

Chairperson Sam Demeritt opened the meeting at 7:01 PM. Other members present were Susan Mooney, Raelene Shippee-Rice, Debra Kimball, Johan Kerkhove, Alternate, who was seated for Terry Bonser, and Paul Miliotis, Alternate, who was seated for Cheryl Smith. Guests were Dr. Dale Rice and Liz Kotowski, both residents of Nottingham.

Sweetser Conservation Easement: SouthEast Land Trust (SELT) had forwarded a revised Agricultural Lands Easement (ALE), a NRCS federal conservation program, for the Commission's review. A 4.72-acre Building Envelope for a barn and other potential structures that support agriculture would be provided for in the ALE protected area. The members studied the map and supporting documents and suggested that there be a buffer around the pond so to minimize impacts to that natural area. A question that Demeritt will also bring to the discussion for SELT will be "Will the new building envelope include access to the pond?".

Strategic Plan Review was postponed until the next meeting.

Conservation Easement Monitoring Reports:

- **Highlands Conservation Easement (CE) Deed Restricted** areas were monitored on November 5, 2015. Of 19 properties, only one property remains in noncompliance, - a shed corner that was built over the CE boundary several years ago. The property has had a succession of owners over the years and that part of the shed, a small addition, appears to be rotting. No letters of noncompliance were sent out and the Commission has adopted a "wait and see" posture on the shed issue. A summary was placed in the Commission's files.
- **Mendums Landing CE Parcels:** The two parcels were monitored on October 27, 2015. No violations were noted. A summary letter was sent to members of the Mendums Landing Association (MLA) for their files; a copy was placed into the Commission's files. On the date of the inspection, Commission members inspected the work done on the Mendums Pond dam by DES. Several photos were taken and filed with the project documents.
- **Friend Family CE:** This CE was monitored on November 8, 2015. All appears to be in order. There is a concern regarding access to the back of the Friend property due to new parcels being developed on an abutting property. In the past, to access the back property, monitors would skirt the wetland on that side, and walk onto the abutting property. This will be addressed next year when it is time to monitor again.

- **Kimball Family Forest CE and Terninko CE:** Monitoring reports will be presented in a subsequent meeting.

Road Side Cleanup: The next roadside trash pick up by commission members along a mile each of Routes 152 and 156 will occur on November 3, at 8:30 AM.

NH Association of Conservation Commissions (NHACC): The Annual meeting of the NHACC was held on November 7, 2015. Demeritt, Kristen Lamb attended the all day event, as did Liz Kowtowski. Among them they attended seven of the 24 presentations. There was an estimated 300 attendees.

Meeting Minutes: The minutes of October 19, 2015 were reviewed and accepted as corrected. The motion was made by Kimball and seconded by Shippee-Rice; all six (6) votes were cast in the affirmative.

Correspondence: There was none.

Other: A vote was taken to reimburse Demeritt \$65.00 dollars plus mileage for the NHACC registration fee and distance traveled. The motion was made by Mooney and seconded by Kerkhove. All six (6) votes were cast in the affirmative.

A vote was taken to reimburse Mooney the sum of \$48.00 dollars for the lamination of the SRP Conservation Lands map (\$42.75) plus development of photos taken during the MLA CE monitoring and of the dam repair work (\$5.25). The motion was made by Shippee-Rice and seconded by Kimball. All six (6) votes were cast in the affirmative.

Adjournment: It was moved by Kerkhove and seconded by Shippee-Rice to adjourn. All six (6) votes were cast in the affirmative. The meeting was adjourned at 8:14 PM.

Respectfully submitted,

Susan P. Mooney, Secretary.

These minutes were accepted as corrected at the meeting held on December 14, 2015.