

**Nottingham Conservation Commission
Trails Committee (NTC) Minutes
Thursday, August 2, 2018 – 6:30 PM
Nottingham Town Office, Conference Room #2**

Welcome and introductions

- In attendance: SM, SD, CA, LK, JB, KC, Guest: Colin Lentz

Presentation by Colin Lentz, Transportation Planner - Strafford Regional Planning Commission (SRPC)

- SRPC has some capacity to assist NTC with mapping efforts through transportation fund. NTC needs someone to take a GPS and walk all of our trails.
- Examples of Past SRPC mapping projects and Kiosks:
 - a. McKenzie's Farm mapping projects and Kiosk (Cost \$3200), Wagon Hill Preserve, Durham Master Plan Town Trail System, ArcGIS "Story Map" of Scenic Byway
- General discussion on GPS collection methods: Trimble vs "Backpack" GPSing units
- Question asked by Colin Lentz: What is the NTC's goal for developing maps?
- Progression of this project: NTC will put together a portfolio for the SRPC
 - a. Cost to be determined by portfolio. Some of the cost would/could be through a NHDOT contract. GIS work contracted through SRPC is pay as you go (Phase I, Phase II, etc.)
 - b. Portfolio should consist of: GPS trails, photos, write ups and descriptions

Follow up on the June 30th committee walk on the lands near the Town Offices

- Attractive and informative signage, historic stream crossing, NTC removed small amount of bittersweet and picked up some litter.
- Possibility of working with the Scouts?

Follow up on the August 1 Mulligan Forest walk with the Forest Society

- Managed to park 20 cars after Fernald mowed the area.
- Suggest taking down fence along one side of the area for parking purposes
- Features of Interest: Cellar hole, stone lined well, black gum swamp

Marsh Woods update (CUA application status and boundary marking); next walk?

- Permits needed: compatible use permit, trails and wetlands crossing permits
- Excavated pools should not impose trail restrictions
- Trash may be taken from site to the landfill
- Trails on Tasker may be cut and property line may be flagged at this point
 - a. Site [plan/boundary](#) plan needed
- Knotweed removal needed
- Status of Marsh Woods trails: damage and debris -- requires maintenance and tree removal.

Review and approve April and July minutes

- Motion to approve March 5, and July 5, 2018 minutes accepted

Reorganization of Google Drive folders

- Master Folders: Maps, Photos, Deeds and plans (with sub folder: Historic surveys), Management Reports, Grants, Kiosk Design, Tool inventory
- Naming Conventions, Photo naming - Author, Date, Reference
- Digital Purge of old documents, poor quality photos

Adjourn: Moved by Balanoff, Seconded by Demerit, all in favor; the meeting adjourned at 8:35pm

Next meeting: Thursday, September 6, 2018– 6:30 PM, Conf. Room #2.

Submitted by Krystal Costa