

Nottingham Planning Board
October 25, 2017

Approved: November 8, 2017

Members Present: Dirk Grotenhuis, Chairman; Eduard Viel, Vice-Chairman Charlene Andersen, BOS Rep; Gary Anderson, SRPC Rep; Joe Clough, CIP Rep; Robert “Buzz” Davies, Alternate

Members Absent: Susan Mooney, Secretary; Teresa Bascom

Others Present: JoAnna Arendarczyk, Land Use Clerk; E.T. Reed, Resident

Alternate seated and voting: Mr. Davies for Mrs. Mooney

Call to Order at: 7:08pm

Public Meeting

Sign Plans:

- **Sign Subdivision Plans- 17-008-SUB-** All Conditions have been met
- **Sign Site Plans- 17-002-SIT-** All Conditions have been met

Public Hearing

Public Hearing Opened: 7:10pm

- **Proposed Impact Fee Schedule Changes**

The Nottingham Planning Board propose the following changes to the Impact Fee Schedule

❖ **Recreation Department**

- An Impact Fee of \$344 per single family house
- Fees dedicated to the Marston Recreation Project

❖ **Fire Department** (to include replacement costs)

- An Impact Fee of \$800 per single family house
- \$736 per unit- attached two or more family
- \$812 per unit- manufactured housing
- \$0.35 per square foot- commercial

❖ **School**

- Left at the previously set \$4,220 per single family house

Total Impact Fee per Single Family House: \$5,364

Chairman gave a brief background on the impact fees, the updated Impact Fee Assessment Reports for the school, fire, and recreation, and the proposed schedule changes. He added that a report was received today that would be reviewed to determine if future fee changes are necessary. Any future changes will require a public hearing.

Mr. E.T. Reed, resident, came forward with a few questions/ statements:

- Will the new fees go before the voters in March?
 - ~ Chairman stated that no, the impact fees were adopted by town vote in 2011 and included into the Zoning Ordinance. There will not be any changes to the Zoning Ordinance with this update to the fee schedule.
- Birth rate data on page 13 figure A2 of the school report are not accurate based on Vital Records Administration and Town reports
 - ~ Chairman stated that Mr. Reed’s findings shall be submitted to the Planning Board in writing and will be forwarded to BCM Planning who prepared the updated assessments.

Nottingham Planning Board
October 25, 2017

- Concern regarding the recent expenditures for a study for the school
 - The study does not fit the allowable uses for an impact fee
 - The study was not on the school's Capital Improvements Plan
 - The issue has been discussed with the Board of Selectman
- What methods are used to notify the Town citizens of the expenditures of the Impact Fee funds?

Ms. Anderson stated that these are in the Town's Annual Report

Mr. Reed stated he would bring his concerns to the Board of Selectman.

Public Hearing closed: 7:46pm

The Board members discussed whether there was a need for another vote by the Board.

This and the date which the new impact fees will be applied will be researched and

finalized between the Land Use Clerk and Mr. Chairman.

Public Comment

No public present

Board of Selectmen and Staff/ Board Members Update

Board of Selectmen update by Ms. Andersen:

- Traffic study has been done on some of the Town's dirt roads
 - Ledge Farm Road and Cooper Hill Road will be evaluated further
- Building Inspector Department is fully staffed with two part-time staff members
- Police Department is fully staffed
- Recycling Center is fully staffed

Public Works Director- position is currently vacant

Mr. Chairman requested that discussions involving the roads be coordinated with the Transportation Subcommittee.

CIP Committee Update by Joseph Clough:

Reviewed the Multi Mobile Road Book- He asked if Route 152 is scheduled to be resurfaced next year, if so it may be good timing to have the shoulders paved.

The First CIP meeting was a couple weeks ago- He asked if there are any submissions the Board would like brought to the next meeting. Sections of Cooper Hill Road and Ledge Farm Road are on the docket for repaving. He also mentioned that all future plans before the Board should be reviewed to determine if they are in alignment with the Master Plan. Maybe consider updating the Master Plan as well.

Strafford Regional Planning Commission Update by Gary Mr. Anderson: A grant programs for safety study may be something to consider for Route 152. Also consider a 5 year Economic Development strategy program around business and industry in the region.

Approval of Minutes

Mr. Viel asked if topic sections could have a skipped line to clear up the breaks in topics.
-September 27, 2017

Motion made by: Mr. Davies to approve the minutes for September 27, 2017.

Seconded by: Mr. Clough

Nottingham Planning Board
October 25, 2017

93 **Vote:** 6-0-0 Motion Passed
94
95 **Next Meeting:** November 8, 2017
96
97 **Additional Discussion:**
98 Ms. Andersen- There may be a petition warrant article on Water Treatment- Sludge
99
100 **Adjournment**
101 **Motion made by:** Mr. Viel
102 **Seconded by:** Mr. Clough
103 **Vote:** 6-0-0 Motion Passed
104 **Adjourned at:** 8:06pm
105 For the Nottingham Planning Board ~ JoAnna Arendarczyk, Land Use Clerk