

Applicant:

Case # 16-002-SUB

**Project Application Checklist
Nottingham Planning Board**

This checklist is intended to assist applicants in preparing a complete application for subdivision as required by the Nottingham Subdivision Regulations and must be submitted along with all subdivision applications. An applicant seeking subdivision approval shall be responsible for all requirements specified in the Nottingham Subdivision Regulations even if said requirements are omitted from this checklist.

An applicant seeking subdivision approval shall be responsible for providing all the information listed in the column below entitled "Subdivision" and should place an "x" in each box to indicate that this information has been provided. If an item is considered unnecessary for certain application the "NA" box should be marked instead, indicating "Not Applicable". Only certain checklist items are required for lot line adjustments, as noted by the applicable check boxes below.

Check the Appropriate Box or Boxes Below: <input type="checkbox"/> Lot Line Adjustment <input checked="" type="checkbox"/> Subdivision Plan See Sections I & II See Sections I & II, III, IV & V	Subdivision		Office Use	
	Provided	N/A	Provided	N/A
Section I. General Requirements				
1. Completed Application Form	✓			
2. Complete abutters list	✓			
3. Payment of all required fees	✓			
4. Six (6) full size sets of plans and ten (10) sets of plans 11"x 17" submitted with all required information in accordance with the subdivision regulations and this checklist	✓			
5. Copies of any proposed easement deeds, protective covenants or other legal documents	N/A	✓		
6. Any waiver request(s) submitted with justification in writing	N/A	✓		
7. Technical reports and supporting documents (see Section IX & X of this checklist)	N/A	✓		
8. Completed Application Checklist	✓			
Section II. General Plan Information				
1. Size and presentation of sheet(S) per registry requirements and the subdivision regulations	✓			
2. Title block information:	✓			
a) Drawing title	✓			
b) Name of subdivision	✓			
c) Location of subdivision	✓			
d) Tax map & lot numbers of subjects parcel(s)	✓			
e) Name & address of owner(s)	✓			
f) Date of plan	✓			

Applicant:

Case # 18-002-SUB

	Provided	N/A	Provided	N/A
g) Scale of plan	✓			
h) Sheet number	✓			
i) Name, address, & telephone number of design firm	✓			
j) Name and address of applicant	✓			
3. Revision block with provision for amendment dates	✓			
4. Planning Board approval block provided on each sheet to be recorded	✓			
5. Certification block (for engineer or surveyor)	✓			
6. Match lines (if any)	ng	✓		
7. Zoning designation of subject parcel(s) including overlay districts	✓			
8. Minimum lot area, frontages & setback dimensions	✓			
9. List Federal Emergency Managements Agency (FFEMA) sheet(s) used to identify 100-year flood elevation, locate the elevation	✓			
10. Note the following: "If, during construction, it becomes apparent that deficiencies exist in the approved design drawings, the Contractor shall be required to correct the deficiencies to meet the requirements of the regulations at no expense to the Town."	✓			
11. Note the following: "Required erosion control measures shall be installed prior to any disturbance of the site's surface area and shall be maintained through the completion of all construction activities, If, during construction, it becomes apparent that additional erosion control measures are required to stop any erosion on the construction site due to actual site conditions, the Owner shall be required to install the necessary erosion protection at no expense to the Town."	✓			
12. Note identifying which plans are to be recorded and which are on file at the Town.	n/a	✓		
13. Note the following: "All materials and methods of construction shall conform to Town of Nottingham Subdivision Regulations and the latest edition of New Hampshire Department of Transportation's Standard Specifications for Road & Bridge Construction."	✓			
14. North arrow	✓			
15. Location & elevation(s) of 100-year flood zone per FEMA Flood Insurance Study	✓			
16. Plan and deed references	✓			
17. The following notes shall be provided:				
a) Purpose of plan	✓			
b) Existing and proposed use	✓			
c) Water supply source (name of provider (company) if offsite)	✓			
d) Zoning variances/special exceptions with conditions	✓			
e) List of required permits and permit approval numbers	✓			
f) Vicinity sketch showing 1,000 feet surrounding the site	✓			
g) Plan index indicating all sheets	n/a	✓		
18. Boundary of entire property to be subdivided	✓			
19. Boundary monuments	✓			
a) Monuments found	✓			
b) Map number and lot number, name, addresses, and zoning of all abutting land owners	✓			
c) Monuments to be set	✓			
20. Existing streets:	✓			
a) Name labeled	✓			

