

(Note: The regularly scheduled meeting for Monday, October 21, failed to reach a quorum. The meeting was rescheduled for the above date.)

Chair Sam Demeritt opened the meeting at 7:02 PM. Other members in attendance were Cheryl Smith, Debra Kimball and Susan Mooney.

Pledge of Allegiance and Announcements: Following the Pledge, Demeritt gave out the thank-you gifts from the Volunteer River Assessment Program (VRAP) regional group, the Lamprey River Watershed Association (LRWA) which were distributed at the recent LRWA Annual Meeting.

Katrina Amaral is the new Executive Director of LRWA.

Reimbursements:

- It was moved by Kimball and seconded by Smith to reimburse Mooney \$16.12 for supplies purchased for the Commission's booth during Nottingham's Earth Fest celebration held on September 21, 2019. All four (4) votes were in favor.
- It was moved by Mooney and seconded by Kimball to reimburse Demeritt \$70, the registration fee for the NH Association of Conservation Commissions Annual Meeting to be held on November 2, 2019.

Meeting Minutes: The following minutes were reviewed and edited as needed:

- June 10, 2019: Moved by Smith, seconded by Kimball to approve as edited. All four (4) votes were in favor.
- August 12, 2019: Moved by Smith, seconded by Kimball to approve as edited. All four (4) votes were in favor.
- September 9, 2019: Moved by Smith, seconded by Kimball to approve as edited. All four (4) votes were in favor.

(Note: There was no July meeting. All three scheduled dates failed to reach a quorum.)

2020 Commission Budget: Members reviewed the 2019 budget line by line and made adjustments for the proposed 2020 budget. It was decided to purchase a GPS unit that would be useful for trail planning and easement monitoring. A motion was made by Mooney and seconded by Smith to spend up to \$200 for a GPS unit. All four (4) votes were in favor. Kimball will purchase the equipment and will be reimbursed for her expenditure.

All budget lines will remain the same except the equipment line was increased by \$100. Line 348 was changed to "Sign Maintenance".

It was moved by Smith and seconded by Kimball to approve the 2020 Conservation Commission Budget of \$2340. All four (4) votes were in favor.

Conservation Easement Monitoring 2019:

- Friend Family, Raymond Road: Kimball will take the lead on this property.

- Kimball Family Forest, Freeman Hall: Celia Abrams, Commission volunteer, has already monitored this property earlier in the fall with fee owner Bear-Paw Regional Greenways (BPRG) members.
- Terninko, Case Road: Two easements: Abrams will be asked if she would take the lead on these properties.
- Highlands Deed Restrictions, 19 properties, Patriots, Revolutionary and Washington Lanes: Demeritt and Mooney will assume this monitoring assignment. Scheduled for November 23 through to December 1. Mooney will update the required letter of notice, will update the resident/owner list and will mail the notice and a copy of the deed restriction document to each resident.
- Mendums East and West, along NH Route 4: Demeritt and Mooney will plan to monitor these parcels on November 30, beginning at 9AM. Date and time are subject to change so to accommodate Mendums Landing Association members' schedules.

Nottingham Trails Committee (NTC): There was no report available. The next meeting is scheduled for November 7, 2019.

Bear-Paw Regional Greenways: The 2020 Annual Meeting will be held on the last Saturday in January at the Hooksett Library.

Lamprey River Watershed Association: The Annual Meeting was held on October 16. Demeritt reported that 25 non-board members attended. The featured dinner speaker was Sherry Godlewski, DES Air Resources Division.

Roadside Cleanup: The final roadside litter pickup for the Commission along the Adopt a Highway stretch of Routes 152 and 156 has been scheduled for Thursday, November 7 at 8:30 AM. Demeritt and Mooney will participate and Kimball will clean up her usual section of Route 156 on the weekend.

Correspondence:

- Dated 9-11-19, a copy of the Wetlands Application from Domus Development, Inc., from DES Wetlands Bureau, DES, # 2019-02920.
- Dated 9-20-19, from Joseph Foley, Lamprey River Advisory Committee (LRAC), "recommending a detailed maintenance plan to be developed and assigned for long-term maintenance before any work commences" to Stefanie Giallongo, Land Resources Management, DES re: File #2019-02920. Copy received by the Commission.
- Dated 10-15-19, a copy received 10-17-19, from Stefanie Giallongo, DES (see above) to Domus Developers, Inc., c/o Lou Sera, re: Wetlands Permit File #2019-02920 a "request for more information on four (4) items re: 1) "Avoidance and Minimization"; 2) National Heritage Bureau data base; 3) Subdivision information and 4) Additional Data information. Requested that these be submitted to DES within 60 days (12-14-19).
- Dated 9-23-19, a copy of a Wetlands Permit Application, from Stephen and Laurie Nickerson of Hampton, NH, a Standard Review for a proposed project on 41 Shore Drive,

Map 68, Lot 46 to "... build a retaining wall to stabilize site. To include a perched beach with stairs to access lake. (To build) a 4 X 24 foot seasonal dock positioned with a 20 foot setback from abutting property and not to interfere with boat traffic safety."

- Dated 10-2-19, a copy of a Wetlands Permit Application, from Jade Fogg and Sherye Nichols, a Standard Review for a proposed project on 5 Snow Lane, Map 1, Lot 18, ... "to permanently remove an existing dock and install a 4 X 24 foot seasonal dock in same location and configuration with a 4 X 4 foot concrete anchor pad on the shore".
- Date not noted, a copy of a letter to Douglas Giszczynski, from David Price, East Region Inspector Land Resources Management Program, DES, re: File 2018-01367, for a project located at 21 Jampsa Trail, Map 72, Lot 2, noting that "DES received report for extension to October 30, 2019 to complete restoration and submit the initial restoration monitoring report". The request was approved.
- Approval date 10-4-19, from Stefanie Giallongo, DES, (see above) a copy of a Wetlands and Non-Site Specific Permit, File 2019-02536 to Paul W, Cain, Investments, LLC, re: property located at Map 38, Lot 21. The permit noted an "unnamed wetland and intermittent stream". The approval is subject to 22 project specific conditions and seven (7) general conditions.

It was moved by Smith and seconded by Kimball to adjourn. All four (4) votes were in favor. The meeting was adjourned at 8:32 PM.

Respectfully submitted,

Susan P. Mooney, Secretary

These minutes were approved as edited at the meeting held on December 9, 2019.