

**Minutes**  
**Nottingham Budget Committee Meeting**  
**October 4, 2018**

**Members Present:** Jennifer Biron, Miska Hadik, Michael Koester, Lee Lederer, ~~Carrie Lee, Karyl Martin~~, Erin Maskwa, ~~Ben Bartlett—BOS Rep~~, Rosyln Chavda – School Board Rep

**Excused Absences:** ~~Carrie Lee, Karyl Martin, Ben Bartlett~~

**Other in Attendance:** Secretary Dawn Calley-Murdough, John Morin

Chair Hadik called the meeting to order and introductions were completed.

Chair Hadik introduced Mr. Morin, who stated he was considering filling the vacant position on the committee.

Mr. Morin stated he has experience on a variety of town committees and boards, such as the Planning Board, Zoning Board, and Board of Assessors, as well as the CIP Committee and all with positive working relationships. Mr. Morin stated he has a desire to learn more about how the town operates from the budget process. Mr. Morin stated he enjoys volunteering and working with fellow residents. He is a 14 year resident, living near the lake, works in sales, and manages his household finances. While he doesn't have specific financial knowledge, he has a willingness to learn and ask questions.

**Motion:** by Mr. Koester to appoint Mr. Morin to the Budget Committee. Second by Chair Hadik.

**Vote:** 7 – 0 in favor.

**Budget Workshop Review:** Chair Hadik asked for comments and stated it was another great workshop and it was nice to learn about the new updates. Mr. Hadik reported it is good to hear about the proper ways to complete the budget process steps and the mistakes that can be made despite appearing to be correct.

Mr. Dabrieo stated this was his first time attending and he appreciated learning about the process and the details about how the budget progression works.

Mr. Koester stated he appreciated learning more about the SB2 and the need to present both the proposed and default budgets during the 1<sup>st</sup> draft review of the budget to the Budget Committee.

Ms. Calley-Murdough asked that any members with extra copies of the Budget Workbook to bring them in for those who don't have one.

**Sub-Committee Meeting:** It was stated the Transportation Sub-Committee and the CIP Committee haven't met. It was confirmed that the School Transportation Committee member is Karyl Martin and Lee Lederer is on the CIP Committee.

Mr. Hadik stated the school is missing the Pink Bus again this year, due to lack of a driver.

**General School Updates:** Dr. Chavda reported the school finished the year with an unassigned fund balance of \$306,956.27.

Full day kindergarten has been implemented, operating very successfully, with a total of 46 students. Given the high number of kindergarten students, the board made a decision to increase the number of classrooms from two to three, which consolidated the number of 2<sup>nd</sup> grade classrooms from three classrooms to two for a better balance of students with 20 and 21 students.

Ms. Lederer asked if the 2<sup>nd</sup> grade class would remain at two classrooms or would it change. Dr. Chavda stated 2<sup>nd</sup> grade isn't the class size bubble, as the highest number of students is in 5<sup>th</sup> grade

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39 with 25 students per class. The School Board and school administration reviews class size every  
40 year for any needed adjustments. Dr. Chavda reviewed the class sizes which include a total of 504  
41 K-8 students, excluding home school students. The classroom average is 40 to 50 students per  
42 class, with the highest 5<sup>th</sup> grade class count at 74. Coe-Brown High School has 151 students and  
43 Dover High School has 87 students.

44 :

45 Discussion took place about a 2018 reversal of the prior trend of more students attending Dover for  
46 2018/2019 rather than Coe Brown. It was stated Dover students can attend the Culinary Arts  
47 program, Cosmetology program, welding program, students could graduate with an Associate's  
48 degree, or even earn a certificate as a Licensed Nurses Assistant (LNA). Chair Hadik stated the  
49 new building is amazing even with some unfinished spaces.

50 Dr. Chavda stated the board will budget for all students to attend Coe Brown for the 2019/2020  
51 budget; Dover tuition is currently an approximate \$2,200.00 less than Coe Brown. Chair Chavda  
52 stated 8<sup>th</sup> grade students were polled in December to determine what high school they would attend;  
53 she continues to sign transfer forms from Coe Brown to Dover or Dover to Coe Brown.

54 Mr. Koester asked if the high school attendance counts changed much between the initial estimate  
55 during the budget process or during the summer. Dr. Chavda stated there were late changes in  
56 March 2018, and some students changed high schools after school started.

57 Town Updates: None

58 Proposed 2018/2019 Meeting Schedule: Discussion took place about the proposed meeting  
59 schedule. It was determined the School Board will need to select a date and snow date for the  
60 Deliberative Session. Snow dates will also need to be selected for the school and town public  
61 hearings. Meetings would continue with a 6:30 pm start time, on a meeting by meeting basis. The  
62 board would also need to select their meeting date around the Thanksgiving holiday.

63 **Approval of Minutes:** The approval of the February 2018 minutes were postponed.

64 Motion: by Mr. Dabrieo to approve the July 26, 2018 meeting minutes as amended. Second by Ms.  
65 Maskwa.

66 Vote: 6 in favor. 1 abstain.

67 **OTHER BUSINESS:**

68 **ROUNDTABLE:** Chair Hadik thanked Mr. Morin for volunteering for the vacant position. There  
69 has been a lot of discussion around the 300<sup>th</sup> Birthday Celebration. The committee is looking for  
70 ideas and volunteers. Mr. Hadik reminded everyone the Boy Scouts will host their annual  
71 fundraisers.

72 Mr. Koester stated the Fire Department will hold their Open House with Sandy Vilchok hosting a  
73 non-certificate CPR refresher/introduction for those who might be interested.

74 Mr. Dabrieo stated Nottingham Day has been moved back to the fall, due to a lower than expected  
75 attendance, along with spring sports taking place. The NYA and Recreation Department  
76 compromised with the Fishing Derby date, with no baseball games being scheduled.

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77    **ACTION ITEMS:** None

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79    **ADJOURN**: Having no further business,

80    **7:33 PM Motion:** by ~~Chair~~Dr. Chavda, second by Ms. Lederer.

81    **Vote:** 7 – 0 in favor.

82    Respectfully Submitted,

83    Dawn Calley-Murdough