

Nottingham Planning Board

March 25, 2020

Approved: June 10, 2020

Board Members Present: Dirk Grotenhuis, Chair; Eduard Viel, Vice-Chair; Susan Mooney, Secretary; Joseph Clough, CIP Rep; Ian MacKinnon; Leanne Gast, Alternate; Robert “Buzz” Davies, Alternate

Board Members Absent: Teresa Bascom; Gary Anderson, SRPC Rep; Tiler Eaton, BOS Rep;

Others Present: None

Others Absent: JoAnna Arendarczyk, Land Use Clerk; Stef Casella, SRPC Planner

Meeting Location: Town Administrator’s Office (Note: Signage was posted at entrance of building that stated the room and location of meeting. Front door was unlocked to accommodate any member of the public who wished to attend.)

Mr. Grotenhuis and Mrs. Mooney were present physically, other members by phone conference.

Call to order: 7:00pm

Communication received from JoAnna Arendarczyk instructing Chair Grotenhuis to open the meeting with the following announcement to permit remote participation:

“It is possible, in light of COVID-19 pandemic situation and the state of emergency declaration in NH, that most or all board members will be unable to attend public meetings in person because they are concerned about getting sick or perhaps are already sick. In cases where the presiding officer declares an “emergency” and the requirement of a physically present quorum is waived, a meeting of a public body may be conducted with most or all members participating electronically. I therefore declare an emergency for the purpose of Nottingham Planning Board meetings until the COVID-19 pandemic situation has subsided.”

All votes will need to be by roll-call. (Arendarczyk)

Roll Call of members was conducted.

Alternates seated and voting: Ms. Gast for Mr. Anderson and Mr. Davies for Mrs. Bascom

Italic font below indicates language from a public hearing notice

Resignation Letter

Received by email, dated March 18, 2020, a letter of resignation was received from Teresa Bascom, Planning Board member. Mr. Grotenhuis read the letter for the record.

Motion Made By: Mr. Viel to accept the resignation of Teresa Bascom from the Board as of March 25, 2020. He thanked her for her service.

Seconded By: Mr. Clough

Vote: 6-0-0. **Motion Passed**

Member Appointed

Motion Made by: Mr. Davies to seat Ian MacKinnon for the remainder of Mrs. Bascom’s term

Seconded by: Mr. Viel

Roll call vote: 6-0-0 **Motion Passed**

Continuation requests and next meetings-

Continuation- CASE #19-011-SUB- *Application from Jeffrey and Susan Paradis, for a four-lot subdivision on a Scenic Road which may include tree cutting. The property, owned by Jeffrey and Susan Paradis, is located on Poor Farm Road in Nottingham, NH and is identified as Tax Map 58 Lot 7-1.*

This case has been heard on November 13, 2019 and was continued to December 11, 2019. The Notice for the November 13, 2019 case omitted the fact that the proposed Subdivision is on a Scenic Road.

Motion Made by: Mr. Viel to continue the Paradis Case #19-011-SUB to April 22, 2020 at 7pm.

Seconded by: Mr. Clough

Discussion: That date is currently scheduled as a non-business meeting for the election of officers due to the postponement of Town Meeting. The Board discussed having a non-business meeting from 6:30-7:00pm to accomplish this, and the public hearings beginning at 7:00pm.

Roll call vote: 6-0-0 **Motion Passed**

Tree trimming on scenic roads – Eversource- *Notice is hereby given that the Nottingham Planning Board will hold a Public Hearing in accordance with RSA 231:158 II, on Wednesday, March 25, 2020 at 7:00 PM, in Conference Room 1 at the Municipal Town Office, 139 Stage Road, Nottingham, NH 03290. The purpose of this hearing is to discuss a request from Eversource Energy for tree trimming/removal on the following scenic roads: Stevens Hill Rd., Case Rd., Gile Rd., Ledge Farm Rd., Mitchell Rd., and Poor Farm Rd.*

Motion Made by: Mr. Viel to accept the continuation request from Eversource for scenic road tree trimming hearing to 5/13/2020 at 7:00pm

Seconded by: Mr. Davies

Roll call vote: 6-0-0 **Motion Passed**

Note: Previously, April 22 had been set aside for the annual Board meeting following Town Meeting to welcome new and returning members, to elect officers and review working documents. There would be no cases entertained by the Board on this date. After discussion it was agreed to conduct these internal affairs earlier in the evening prior to the public hearing.

Motion Made by: Mr. Viel to conduct the business of introduction of members, election of officers, review the *By-Laws and Rules of Procedure*, and the Board's 2020 Planning Goals from 6:30 PM until 7:00 PM on April 22, 2020.

Seconded by: Ms. Gast

Roll call vote: 6-0-0 **Motion Passed**

Continuation- CASE #20-001-SUB- *Application from Beals Associates, PLLC, for a five-lot. The property, owned by Laurel Miller, is located on Mill Pond Road in Nottingham, NH and is identified as Tax Map 24 Lot 41-002.*

Motion Made by: Mr. Viel to accept the continuation request for case #20-001-SUB to April 22, 2020 at 7:00pm.

Seconded by: Mr. Davies

Roll call vote: 6-0-0 **Motion Passed**

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92 **Staff/ Board Members Update** and **Public Comment** were both omitted, and **Meeting**
93 **Minutes** were postponed until a later time.

94

95 **Adjournment**

96 **Motion Made by:** Mrs. Mooney to adjourn

97 **Seconded by:** Ms. Gast

98 **Roll call vote:** 7-0-0 **Motion Passed**

99 **Adjourn at:** 7:21 pm

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101 Ed Viel and Susan Mooney took notes for the Land Use Clerk

102 For the Nottingham Planning Board ~ JoAnna Arendarczyk, Land Use Clerk