

Nottingham Trails Committee Special Workshop on Permit Steps

Thursday, April 11, 2019 – 6:00 PM

Nottingham Town Office, Conference Room #2

Present:

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|----------------|--------------|--------------|---------------|-----------------|
| • Liz Kotowski | Celia Abrams | Deb Kimball | Susan Mooney | Leanne Gast |
| Krystal Costa | Sam Demeritt | Jon Balanoff | Kortney Dorow | Cindy Rasmussen |

Welcome and Announcements:

Review Forms and Permits folder on Google Drive:

- Trails Permit folders are under each property with “in-progress” applications
- Celia created an Excel spreadsheet of steps completed and still required for Marsh Woods
- Marsh Woods is currently the only trail with permit applications in progress

Review Trails Process Summary Document:

- Celia put together steps for applying for permits and information about each agency issuing permits

Form Review: Request for Project Review (w/DHR):

- Required when federal money is involved and/or when a wetland permit is required from DES
- Leanne will complete RPRs, when necessary
- Marsh Woods requires a RPR due to it being a federal conservation easement

Form Review: Database Check Request (w/NHB):

- A database check should be done for all the trails
- If an online database check shows no plant or species is threatened/endangered then you're done
- If the check shows an animal is threatened/endangered you need to talk to NH Fish and Game
- If the check shows a plant is threatened/endangered you have to complete an app with NHB (\$25)
- NHB and FG will provide suggestions for protecting any endangered/threatened plants/animals
- Don't mention any threatened/endangered plants or animals in public documents

Form Review: Trails Notification (Minimum Impact Project) or Wetlands Permit (w/DES):

- If there are no wetlands on the property a DES application is not necessary
- Most, if not all, of our projects will only require Trails Notification, not a Wetlands Permit
- Trails Notification is minimal impact, bank to bank crossings, and no invasive bridge work
- Jon will complete wetland applications with DES, when necessary

Form Review: Compatible Use Authorization (w/NRCS)

- All other applications need to be filed before the CUA but you can consult with Brooke Smart (NRCS) beforehand
- Marsh Woods and Terninko are the only trails that will require a CUA
- Marsh Woods requires two separate applications due to it being two parcels (MD and Tasker)
- Once the CUA is approved, be ready to get start working on the trail due to time limits on permits

Other:

- Keep record of communication with all agency representatives
- A future Map Making workshop will be scheduled
- JB & KC will compile all documents for Kennard: CA – Marsh Woods and Terninko; KD –Marston
- Conservation Commission members (KC, SD, LK and SM) voted on allowing Josh Megyesy (F&G) to set monitoring traps on the Tasker property; KC made the motion and SM seconded; Motion passed.

April Reconnaissance Walk: Kennard Property, Sunday April 14, 2019 at 1:30 pm to look at the vernal pools

Next Meeting: Thursday, May 2, 2019 – 6:30 pm, Conf. Room #2

Meeting Adjourned - 7:45 pm

Submitted by: Leanne Gast

Approved: 5/16/2019