

This meeting was scheduled as a workshop to review and update the Commission's Strategic Plan originally adopted at the meeting held on May 12, 2014. The update was conducted on December 14, 2015 and presented at the meeting held on January 21, 2016.

Sam Demeritt, Chairperson, opened the meeting at 6:30 PM.

Other members in attendance were Kristen Lamb, Raelene Shippee-Rice, Cheryl Smith, Debra Kimball and Susan Mooney.

Announcement: Mr. Mike Marshard, Non Game Program, NH Fish and Game, was the featured speaker at Bear-Paw Regional Greenway's Annual Meeting held on Saturday, January 27, 2017. His excellent program featured images and information concerning the state's endangered and threatened amphibian and reptile species.

Strategic Plan Review: Lamb conducted the review of this document that was first compiled in 2014, and reviewed again in late 2015 and early 2016. Commission members thoroughly combed through all of the sections. The *Our Mission* statement was reworded and the *goals* were reworded and prioritized by number and position. *Strategic Initiatives* were reviewed and only "three years" at the end of the first sentence was discussed.

A review of *Attachment A: Goals and Objectives 2014 - 2017* followed. Five stated Goals each with three (3) to four (4) objectives were also reviewed and edited to reflect an improved format, more definitive objectives, and enhanced clarity.

All members recorded suggested changes into their past documents.

Lamb will make these changes, and add a *Benchmarks* section similar to the one in the 2015 - 2016 document. Commission members will review the updated document at a later meeting to make additional edits if necessary and to adopt the 2018 Strategic Plan Update.

Note: Kimball left at 8:35 PM.

Review was completed.

It was moved to adjourn by Smith and seconded by Shippee-Rice. All five votes were in favor. The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Susan P. Mooney, Secretary

These minutes were accepted as corrected at the meeting held on April 9, 2018.