

MUNICIPAL BUILDINGS RESERVATION FORM

Let this document stands as the official contract between the Town of Nottingham Recreation Department, and _____

_____ (Initial) I will be responsible for replacing, repairing, or otherwise restoring any part of the field we may damage.

_____ (Initial) I do hereby waive, release, absolve and agree to hold harmless the town of Nottingham, and its paid and volunteer employees for any claim arising out of injury to myself, spectators, participants, and their belongings and/or equipment.

_____ (Initial) I acknowledge that I have read, I understand and agree to the conditions of the municipal fields user policy and the above waiver.

_____ (Initial) I acknowledge that I will provide a certificate of insurance naming the Town of Nottingham as an additional insured if I am a youth organization, for profit organization

ORGANIZATIONS ONLY:

ORGANIZATION: _____

CONTACT PERSON: _____

Phone Number: _____ Email: _____

Mailing Address: _____

Dates of Rental and Times: Please specify dates, times, and locations. Placement will be determined by order of submissions. Please check the calendar, **ONLINE** on the Town Website before submitting your group requests. Town and Recreation programs get priority in scheduling.

INDIVIDUALS (I.E. BIRTHDAY PARTIES) ONLY:

NAME: _____

Phone Number: _____ Email: _____

Mailing Address: _____

Date of Event or Party: _____ Time: _____

Location Requested: _____

Signature: _____ Date: _____

Checks Made Payable to **TOWN OF NOTTINGHAM**

Date Approved: _____ Approved By Initials: _____ Check#/Cash: _____ Amount: _____