Applicant:

Case # 18-002-SUB

	Provided	N/A	Provided	N/A
b) Status noted or labeled	✓			
c) Right-of-way dimensioned	✓			
d) Pavement width dimensioned	✓			
21. Municipal boundaries (if any)				
22. Existing easements (identified by type)				
A. Drainage easement(s)	N/A	✓		
B. Slope easement(s)	N/A	✓		
C. Utility easement(s)	N/A	✓		
D. Temporary easement(s) (Such as temporary turnaround)	N/A	✓		
E. No-cut zone(s) along streams & wetlands (as may be requested by the Conservation Commission)	N/A	✓		
F. Vehicular & pedestrian access easement(s)	N/A	✓		
G. Visibility easement(s)	N/A	✓		
H. Fire pond/cistern(s)	N/A	✓		
I. Roadway widening easement(s)	N/A	✓		
J. Walking trail easement(S)	N/A	✓		
K. Other easement(s) Note type(s)	N/A	✓		
23. Designation of each proposed lot (by map & lot numbers as provided by the assessor)	✓			
24. Area of each lot (in acres & square feet):				
a) Existing lot(s)	✓			
b) Contiguous upland(s)	✓			
25. Wetland delineation (including Prime Wetlands):	✓			
a) Limits of wetlands	✓			
b) Wetland delineation criteria	✓			
c) Wetland Scientist certification	✓			
26. Owner(s) signature(s)	✓			
27. All required setbacks	✓			
28. Physical features	✓			
a) Buildings	✓			
b) Wells	✓			
c) Septic systems	✓			
d) Stone walls	✓			
e) Paved drives	✓			
f) Gravel drives	✓			
29. Location & name (if any) of any streams or water bodies	✓			
30. Location of existing overhead utility lines, poles, towers, etc.	✓			
31. Two-foot contour interval topography shown over all subject parcels	✓			
32. Map & lot numbers, name, addresses, and zoning of all abutting land owners	✓			
Section III				
Proposed Site Conditions Plan				
(Use Sections I General Requirements & Section II General Plan Information)				
1. Surveyor's stamp and signature by Licensed Land Surveyor	✓			

Applicant: _____

Case # 18-002-SUB

	Provided	N/A	Provided	N/A
2. Proposed lot configuration defined by metes & bounds				
3. Proposed easements defined by metes & bounds. Check each type of proposed easement applicable to this application:				
a) Drainage easement(s)		✓		
b) Slope easement(S)		✓		
c) Utility easement(s)		✓		
d) Temporary easement(s) (such as temporary turnaround)		✓		
e) Roadway widening easement(s)		✓		
f) Walking trail easement(s)		✓		
g) Other easement(s) Note type(s)		✓		
4. Area of each lot (in acres & square feet):				
a) Total upland(s)	✓			
b) Contiguous upland(s)	✓			
5) Proposed streets:				
a) Name(s) labeled		✓		
b) Width of right-of-way dimensioned		✓		
c) Pavement width dimensioned		✓		
6. Source and datum of topographic information (USGS required)	✓			
7. Show at least one benchmark per sheet (min.) and per 5 acres (min.) of total site area	✓			
8. Soil Conservation Service (SCS) soil survey information	✓			
9. Location, type, size & inverts of the following (as applicable):				
a) Existing water systems	✓			
b) Existing drainage systems	✓			
c) Existing utilities	✓			
10. 4K affluent areas with 2 test pit locations shown with suitable leaching areas	✓			
11. Location of all water wells with protective radii as required by the NH Department of Environmental Services (meeting Town and NHDES setback requirements)	✓			
12. Existing tree lines	✓			
13. Existing ledge outcroppings & other significant natural features	✓			
14. Drainage, Erosion and Sediment Control Plan(s) containing all of the requirements specified in Section 16.3.2 (Final Plan Requirements) of the Subdivision Regulations		✓		
Section IV				
Construction Detail Drawings				
Note: Construction details to conform with NHDOT Standards & Specifications for Roads & Bridges, Town of Nottingham Highway Department requirements, and Subdivision Regulations				
1. Typical cross-section of roadway		✓		
2. Typical driveway apron detail		✓		
3. Curbing detail		✓		
4. Guardrail detail		✓		
5. Sidewalk detail		✓		
6. Traffic signs and pavement markings		✓		
7. Drainage structure(s)		✓		
8. Outlet protection riprap apron		✓		

