: by Ms. Andersen, second by Mr. Eaton to approve the public minutes of July 31, 2017, as amended.

Vote: 5 – 0 in favor.

Select Board Department/Board/Committee Reports:

Budget: The next meeting is September 14, 2017.

Planning: Ms. Andersen reported the board reviewed a sub-division on Shore Drive and it received a conditional approval. The board also discussed a matter regarding a sub-division taking place in Barrington that also needs a hearing by Nottingham.

The September 13th meeting has been cancelled.

CIP: Mr. Sterndale reported he has started to receive department worksheets and a meeting should be scheduled soon. All appointments from other boards and committees have been received.

Marston: Mr. Eaton reported there is no new information.

Town Administrator Reports, Mail, Signature Items:

Highway: The loader is back but still needs minor additional repairs, the engine for the grader is back with the mechanic and will hopefully be back in working order next week sometime. Final costs are still to be determined.

Chair Danis stated the retirement party was successfully held for John Fernald on August 24th, and thanked those who participated in putting everything together; Marge Carlson, Heidi Carlson, and the Fernald family. It was a great opportunity to thank John for all his hard work and dedicated service to the town; it was a fitting tribute. In recognition of that service the Select Board made a decision to dedicate the bridge on Deerfield Road, located at the end of Flutter Street to John for his service to the town. A small version of the sign was presented to John and the posted sign should be placed soon.

Herbicide Spraying: Mr. Sterndale reviewed the concerns expressed by citizens about herbicide spraying by NH Electric Co-Op and asked if the board wanted to send a formal response. The board did not indicate they wanted to respond to the electric company and it was stated customers are allowed to opt out of the process by calling the company on their own.

Minutes
Nottingham Select Board Meeting
August 28, 2017

5k Turkey Trot Request: A request has been received for Select Board approval for a 5k Turkey Trot on Thanksgiving morning to support a Nottingham School Washington DC field trip. Mr. Sterndale reported Chief Foss has given his preliminary OK and the school also supports the event. The Select Board gave their approval for the 5k run, with no specific concerns or requests.

Recycle Center: Mr. Brown reported the needed part was on backorder but the bobcat should be repaired and back in working order by next week. The center has a loaner and the Highway Department is helping out when they can. Chair Danis asked if the Recycle Center was on track for vehicle and equipment replacement. Mr. Sterndale reported replacement is on track per the CIP.

Mr. Dumas reported individuals continue to leave items outside the Swap Shop, despite the shed being closed. General discussion took place about the Swap Shop and how the material is currently being handled and plans for the future.

Town Office: Chair Danis reported the office staff held everything together very successfully while the Town Administrator was away and acknowledged the work of Sue Serino, JoAnna Arendarczyk, Betsy Warrington, and Dawn Calley-Murdough.

Chair Danis requested painting parking lines in the parking lot to help improve parking and to repaint the No Parking area at the front of the Community Center building. Mr. Sterndale reported he is waiting to see 3rd quarter budget numbers before starting work on a number of town building related projects that are on his list; parking lot painting, fencing at the Recycle Center, and upgrading door locks at the Community Center.

Library Fine Letter: The Select Board signed the late fee/replacement letter used by the library.

Recreation: Camp was completed last week and Kortney and Sam are taking a couple of days off to recover. Chair Danis asked if surveys are sent out after camp. Mr. Sterndale reported they had their first survey last year and another one will go out again this year and other changes to the program are expected.

Appointments: None

General Business:

Route 4 Property Update: Ms. Andersen stated recent communication regarding the GeoInsight inspection of the property was received and the release of notice of the groundwater management permit. The Town Administrator and Ms. Andersen would continue working with GeoInsight.

Mr. Sterndale reported two additional documents were received regarding the property, one in response to the Planning Board site plan revocation notice and a document from the Bankruptcy Court about possible closure of the bankruptcy process with specific contingencies. The town needs additional information before further discussion or any decisions are made.

Pawtuckaway State Park Update: Chair Danis stated she emailed a summary of the meeting held between town officials and NH State Parks officials. It was a productive meeting to try and solve the lack of lifeguards at the park and overnight park security issues. Communication processes between the park and the town were discussed, as well within the park and with park staff, and improvements should be expected. The meeting determined a solution to allow Nottingham Fire Department volunteers entrance to the park during an emergency call, when they are driving their own vehicles. It was determined an emergency response plan was needed between the park and the town, and park staff would work with the Emergency Director to establish a plan.

