

Nottingham Planning Board

March 25, 2020

1 **Board Members Present:** Dirk Grotenhuis, Chair; Eduard Viel, Vice-Chair; Susan Mooney,
2 Secretary; Joseph Clough, CIP Rep; Ian MacKinnon; Leanne Gast, Alternate; Robert “Buzz”
3 Davies, Alternate

4 **Board Members Absent:** Teresa Bascom; Gary Anderson, SRPC Rep; Tiler Eaton, BOS Rep;

5 **Others Present:** None

6 **Others Absent:** JoAnna Arendarczyk, Land Use Clerk; Stef Casella, SRPC Planner

7

8 **Meeting Location:** Town Administrator’s Office (Note: Signage was posted at entrance of
9 building that stated the room and location of meeting. Front door was unlocked to accommodate
10 any member of the public who wished to attend.)

11

12 Mr. Grotenhuis and Mrs. Mooney were present physically, other members by phone conference.

13

14 **Call to order:** 7:00pm

15

16 **Communication** received from JoAnna Arendarczyk instructing Chair Grotenhuis to open the
17 meeting with the following announcement to permit remote participation:

18 *“It is possible, in light of COVID-19 pandemic situation and the state of emergency declaration*
19 *in NH, that most or all board members will be unable to attend public meetings in person*
20 *because they are concerned about getting sick or perhaps are already sick. In cases where the*
21 *presiding officer declares an “emergency” and the requirement of a physically present quorum is*
22 *waived, a meeting of a public body may be conducted with most or all members participating*
23 *electronically. I therefore declare an emergency for the purpose of Nottingham Planning*
24 *Board meetings until the COVID-19 pandemic situation has subsided.”*

25

26 All votes will need to be by roll-call. (Arendarczyk)

27

28 **Roll Call** of members was conducted.

29

30 **Alternates seated and voting:** Ms. Gast for Mr. Anderson and Mr. Davies for Mrs. Bascom

31

32 *Italic font below indicates language from a public hearing notice*

33

34 **Resignation Letter**

35 Received by email, dated March 18, 2020, a letter of resignation was received from Teresa
36 Bascom, Planning Board member. Mr. Grotenhuis read the letter for the record.

37 **Motion Made By:** Mr. Viel to accept the resignation of Teresa Bascom from the Board as of
38 March 25, 2020. He thanked her for her service.

39 **Seconded By:** Mr. Clough

40 **Vote:** 6-0-0. **Motion Passed**

41

42 **Member Appointed**

43 **Motion Made by:** Mr. Davies to seat Ian MacKinnon for the remainder of Mrs. Bascom’s term

44 **Seconded by:** Mr. Viel

45 **Roll call vote:** 6-0-0 **Motion Passed**

46

47 **Continuation requests and next meetings-**

48 **Continuation- CASE #19-011-SUB-** *Application from Jeffrey and Susan Paradis, for a four-lot*
49 *subdivision on a Scenic Road which may include tree cutting. The property, owned by Jeffrey*
50 *and Susan Paradis, is located on Poor Farm Road in Nottingham, NH and is identified as Tax*
51 *Map 58 Lot 7-1.*

52 *This case has been heard on November 13, 2019 and was continued to December 11, 2019. The*
53 *Notice for the November 13, 2019 case omitted the fact that the proposed Subdivision is on a*
54 *Scenic Road.*

55 **Motion Made by:** Mr. Viel to continue the Paradis Case #19-011-SUB to April 22, 2020 at 7pm.

56 **Seconded by:** Mr. Clough

57 **Discussion:** That date is currently scheduled as a non-business meeting for the election of
58 officers due to the postponement of Town Meeting. The Board discussed having a non-business
59 meeting from 6:30-7:00pm to accomplish this, and the public hearings beginning at 7:00pm.

60 **Roll call vote:** 6-0-0 **Motion Passed**

61
62 **Tree trimming on scenic roads – Eversource-** *Notice is hereby given that the Nottingham*
63 *Planning Board will hold a Public Hearing in accordance with RSA 231:158 II, on Wednesday,*
64 *March 25, 2020 at 7:00 PM, in Conference Room 1 at the Municipal Town Office, 139 Stage*
65 *Road, Nottingham, NH 03290. The purpose of this hearing is to discuss a request from*
66 *Eversource Energy for tree trimming/removal on the following scenic roads: Stevens Hill Rd.,*
67 *Case Rd., Gile Rd., Ledge Farm Rd., Mitchell Rd., and Poor Farm Rd.*

68 **Motion Made by:** Mr. Viel to accept the continuation request from Eversource for scenic road
69 tree trimming hearing to 5/13/2020 at 7:00pm

70 **Seconded by:** Mr. Davies

71 **Roll call vote:** 6-0-0 **Motion Passed**

72
73 **Note:** Previously, April 22 had been set aside for the annual Board meeting following Town
74 Meeting to welcome new and returning members, to elect officers and review working
75 documents. There would be no cases entertained by the Board on this date. After discussion it
76 was agreed to conduct these internal affairs earlier in the evening prior to the public hearing.

77 **Motion Made by:** Mr. Viel to conduct the business of introduction of members, election of
78 officers, review the *By-Laws and Rules of Procedure*, and the Board's 2020 Planning Goals from
79 6:30 PM until 7:00 PM on April 22, 2020.

80 **Seconded by:** Ms. Gast

81 **Roll call vote:** 6-0-0 **Motion Passed**

82
83 **Continuation- CASE #20-001-SUB-** *Application from Beals Associates, PLLC, for a five-lot.*
84 *The property, owned by Laurel Miller, is located on Mill Pond Road in Nottingham, NH and is*
85 *identified as Tax Map 24 Lot 41-002.*

86 **Motion Made by:** Mr. Viel to accept the continuation request for case #20-001-SUB to April 22,
87 2020 at 7:00pm.

88 **Seconded by:** Mr. Davies

89 **Roll call vote:** 6-0-0 **Motion Passed**

90
91 **Staff/ Board Members Update and Public Comment** were both omitted, and **Meeting**
92 **Minutes** were postponed until a later time.

Nottingham Planning Board
March 25, 2020

93

94 **Adjournment**

95 **Motion Made by:** Mrs. Mooney to adjourn

96 **Seconded by:** Ms. Gast

97 **Roll call vote:** 7-0-0 **Motion Passed**

98 **Adjourn at:** 7:21 pm

99

100 Ed Viel and Susan Mooney took notes for the Land Use Clerk

101 For the Nottingham Planning Board ~ JoAnna Arendarczyk, Land Use Clerk