Applicant:

Case # 18-002-SUB

	Provided	N/A	Provided	N/A
9. Level spreader		✓		
10. Treatments swale		✓		
11. Typical section at detention basin		✓		
12. Typical pipe trench		✓		
13. Fire protection details		✓		
14. Erosion control details		✓		
15. Construction Notes		✓		
a) Construction sequence		✓		
b) Erosion control notes		✓		
c) Landscaping notes		✓		
d) Water system construction notes		✓		
e) Sewage system construction notes		✓		
f) Existing & finish centerline grades		✓		
g) Proposed pavement – Typical cross-section		✓		
h) Right-of-way and easement limits		✓		
i) Embankment slopes		✓		
j) Utilities		✓		
Section V.				
Supporting Documentation If Required				
1. Calculation of permitted housing density (for Open Space Subdivisions only as required in the Nottingham Zoning Ordinance)		✓		
2. Stormwater management report		✓		
3. Traffic impact analysis		✓		
4. Environmental impact assessment		✓		
5. Hydrogeological study		✓		
6. Fiscal impact. study provided		✓		
7. Site Inventory and Conceptual Development Plan (from preliminary Open Space Subdivision review only)		✓		

Note: This checklist shall be completed and returned as part of the original application packet.

Nottingham Fire - Rescue Department
235 Stage Road
PO Box 114
Nottingham, NH 03290-0114

Business (603) 679-5666
Facsimile (603) 679-1271

Ser # 2018-043

Emergency Dial 9 1 1

21 March 2018

JoAnna Arendarczyk
Town Of Nottingham NH Planning Board, Land Use Clerk
PO Box 114
Nottingham, NH 03290

Jaye J. Vilchock
Chief

Matthew R. Curry
Deputy Chief

Mark Pedersen
Heidi Carlson
Captains

Sandra J. Vilchock
Steven Ross
Grace W. Russell
Joshua Boyle
Brett LeBlanc
Lieutenants

SUBJECT: Plan Review for Fire Protection; Subdivision Plan Land of Jeffrey Cole Builders, LLC (Tax MAP 15, LOT 8) 211 Old Turnpike Rd. Nottingham, New Hampshire"; Dated Nov 2, 2017; prepared by Blaisdell Survey LLC.

As requested by your 8 Feb 2018 memo, a review of subject plan by Nottingham Fire Rescue Department (NFRD) was completed.

- (1.) As always NFRD , recommend fire protection of all residences be provided by sprinkler systems that meet the requirements of NFPA 13-D. Therefore "NOTE 10 of subject plan should be expanded to include the requirement **"....in accordance with NFPA 13-D, Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes."**
- (2.) To allow safe passage of emergency apparatus, all driveways shall meet minimum dimensional and compositional requirements of the town.
- (3.) No additional fire protection such as hydrant or cistern is being suggested by NFRD at this time since developer included a requirement for full sprinkler systems ("NOTE 10") in subject plan.

If any additional information is needed, please contact the undersigned at Nottingham Fire Rescue Headquarters via 679.5666 during normal business hours.

Sincerely,


Jaye Joseph Vilchock
Chief, Nottingham
Fire Rescue

cc: File
Building Inspector
TA