Minutes
Nottingham Select Board Meeting
August 28, 2017

Chair Danis stated there was agreement for the same group to meet two times per year. Director Bryce asked the town to write a letter to their legislative members to support the proposal of reinstituting the Deputy Ranger and in-house department Lifeguard programs; to try and include them in the department budget.

After discussion the Select Board decided to send a letter to the Executive Council and legislative members to support the concept of the Deputy Ranger and lifeguard programs. Mr. Dumas agreed to the letter but stated he received some concern about the authority the Deputy Rangers might have from his police contacts.

Chair Danis stated the town is required to answer to emergency calls, regardless of any steps taken by the State Park regarding the programs.

Ms. Andersen asked to include the towns of Raymond and Deerfield in establishing the future evacuation and emergency plans. Chair Danis stated it is a good idea to have them participate.

Hazardous Materials/Recycle Center: Ms. Andersen asked to provide better signage at the Recycle Center to prevent the dumping of illegal items, such as asbestos. Ms. Andersen suggested a possible escorted drop off of construction debris, but this should be discussed with the new Director.

Mr. Brown stated unless someone is monitoring at all times it will be difficult to prevent someone from dumping illegal items into the dumpster.

Mr. Sterndale reported it can be discussed when the new director is hired.

SB38 Highway Grant Funds: Mr. Sterndale reviewed that SB38 was a legislative response to take on additional highway projects and the town has received the extra funds. The town cannot use the extra funds for projects that currently have funds appropriated and the town cannot short fund future projects; this should be considered for additional projects.

Mr. Sterndale asked the Select Board to consider what type of road projects they would like to see happen with the newly found funds and discussion took place about the suggestions for possible road work and when they would like that work to take place, if possible for 2017 or in 2018.

Suggested road work included continuation and completion of previously started projects, increase the amount of overlay work, or starting an all new project.

Solar Installation: Mr. Sterndale reported he provided the Select Board a memo regarding the progress for potential installation late today, and summarized the content. The Select Board will need to consider two areas, the non-appropriation clause and taxation on the lease. The board was requested to determine their decisions within the next couple of days.

Discussion took place about the actions regarding the topic at Town Meeting, which approved the lease of land. However, there wasn't much or any discussion regarding a multi-year appropriation. There is concern from the company for funding such a large project and the town trying to get out of the contract, despite it not being a realistic option for the town if the installation takes place; signing the contract is a long term agreement for the town. Ms. Andersen reported the project received a lot of support.

Mr. Sterndale reported he does not believe the company is willing to make any other changes regarding the contract regarding non-appropriation and buying power from a competitor. Mr. Eaton

Minutes
Nottingham Select Board Meeting
August 28, 2017

asked to review contracts used by other towns for similar content and supported moving forward with the installation. Mr. Brown stated he did not like the company contract language regarding a non-appropriation clause. Mr. Dumas asked if the company was willing to consider contract language that limited the town ability to purchase solar electricity. Mr. Sterndale reported the company felt it wasn't enough protection on their part, especially if the prices of electricity drop suddenly. Ms. Andersen requested additional time to consider her answer.

The Select Board would email the Town Administrator their questions or concerns the next couple of days with the expectation to supply an answer regarding signing a proposed contract.

NON-PUBLIC SESSION: The Board entered non-public under RSA 91-A:3 II(b).

7:44 PM Motion: Motion by Mr. Dumas, second by Mr. Eaton to enter non-public under RSA 91-A:3 II(b).

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea, Brown – Yea. 5 – 0 in favor.

8:26 PM Motion: by Mr. Dumas, second by Ms. Andersen to exit the non-public session.

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea, Brown – Yea. 5 – 0 in favor.

Motion: by Ms. Andersen, second by Mr. Brown to seal the non-public minutes of August 28, 2017.

Roll Call Vote: Danis – Yea, Eaton – Yea, Andersen – Yea, Dumas – Yea, Brown – Yea. 5 – 0 in favor.

The Selectmen made no decisions during their nonpublic session.

ADJOURNMENT: Having no further business,

8:27 PM Motion: by Mr. Brown, second by Mr. Dumas to adjourn.

Vote: 5 – 0 in favor.

Respectfully Submitted,

Dawn Calley-Murdough