

Nottingham Planning Board
September 23, 2015

Accepted: *October 14, 2015*

Members Present: Dirk Grotenhuis, Chairman; Eduard Viel, Vice-Chairman; Donna Danis, BOS Rep; John Morin, CIP Rep; Charlene Andersen; Susan Mooney, Secretary; Gary Anderson, SRPC Rep; Teresa Bascom, Alternate; Robert “Buzz” Davies, Alternate

Members Absent:

Others Present; Paul Colby, Code Administrator; JoAnna Arendarczyk, Land Use Clerk; Kristen Lamb, Resident/ Conservation Commission; Paul Miliotis, Resident/ Conservation Commission

Call to Order: 7:05pm

Public Hearing

- Subdivision Regulation Update Public Hearing

Mr. Chairman listed the names of the members of the Subdivision Regulation Update Subcommittee:

- Ed Viel
- Arthur Stockus
- Mike Russo
- Susan Mooney
- Peter Landry
- Paul Colby
- JoAnna Arendarczyk

Mr. Viel reviewed the history of the update and the work that was done to make the Regulations current and more in line with other towns’ regulations.

Mr. Colby also stated that the updated regulations draft was given to local engineering firms, which the Board sees on a regular basis, as a courtesy. The feedback from them was: “Great Job!”

Public Hearing opened: 7:13pm

Members of the Conservation Commission asked about the process of involving the Commission in the application process. It was explained by Paul Colby that they are on the list with other departments to do a review as assigned by the Planning Board to address any environmental and or unique land features.

It was asked why the language used in 7.4 Additional Town Review does not make it a requirement to have the Conservation Commission review the plans. The answer was that the recommendations from the Code Enforcement Officer would include a review of the application by specific departments depending on the case. The applicant also has the right to request a waiver.

It was pointed out that the review of plans has become easier with the mapping availability.

Public Hearing closed: 7:30pm

Section 15.3.2 Driveway Design #6 Aprons was discussed especially the cost factor for a small subdivision. Ultimately the section remained unchanged.

Sections that were edited:

- Date on the signage page
- Table of Contents
 - Add appendix
 - Fix spacing issue on pg. 5 of contents
 - Remove DOT reference on pg. 29

Nottingham Planning Board
September 23, 2015

- Change wording in 5.5 from town staff to designated agent
- Pg. 10 change underscore to dash on number 7

Motion Made by: Mr. Viel to adopt the updated Nottingham Subdivision Regulations prepared by the Nottingham Planning Board July 8, 2015.

Seconded by: Ms. Andersen

Vote: 7-0-0 **Motion Passed**

Board of Selectman and Staff/ Board Update

- Budget Prep- Clay Mitchell Impact fee study estimate- estimate should be in the office by the beginning of next week.
- Raymond Planning Board joint town meeting review- Mr. Viel and Mrs. Mooney gave the Board an overview of the joint town Planning Board meeting they attended.
- Mrs. Danis informed the Board of the Hazardous Waste Collection Day is September 26, 2015 9am to 1pm in Raymond. The Public Hearing regarding the parking ordinance for the Town Beech is October 5, 2015. The Recreation Revolving Fund Committee is meeting September 29, 2015.
- Mr. Anderson- Strafford Regional Planning Commission will have an open house regarding transportation from 6pm-7pm September 24, 2015.
- Mr. Morin- CIP committee met for the first time. They reviewed packets and made a plan for the next meeting however the date has not been set. The school is going to do their own CIP.
- Nottingham Day Land Use Booth- A few members covered shifts at the booth. Over all it was a good experience. Board members took the opportunity to ask citizens how they get their town information. The common replies were:
 - Town Email Blast
 - Town Newsletter
 - The Forum

Minutes

Motion made by: Ms. Andersen to accept the minutes of August 26, 2015 and September 9, 2015.

Seconded by: Mr. Viel

Vote: 7-0-0 **Motion Passed**

The next meeting is October 14, 2015- The Board has a Public Hearing for a Lot Line Adjustment as well as a discussion regarding the definitions changes for the Zoning Ordinance.

Adjournment

Motion made by: Mrs. Danis

Seconded by: Mr. Morin

Vote: 7-0-0 **Motion Passed**

Adjourned at: 8:09pm

Respectfully submitted,

JoAnna Arendarczyk

Land Use Clerk